



LGMA

An Ghníomhaireacht
Bainistíochta Rialtais Áitiúil

Local Government
Management Agency



**Temporary Finance and Business Programme
Manager/CCMA Finance Committee Business
Owner – Grade 8**
Confined to LGMA Employees

Closing date - 1pm, 8th August 2025

Email fully completed applications to jobapplications@lgma.ie

About the role

The Grade 8 Finance and Business Programme Manager holds a strategic leadership position, driving finance and business transformation across the local government sector. Reporting to the Finance and Business Programme Board and operating under the governance of the CCMA Finance Committee, the role is responsible for shaping the programme roadmap, aligning it with sectoral priorities, and ensuring the successful delivery of key initiatives—most notably the Agresso programme.

As Business Owner for the CCMA Finance Committee, the role involves coordinating the committee's programme of work, preparing reports, position and decision papers, and serving as the primary liaison between the committee and key stakeholders including the Department of Housing, Local Government and Heritage (DHLGH), Department of Enterprise, Trade and Employment (DETE), Revenue, and NOAC.

Key responsibilities include:

- Providing regular updates to the Finance and Business Programme Board on programme progress, risk and issue management, budget performance, and business case development.
- Managing contracts and relationships with multiple vendors such as Unit4, Hennessy, Ascendas, and PwC.
- Coordinating with a wide range of stakeholders including local authorities, DETE, DHLGH, NOAC, and Revenue.
- Supporting the CCMA Finance Committee by overseeing workplans, producing governance documentation, preparing reports and decision papers and facilitating communication with other CCMA committees and stakeholders.
- Collaborating directly with the Directors of Finance Group on strategic matters such as Residential Zoned Land Tax (RZLT), Pension Liabilities etc.
- Assisting local authorities with change management, promoting best practice, and supporting sector-wide engagement.
- Representing the sector on cross-cutting project boards such as the Loans Management Group, ICOB Steering Group, and Tax Working Group.
- Leading the Finance Management System (FMS) Modernisation Programme, which includes upgrading all Agresso sites to a cloud-compatible version, with the long-term goal of full migration to Unit4's cloud environment.
- Overseeing strategic initiatives such as the Relevant Contract Tax (RCT) Remediation Project, the Tax Strategy Business Case, the Agresso Contract Management Module, and the Reclassification Business Scheme.

Essential Requirements

1. Character

Candidates shall be of good character.

2. Health

Candidates shall be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service.

3. Education, training, experience, etc.

Each candidate must, on the latest date for receipt of completed application forms, have:

- (i) have obtained at least Grade D (or a Pass), in Higher or Ordinary Level, in five subjects (or four subjects if Irish is included) from the approved list of subjects in the Department of Education Established Leaving Certificate Examination or Leaving Certificate Vocational Programme.

OR

- (ii) have obtained a comparable standard in an equivalent examination

OR

- (iii) hold a third level qualification of at least degree standard

And

Must be an existing member of staff of the LGMA at a level not lower than that of Administrative Officer Grade VII or Analogous.

And

Candidates should demonstrate a career history that reflects the experience and competencies required for this role, including:

- Strong project management capabilities, with a track record of delivering complex initiatives.
- Proven leadership skills, with the ability to guide teams and drive programme outcomes.
- Effective stakeholder engagement and relationship management across diverse groups.
- High-level documentation and report writing skills to support decision-making and governance.
- Excellent communication skills, both written and verbal, suited to a range of audiences.
- A solid understanding of, and preferably experience in, managing enterprise-level projects.

And

Demonstrate the competencies as set out in the LGMA Competency Framework (see Appendix in Candidate Information Booklet).

Desirable Skills & Qualifications

- Proven experience in high-level administrative roles, demonstrating strong organisational and coordination capabilities.
- Self-motivated and results-driven, with a clear commitment to delivering complex programmes of work and embracing new challenges.
- Excellent interpersonal and communication skills, with the ability to represent the LGMA confidently and professionally in a range of settings.
- Strong networking and relationship-building skills, with a track record of engaging effectively with diverse stakeholder groups.
- A sound understanding of the evolving public sector environment, with the ability to lead and implement change to enhance service delivery.
- Solid experience in managing and contributing to projects, including planning, execution, and reporting

Principal Conditions of Service

General

The appointment is for a Grade 8 in the Local Government Management Agency and is subject to general terms and conditions in operation relating to appointments in the Agency.

Remuneration

The salary scale applicable to this position as per circular EL 08-2025 1st August Pay Adjustments is as follows;

Point No.	1	2	3	4	5
Salary	€80,967	€81,689	€84,866	€88,063	€91,266
Point No.	6	7	LSI 1	LSI2	
Salary	€94,435	€97,624	€101,240	€107,004	

The holder of the office shall pay to the LGMA any fees or other monies (other than his/her inclusive salary) payable to or received by him/her by virtue of his/her office or in respect of services which he/she is required by or under any enactment to perform. Entry will be at the minimum of the scale and the rate of remuneration will not be subject to negotiation and may be adjusted from time to time in line with Government pay policy. Different terms and conditions may apply if you are currently a serving civil or public servant.

For further information please see the LGMA Candidate information booklet <https://www.lgma.ie/en/about-us/work-with-us/>

