



**LGMA**

Local Government  
Management Agency

LGMA  
**Annual Report**  
2020





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# Highlights of our year



Growth of online resources  
– 72,469 new users joined  
BorrowBox eLending



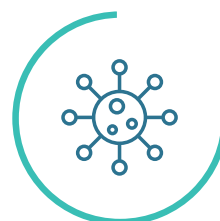
Housing Delivery  
Co-ordination team  
recruited



LGMA met the energy  
data target and has  
saved 44.2% to date



Green Team  
completed upgrade  
of energy efficient  
LED light fittings



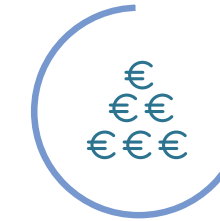
National Coordination  
of Community Call and  
other COVID-19  
resilience programmes



20 recruitment  
competitions  
37 new starters/  
promotions/students



6 Board meetings and  
24 sub-committee  
meetings held



6 bursaries provided to  
support the  
professionalisation of  
procurement



47 submissions made  
to 14 government  
departments



Supported CCMA Capital  
Projects Funding & Greenway  
budget submission report



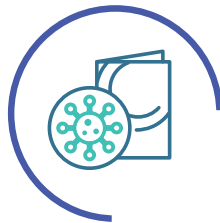
**70 CCMA and CCMA committee meetings / plenaries held**



**55 online network meetings were held to support Human Resources Officers in 2020**



**Local Government Service Catalogue - catalogued 852 services**



**Produced LA COVID-19 Innovation report**



**Housing Asset Management ICT system approved for the sector**



**Take a Closer Look Communications Campaign - 18% increase in new library members**



**PMO Re-established**



**Pilot organisation on the national Public Service Innovation programme**



**LGMA developed their Innovation Strategy**

# 1 | Reflections on our year

## Chairperson



It is my pleasure to present the Annual Report 2020 to the Minister for Housing, Local Government and Heritage on behalf of the Local Government Management Agency.

The year 2020 proved to be an eventful one with many challenges but also with opportunities. The COVID-19 pandemic took hold in March dictating how and where we work, and this has changed the workplace exponentially since. The LGMA has led the sector in the move to a remote working environment by providing professional support, guidance, and IT solutions. I would like to take this opportunity to commend the LGMA for their work and support throughout and acknowledge that there was no break in services from the LGMA during the pandemic restrictions.

The commitment of all the LGMA team in maintaining the high level of expertise and professionalism throughout the year was evident and the LGMA provided guidance in many areas that facilitated a smooth transition to a remote operating environment for the sector.

The LGMA communication's team worked tirelessly to communicate the response of the sector in its delivery of its COVID-19 response including the Community Call, the ReStart grant and the Keep Well campaign.

The Libraries Development Team showed exceptional innovation in moving their service to a virtual service which received national acknowledgement as a support to all citizens, and particularly those cocooning who really appreciated the support and interaction from the libraries sector during a particularly challenging time for them.

The LGMA Executive supported the sector in relation to coordinating responses to government departments, supported the CCMA and its committees in the successful agreement of financial income for the sector and coordinated Health and Safety issues including providing a sizeable number of Standard Operating Guidelines to the sector.

The LGMA's role in coordinating the activities of the local government sector was tested in 2020 and I am very proud and appreciative of the efforts of the Agency in delivering key supports and co-ordination to the sector through all the challenges that the pandemic brought. The co-ordination with government departments has ensured that local government has exhibited the value of the services the sector provides and has shown that, as the branch of government closest to the citizens, when asked to respond quickly and effectively to challenges, we demonstrated an outstanding performance which has been recognised at the highest levels of government.

I would like to thank Paul Dunne, Chief Executive Officer for his dedication and leadership through this challenging year and to thank the entire LGMA team who have put their shoulder to the wheel to ensure a seamless service to the sector.

A handwritten signature in cursive script that reads "Jackie Maguire". The ink is dark and the signature is fluid.

**Jackie Maguire**

*Chair of the Board*

## Chief Executive Officer

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This year has been a very different and challenging year for the LGMA. The move of the entire organisation to remote working took a lot of effort and support from all employees and required a lot of support from our Internal I.T. team.

The LGMA successfully ran a pilot agile working scheme before the pandemic began which gave us insight and experience in the remote working environment and supported this sudden organisational requirement. The pandemic provided an opportunity to work as a dynamic team to deliver solutions to the sector in a range of specialist areas such as ICT, Health and Safety, HR and business supports.

All work areas including committees, project and programme boards, and the CCMA continued their activities through virtual meetings. I am proud to say that throughout the pandemic the services provided by the LGMA to the sector continued unaffected. The LGMA also provided continuous support to MyPay during this period to provide a safe remote working environment for its activities.

The Housing Delivery Coordination Office was established as a new structure within the LGMA and the PSROG approved the establishment of a new Central Data Unit which will maximise the data gathering potential of the sector and support evidence-based decision making.

The LGMA continued to support innovation in the sector and provided templates and training for each local authority to develop their own Innovation Strategy.

In this new way of working, the LGMA adapted to facilitate several national conferences online including the HR Conference, the NOAC Good Practice Seminar and the Health and Safety Conference.

The back office supports of the LGMA continued uninterrupted throughout the year and adapted to remote working environments. Recruitment and onboarding procedures were modified for the virtual environment. Financial services, corporate and facilities management continued to deliver the internal services during the pandemic. Remote working brought challenges for teams and employees working without the usual interaction with colleagues and the sector. The LGMA continued to implement the People Strategy with specific initiatives around employee engagement, empowering managers and supervisors, employee wellbeing, employer of choice and continuous learning and development.

I would like to thank the Chairperson of the Board, Ms. Jackie Maguire, members of the Board and department officials for their commitment and support throughout the year.

Finally, I would like to thank all the employees of the Agency who have worked collaboratively and enthusiastically over the year.

**Paul Dunne**

*Chief Executive Officer*

# DESIGN PRINCIPLES FROM THE STRATEGIC REVIEW

 <p><b>Development of strategic leadership in the sector</b></p>	
 <p><b>Value for money</b></p>	
 <p><b>Representative national voice for the sector</b></p>	
 <p><b>Centre of excellence in areas within advisory remit</b></p>	
 <p><b>Supporting development and implementation of evidence-based government policy</b></p>	
 <p><b>Be an employer of choice</b></p>	



# 2 | Vision, mission, values

The Local Government Management Agency's new Corporate Plan sets out the strategic direction of the LGMA. Our core values will inform all the activities of the Local Government Management Agency, shape the culture of the organisation, and inform the setting of objectives and delivery of services to the local government sector.

At the heart of the plan is a Vision for the LGMA and the local government sector, while the LGMA's Mission Statement outlines how the organisation will pursue and fulfil that Vision. The LGMA promotes equality without discrimination and protects the human rights of our employees, customers, service users and everyone affected by their policies and plans<sup>1</sup>.



### LOCAL GOVERNMENT FOCUSED

The LGMA values our employees and secondees and strives to build a flexible, knowledgeable and resilient workforce



### STRATEGIC

The LGMA will focus on offering 3-5 year strategic planning, addressing coming challenges and opportunities



### LEADERSHIP

The LGMA will lead and work with local authorities and other stakeholders to bring about positive change for the sector



### COLLABORATIVE

The LGMA will promote an ethos of collaborative working



### INNOVATIVE

The LGMA will embrace new ideas, new practices, and technologies to advance and develop the sector in a forward-thinking way



### RESPONSIBLE

The LGMA will be accountable and responsible for all its decisions

<sup>1</sup> Public Sector Equality and Human Rights Duty (Irish Human Rights and Equality Commission)

## Our Vision



In partnership with local authorities, the LGMA will be a shared centre of excellence in leading sectoral approaches to the development and expansion of exemplary public services at local level



## Our Mission Statement



To focus activities to deliver a quality customer experience to local authorities, prioritised on the development and promotion of best practice policies, systems and sectoral approaches to the business challenges facing local authorities



# 3 | Structure, governance, and management

## Promoting good governance

### Governance statement and Board members' report

The Board of the LGMA was established under the Local Government Management Agency (Establishment) Order 2012. The functions of the Board are set out in S17 and S18 of the Establishment Order. The Board is accountable to the Minister for Housing, Local Government and Heritage and is responsible for ensuring good governance and performs this task by setting strategic objectives and targets and taking strategic decisions on all key business issues.

The regular day to day management, control, and direction of the LGMA are the responsibility of the Chief Executive Officer (CEO) and the Executive Team. The CEO and the Executive Team must follow the broad strategic direction set by the Board and must ensure that all Board members have a clear understanding of the key activities and decisions related to the entity, and of any significant risks likely to arise. The CEO acts as a direct liaison between the Board and management of the LGMA.

### Board responsibilities

The work and responsibilities of the Board are set out in the Schedule of Matters which also contain the matters specifically reserved for Board decision. Standing items considered by the Board include:

- Update from CEO
- Declaration of interests
- Reports from committees'
- Financial reports
- Risk Register
- Governance matters

Section 18(a) of the Local Government Management Agency Establishment Order 2012 requires the Board of the LGMA to keep proper accounts of all income and expenditure of the Agency; of the sources of such income; the subject matter of such expenditure; and, of the property, credits, and liabilities of the Agency.

In preparing these financial statements, the Board of the LGMA is required to:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that it will continue in operation; and
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The Board is responsible for keeping adequate accounting records which disclose, with reasonable accuracy at any time, its financial position and enables it to ensure that the financial statements comply with S18 (a) of the Local Government Management Agency Establishment Order 2012.

The maintenance and integrity of the corporate and financial information on the LGMA's website is the responsibility of the Board.

The Board is responsible for approving the annual plan and budget. The Board approved the Budget on 24th September 2020 and the Corporate Plan 2020-2022 on 28th November 2019.

The Board is also responsible for safeguarding its assets and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Board considers that the financial statements of the LGMA give a true and fair view of the financial performance and the financial position of the LGMA on 31st December 2020.

### Schedule of Matters

Specific Responsibilities of Board Members include:

- Safeguarding the assets of the LGMA by taking reasonable steps in the prevention and detection of fraud and other irregularities.
- The disposal and retirement of assets above €70,000.
- The approval of significant acquisitions above €100,000.
- The approval of terms of major contracts (in excess of €100,000).
- The approval of Annual Budgets and Corporate Plans.
- The approval of Annual Reports and accounts.
- Compliance with statutory and administrative requirements in relation to the approval of the appointment, number, grading and conditions of appointment of all Employees, including remuneration and superannuation.
- Approval of all major investments and capital projects.
- Ensuring that delegated authority levels, treasury policy and risk management policies are in place and adhered to.
- That proper book of account be maintained which disclose with reasonable accuracy at any time, the financial position of the LGMA and which enable it to ensure that the financial statements comply with section 18 (a) of the Establishment Order 2012.
- The appointment, remuneration and assessment of the performance of, and succession planning, for the Chief Executive, in compliance with government policy.
- That a balanced and understandable assessment of the LGMA's position is made in presenting its Annual Report and accounts to the Minister.
- Compliance with all statutory obligations applicable to the LGMA. Where individual Board members become aware of non-compliance with any such obligation, they should immediately bring this to the attention of their fellow Board members with a view to having the matter rectified. Non-compliance should be brought to the attention of the relevant Minister whilst also informing the Board Secretary of this action.
- Bringing an independent judgement to bear on issues of strategy, performance, resources, key appointments, and standards of conduct.
- Significant amendments to the pension benefits of the Chief Executive and Employees.
- The Chairperson will advise the relevant Minister if a specific skill set is required on the Board.
- In line with section 3.9 of the Code of Practice for the Governance of State Bodies, attendance of 100% is expected at Board meetings.

### Ethics in Public Office & Standards in Public Office Acts

All LGMA senior personnel, Board members and any designated post holders in the organisation are required to submit annual statements in compliance with these Acts.

### Protected Disclosures

There were no protected disclosures made to the LGMA during 2020.

### Corporate Procurement

All LGMA procurement activity is guided by the Public Procurement Guidelines and Policies published by the Department of Finance. The LGMA avails of procurement frameworks established under the National Procurement Service for services including Stationery, Electricity and Gas.

Internal procurement procedures adhere to recommended best practice including segregation of duties, regular management reporting and a system for the authorisation of expenditure. Under the LGMA Procurement Procedures, sanction is required from the Board for all expenditure above an agreed threshold.

### **LGMA Annual Energy Report 2020**

LGMA offices occupy 34,002 square feet of office space in Dublin 8 across two buildings. The annual reporting of energy data by public bodies is required under SI 426 of 2014 (and previously under SI 542 of 2009). The LGMA commenced reporting its energy usage from 2009 (the Baseline) using the M&R on-line System (developed by SEAI and the Department of Communications, Climate Action and Environment). To date, the Agency has made 44.2% savings since the baseline (2009) This indicates that the LGMA exceeded the baseline efficiency rate and achieved the 2020 target.

### **Board structure**

The Board is comprised of 10 members (eight local authority Chief Executives nominated by the Council of the Board and up to four Ministerial nominees). Chief Executives nominated to the Board of the LGMA simultaneously sit on the Executive of the CCMA. Ministerial appointments are generally for a period of three years.

The table overleaf, details the appointment of Board members and meetings attended:

### LGMA BOARD - Appointment Date and Attendance Record at Board Meetings 2020

Member	Occupation	Notes	Attended	Eligible to attend
<b>Mr O Keegan</b>	CE Dublin City Council	Chair from 11/17 to 09/20 Nominated to Board 10/14	6	6
<b>Ms J Maguire</b>	CE Meath County Council	CCMA Executive	1	1
<b>Mr P Carey</b>	CE Kildare County Council	Chair from 11/20	4	5
<b>Mr T Lucey</b>	CE Cork County Council	CCMA Executive 10/16	6	6
<b>Mr S Neely</b>	CE Donegal County Council	CCMA Executive 10/14	4	4
<b>Mr P Hynes</b>	CE Mayo County Council	Appointed Cork CE 05/14	1	2
<b>Mr M Walsh</b>	CE Waterford City and County Council	CCMA Executive	6	6
<b>Mr J MacGrath</b>	CE Tipperary County Council	CCMA Executive 10/18	5	5
<b>Ms M Murrell</b>	CE Kerry County Council	CCMA Executive 10/18	4	5
<b>Mr B Quinlan</b>	Assistant Secretary Department of Housing, Local Government and Heritage (DHLGH)*	CCMA Executive 10/18	2	4
<b>Ms S Neary</b>	PO DHLGH	CCMA Executive 10/18	4	6
<b>Mr P Gallagher</b>	CE Westmeath County Council	CCMA Executive 10/19	1	3
<b>Ms M Hurley</b>	Assistant Secretary Department of Housing, Local Government and Heritage	Nominated to Board 06/19	1	2
<b>Mr B McGrath</b>	CE Galway City Council	Nominated to Board 06/19	1	1
<b>Ms C Byrne</b>	CE Kilkenny County Council	Nominated to Board 10/20	1	1
<b>Mr T Enright</b>	CE Wexford County Council	CCMA Executive	0	1
<b>Mr E O'Sullivan</b>	CE Monaghan County Council	Nominated to Board 09/20	0	1

\*Department of Housing, Local Government and Heritage replaced the Department of Housing, Planning and Local Government (DHPLG) following the formation of the new Government in 2020.

**The Board has established five committees each chaired by a member of the Board as follows:**

## Audit and Risk Committee

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The Audit and Risk Committee (ARC) comprises two Board members who are local authority Chief Executive (CE's), two CCMA nominated members and one independent member. The role of the ARC is to support the Board in relation to its responsibilities for issues of risk, control and governance and associated assurance. The ARC is independent from the financial management of the organisation. In particular, the Committee ensures that the internal control systems including audit activities are monitored actively and independently. The ARC reports to the Board after each meeting and formally in writing annually.

**There were three meetings of the ARC in 2020. The members are:**

Member	Occupation	Attended	Eligible to attend
<b>Mr J MacGrath (Chairperson)</b>	CE Tipperary County Council	2	2
<b>Mr E O'Sullivan</b>	CE Monaghan County Council	3	3
<b>Mr A Connolly</b>	Non-Public Official	3	3
<b>Mr J McKeon</b>	Head of Finance, Longford County Council	2	3
<b>Ms H Cunningham</b>	Head of Finance, Dun Laoghaire Rathdown County Council	2	3
<b>Mr M Walsh</b>	CE Waterford County Council	1	1

## Change Management Committee

The Change Management Committee comprises 11 local authority Chief Executives, one DHLGH nominee, and two heads of HR. The Chair of the Change Management Committee is a member of the Board of the LGMA. The Change Management Committee assists the Board of the LGMA in governing and overseeing the LGMA's implementation of IR and HR strategy and related matters. Furthermore, the Committee supports the Board by advising on the alignment of the strategy to local authority emerging business needs.

**There were five meetings of the Change Management Committee during the year. The members were:**

Member	Occupation	Attended	Eligible to attend
<b>Mr S Neely (Chairperson)*</b>	CE Donegal County Council	3	3
<b>Mr. J McLaughlin</b>	Interim CE Donegal County Council	2	2
<b>Mr P Carey (Vice-Chairperson)</b>	CE Kildare County Council	2	5
<b>Mr D McLoughlin</b>	CE South Dublin County Council	4	5
<b>Ms J Maguire</b>	CE Meath County Council	5	5
<b>Ms A Farrelly</b>	CE Fingal County Council	5	5
<b>Mr G Geraghty**</b>	Head of HR/Corporate Affairs	0	3
<b>Ms E Quinlivan</b>	Assistant CE Corporate Services, Transformation & Human Resources, Dublin City Council	2	2
<b>Mr J Walsh</b>	Head of HR Cork County Council	0	5
<b>Mr T Enright***</b>	CE Wexford County Council	5	5
<b>Mr F Curran</b>	CE Wicklow County Council	5	5
<b>Mr E O'Sullivan</b>	CE Monaghan County Council	5	5
<b>Ms A Doherty</b>	CE Cork City Council	4	5
<b>Ms C Byrne****</b>	CE Kilkenny County Council	5	5
<b>Ms E Reeves</b>	Principal Officer DHLGH	4	5
<b>Mr P Daly</b>	CE Limerick County & City Council	2	2

\*Mr S Neely resigned on 15th July 2020 and was replaced by Mr J McLaughlin.

\*\*Mr G Geraghty resigned on 15th July 2020 and was replaced by Ms E Quinlivan.

\*\*\*Mr T Enright appointed Chairperson 18th November 2020.

\*\*\*\*Ms C Byrne appointed Vice-Chair 18th November 2020.



## Information and Communications Technology (ICT) Committee

The Information and Communications Technology Committee comprises of three Chief Executives of local authorities, one Board nominee, two Heads of Information Systems (HIS), one Head of Finance (HoF), one OGCIO representative and two LGMA representatives.

The role of the ICT Committee is:

- To provide assurance to the Board that the work of individual local government projects has proven Architecture, ICT and Standards.
- To work with local government business projects to ensure them that associated ICT programmes meet with overall Architectural approaches and use Agreed Standards for Communication and Interoperability.
- To provide advice and guidance on ICT in any new business initiatives, how the ICT components can work with business as usual and to ensure the timely retirement of older ICT initiatives.
- To provide technical advice in the prioritisation of local government Initiatives and challenge the optimal use of technological solutions across the sector.
- To provide a common architectural reference, based on current practice, for all ICT systems across local government.

**There were 10 meetings of the ICT Committee during the year. The members were:**

Member	Occupation	Attended	Eligible to attend
<b>Mr P Hynes (Chairperson)</b>	CE Mayo County Council	5	5
<b>Mr E O'Sullivan*</b>	CE Monaghan County Council	6	8
<b>Mr F Curran</b>	CE Leitrim County Council	3	8
<b>Mr T Ryan</b>	CE Cavan County Council	6	8
<b>Ms K Quinn</b>	HoF Dublin City Council	6	8
<b>Ms M O'Donohue</b>	Head of Operations OGCIO	7	8
<b>Mr G Lynch</b>	HIS Tipperary County Council	8	8
<b>Mr S Brady</b>	HIS Dun Laoghaire Rathdown County Council	8	8
<b>Ms B Heneghan</b>	HIS Mayo County Council	1	3
<b>Ms N McHugh</b>	Assistant Chief Executive LGMA	8	8
<b>Mr J Flanagan</b>	Senior Consultant LGMA	8	8
<b>Mr E Hunt</b>	Assistant Chief Executive LGMA	4	4
<b>Ms L Guthrie</b>	Manager LGMA	8	8
<b>Ms N McCarthy</b>	Senior Consultant LGMA	7	8

\* Mr. E. O'Sullivan replaced Mr. P. Hynes as Chairman on 4th June 2020.

## Finance Committee

The Finance Committee is comprised of four Chief Executives of local authorities. The role of the Finance Committee is:

- To recommend, before 30th June each year, parameters for the following year's budget.
- To recommend, before 30th September each year, draft budget for the following year and the apportionment of charges to each local authority, based on the approved charging policy.
- To consider the implications that a new strategy may have on charging policy/ budgeting.

The Chairperson of the committee is a member of the Board of the LGMA.

**There were four meetings of the Finance Committee during 2020. The members were:**

Member	Occupation	Attended	Eligible to attend
<b>Mr P Carey (Chairperson)</b>	CE Kildare County Council	2	4
<b>Ms J Maguire</b>	CE Meath County Council	4	4
<b>Ms AM Delaney</b>	CE Offaly County Council	4	4
<b>Mr J MacGrath</b>	CE Tipperary County Council	3	3
<b>Mr B McGrath</b>	CE Galway City Council	1	1

## Public Sector Reform Oversight Group (PSROG) Committee

The PSROG Committee comprises the Chair of the LGMA, the Chief Executive of the LGMA, the Chair of the CCMA, the Chief Executive of Cork County Council, the Chief Executive of Dublin City Council, the Secretary General of the DHLGH, an Assistant Secretary of the Department of Housing, Local Government and Heritage (DHLGH) and an external representative from the commercial sector.

The role of the PSROG Committee is to direct, monitor and report on the reform and efficiency programme of local government. The Chair of the PSROG is a member of the Board of the LGMA.

**There were four meetings of the PSROG Committee during the year. The members were:**

Member	Occupation	Attended	Eligible to attend
<b>Mr T Lucey (Chairman)</b>	CE Cork County Council	3	3
<b>Mr O Keegan*</b>	CE Dublin City Council	4	4
<b>Mr M Walsh</b>	CE Waterford City & County Council	1	2
<b>Mr Brendan McGrath</b>	CE Galway City Council	1	1
<b>Ms J Maguire</b>	CE Meath County Council	0	1
<b>Mr J McCarthy</b>	Secretary General DHLGH	0	1
<b>Mr F O'Coigligh **</b>		1	1
<b>Mr G Doyle***</b>		0	2
<b>Mr B Quinlan</b>	Assistant Secretary DHLGH	0	2
<b>Ms M Hurley****</b>		2	2
<b>Mr P Hynes*****</b>	CE Mayo County Council	1	1
<b>Mr S Neely</b>	CE Donegal County Council	1	1
<b>Mr J Harford</b>	Commercial Sector Representative	4	4
<b>Mr P Dunne</b>	CEO LGMA	4	4

\* Mr O Keegan replaced Mr. T. Lucey as Chairman on 10th December 2020.

\*\* Mr F O'Coigligh replaced Mr J McCarthy on 18th June 2020.

\*\*\* Mr G Doyle replaced Mr F O'Coigligh on 17th September 2020.

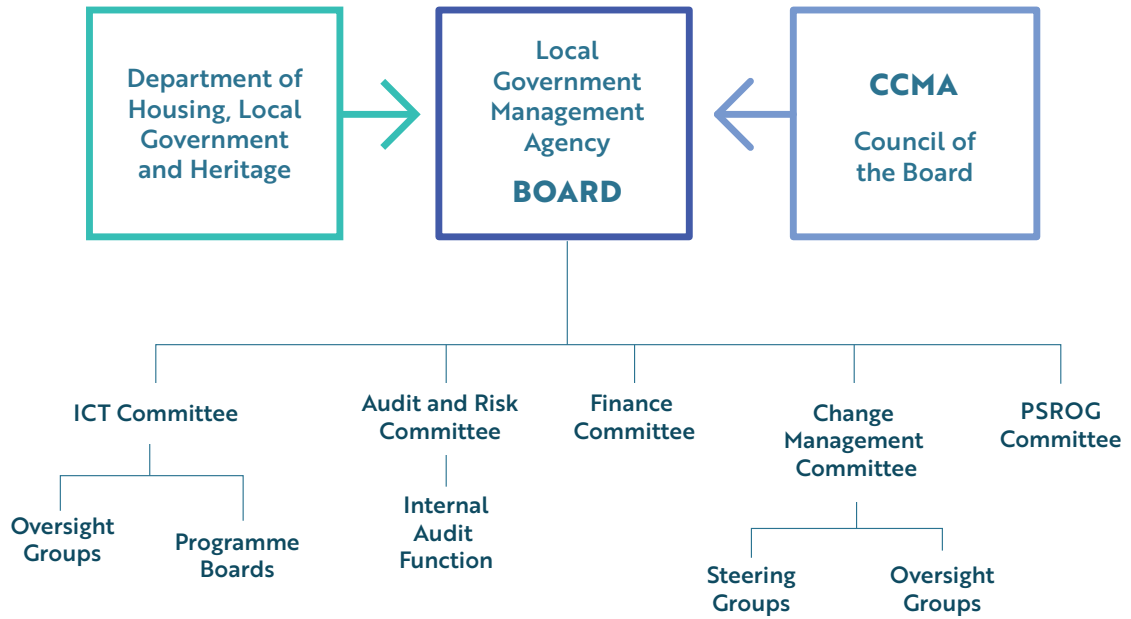
\*\*\*\* Ms M Hurley replaced Mr B Quinlan on 17th September 2020.

\*\*\*\*\* Mr P Hynes retired and was replaced by Mr S Neely on 18th June 2020.

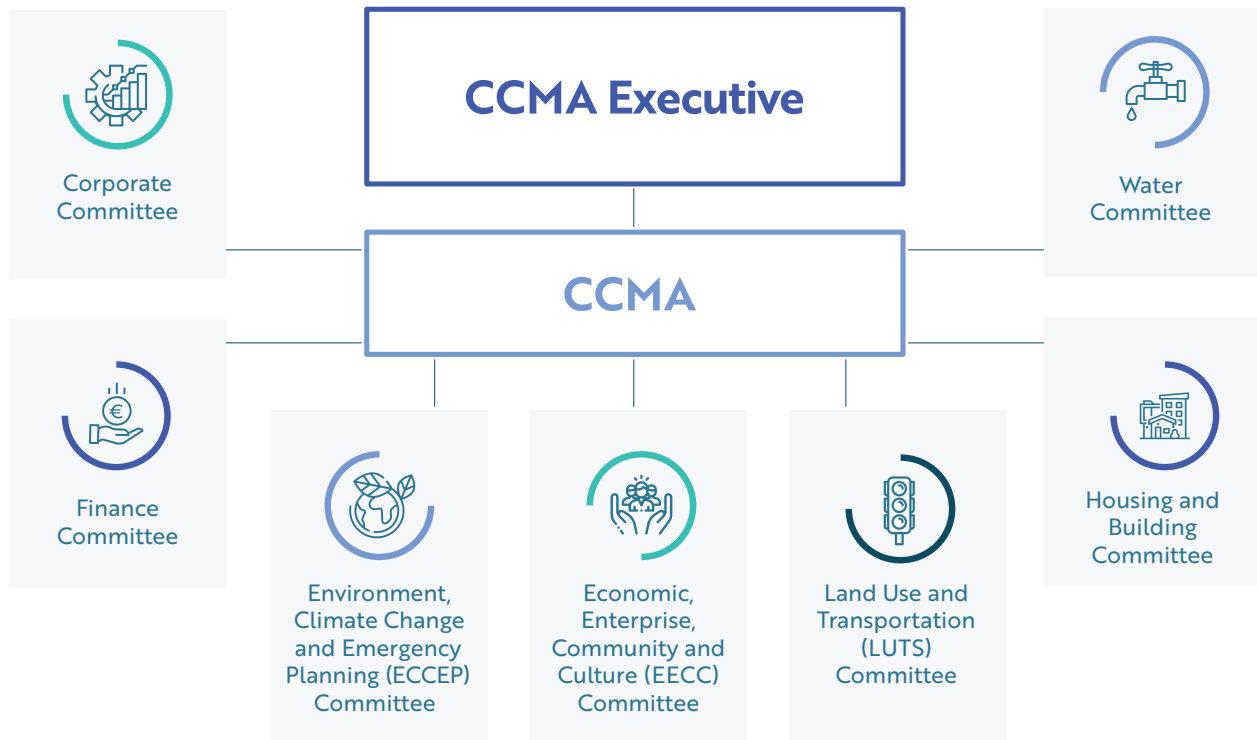
**Fees and expenses**

There were no annual fees or expenses paid to Board or Committee members who were employees of the LGMA, government departments or local authorities, in relation to attendance at committee meetings.

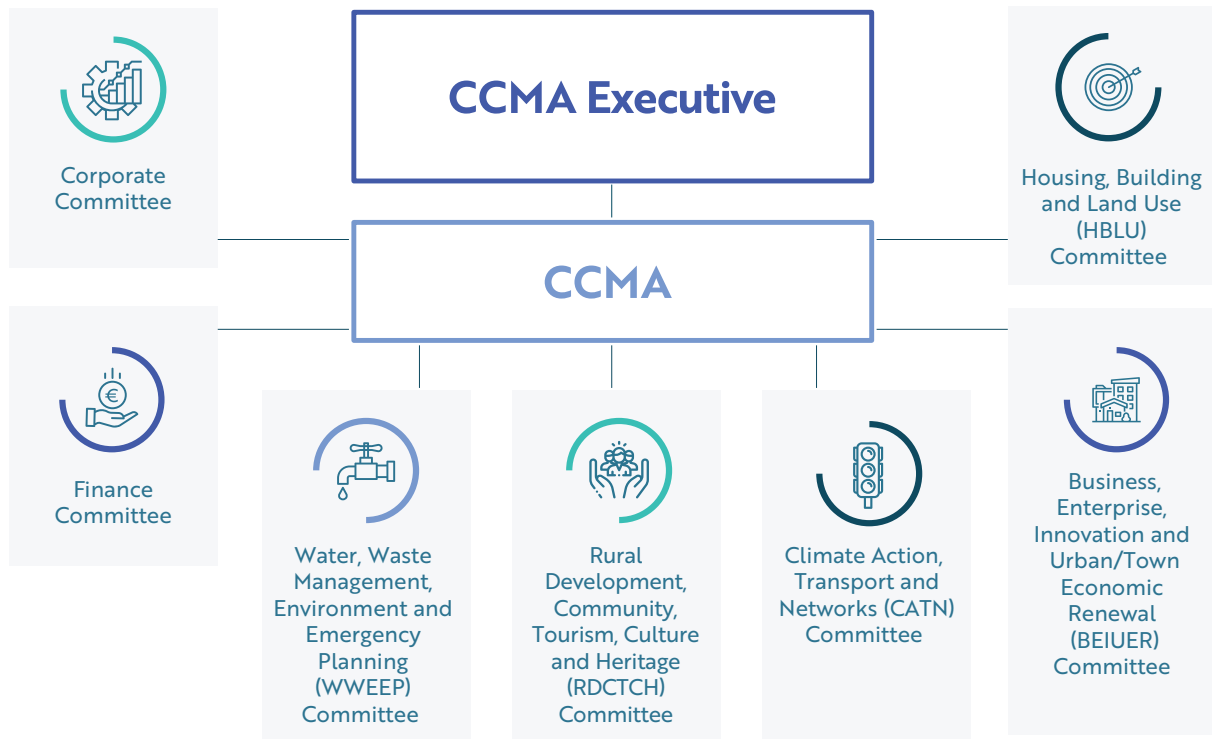
**LGMA GOVERNANCE STRUCTURE**



## Supporting the County and City Management Association



On the 15th, October 2020 the CCMA Executive Committee agreed to restructure five of the seven CCMA Committees.



# HUMAN RESOURCES



## People Strategy Team

- Executive Development Programme was developed in association with IPA to enhance the effective functioning of the Executive Team through a series of workshops, team, and individual coaching.
- Agile Working Pilot completed for 20% of employees who worked remotely one day a week for 6 months prior to COVID-19 restrictions.
- Senior Manager Development Programme was designed in association with IPA to help senior managers to enhance their leadership and management skills.
- A new coaching programme for employees from Grade 3 to Grade 7 was developed to support employee personal and professional development.
- Lunch & Learns sessions were held on various topics.
- A Social Club for employees was set up.
- The Marie Keating Foundation hosted online wellness workshops in relation to men’s and women’s health for all employees.

## COVID-19

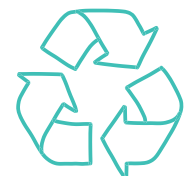
- Facilitated arrangements for all employees to work remotely and associated policies.

## Employee Assistance Programme

- Our new Employee Assistance Programme provider developed a weekly series of wellbeing online sessions for employees which covered topics including sleep, mental health, fitness, and parenting.

## Green Team

- The Green Team organised a large office clean-up and are working towards a clutter free office and clear desk policy.
- The LGMA recycled 70 trees following this clear-up process through shredding.
- Upgrading of LED lighting was completed in Local Government House.



### Information Security Team

- The Agency completed the rollout of Multi Factor Authentication (MFA) for access to its Local Area Network (LAN) via a Virtual Private Network (VPN) for staff working remotely.
- The Agency implemented an AI Cyber Security solution to assist in identifying threats to the LGMA on both emails received and network activity.
- The Cyber Security Sub-Committee of the Agency held a seminar for the local government sector in relation to remote working, covering policies and security, with presentations given by organisations in both the public and private sectors.
- Information Security training was delivered throughout the year via an online platform with an improved performance in identifying simulated phishing attacks by all employees.



# 4 | CCMA Committee meetings 2020

Committee	No. of meetings	Plenary
CCMA Executive*	10	
CCMA*	8	
CCMA Housing and Building	8	1
CCMA LUTS	5/2 (7 total)	1
CCMA Environment, Climate Change and Emergency Planning (ECCEP)	7/1 (8 total)	1
CCMA Finance	6	
CCMA Economic, Enterprise, Community and Culture Committee (EECC)	7	1
CCMA Corporate	5	
CCMA Water Committee	3	

\*CCMA Executive & CCMA also held weekly COVID-19 meetings in addition to their formal monthly meetings to ensure Business Continuity.

**On the 15th, October 2020 the CCMA Executive Committee agreed to restructure five of the seven CCMA Committees.**

New Committee	No. of meetings	Plenary
CCMA Housing, Building and Land Use Committee (HBLU)*	2	
CCMA Water, Waste Management, Environment and Emergency Planning Committee (WWEPEP)	1	
Climate Action, Transport and Networks Committee (CATN)	2	
CCMA Rural Development, Community, Tourism, Culture and Heritage Committee (RDCTCH)	2	
CCMA Business, Enterprise, Innovation and Urban/Town Economic Renewal Committee (BEIUER)	2	

## Collaborative working

Collaboration and partnership are central to the ethos and work of the seven CCMA committees. During 2020 work was progressed with key stakeholders across various sectors including government departments, agencies and many other key and diverse organisations.

The key stakeholders that each committee engaged with in 2020 are provided below.

In addition to engagement with these stakeholders, the members of committees were also involved in many sectoral working groups and sub-groups during the year. Committee members also represented the local government sector on many cross-sectoral government steering groups/ taskforces, etc.

Corporate Committee		
Government departments	Agencies / state bodies / shared services	Other organisations
<ul style="list-style-type: none"> <li>Department of Housing, Local Government and Heritage (DHLGH)</li> <li>Department of Justice and Equality</li> </ul>	<ul style="list-style-type: none"> <li>Standards in Public Office Commission (SIPO)</li> <li>Irish Human Rights and Equality Commission (IHREC)</li> <li>National Oversight Audit Commission (NOAC)</li> </ul>	<ul style="list-style-type: none"> <li>Institute of Public Administration (IPA)</li> <li>Law Society of Ireland</li> <li>Quality Customer Service Network (QCSN)</li> <li>Office of Government Chief Information Officer (DPER)</li> <li>Health Impact Assessment (HIA) for the Departments of Health in Ireland</li> <li>IPB Insurance</li> <li>National Disability Authority</li> </ul>

Finance Committee		
Government departments	Agencies / state bodies / shared services	Other organisations
<ul style="list-style-type: none"> <li>Department of Housing, Local Government and Heritage</li> <li>Local Government Audit Service and Local Government Finance</li> <li>Department of Enterprise, Trade and Employment</li> </ul>	<ul style="list-style-type: none"> <li>National Oversight Audit Commission (NOAC)</li> <li>Valuation Office</li> </ul>	<ul style="list-style-type: none"> <li>IPB Insurance</li> </ul>



## Environment Climate Change & Emergency Planning (ECCEP) Committee

Government departments	Agencies / state bodies / shared services	Other organisations
<ul style="list-style-type: none"> <li>• Department of Communications, Climate Action and Environment (DCCAIE)</li> <li>• Department of Housing, Local Government and Heritage</li> <li>• Department of Rural and Community Development (DRCD)</li> <li>• Department of Agriculture, Food &amp; Marine (DAFM)</li> <li>• Department of Transport, Tourism and Sport (DTTAS)</li> <li>• Department of Defence (Civil Defence Branch)</li> </ul>	<ul style="list-style-type: none"> <li>• National Parks &amp; Wildlife Service</li> <li>• Food Safety Authority Ireland</li> <li>• An Garda Síochána</li> <li>• Met Éireann</li> <li>• Environment Protection Agency (EPA)</li> <li>• Office of Public Works (OPW)</li> <li>• An Post</li> <li>• Sustainable Energy Authority of Ireland (SEAI)</li> </ul>	<ul style="list-style-type: none"> <li>• Regional Waste Management Offices</li> <li>• Waste Enforcement Regional Lead Authorities</li> <li>• Climate Action Regional Offices (CAROs)</li> <li>• National Waste Collection Permit Office</li> <li>• Local Authorities Water Programme Office (LAWPO)</li> </ul>

## Economic, Enterprise, Community & Culture (EECC) Committee

Government departments	Agencies / state bodies / shared services	Other organisations
<ul style="list-style-type: none"> <li>• Department of Rural and Community Development (DRCD)</li> <li>• Department of Tourism Transport &amp; Sport (DTTAS)</li> <li>• Department of Business, Enterprise, and Innovation (DBEI)</li> <li>• Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media (DTCAGS&amp;M)*</li> <li>• Department of Children and Youth Affairs (DCYA)</li> <li>• Department of Health</li> <li>• Department of Justice &amp; Equality (DoJE)</li> </ul>	<ul style="list-style-type: none"> <li>• Arts Council</li> <li>• Fáilte Ireland</li> <li>• Enterprise Ireland</li> <li>• Sport Ireland</li> <li>• Health Service Executive</li> <li>• National Office for Suicide Prevention (NOSP)</li> <li>• National Oversight &amp; Audit Commission (NOAC)</li> <li>• National Economic &amp; Social Council (NESC)</li> </ul>	<ul style="list-style-type: none"> <li>• Irish Travel Industry Confederation</li> </ul>

\*Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media replaced the Department of Culture Heritage and the Gaeltacht following the formation of the new Government in 2020.

Land Use and Transportation (LUTS) Committee		
Government departments	Agencies / state bodies / shared services	Other organisations
<ul style="list-style-type: none"> <li>Department of Housing, Planning &amp; Local Government (DHLGH)</li> <li>Department of Tourism, Transport &amp; Sport</li> <li>Department of Climate Change and Environment</li> <li>Department of Rural and Community Development</li> </ul>	<ul style="list-style-type: none"> <li>Transport Infrastructure Ireland (TII)</li> <li>Road Management Office (RMO)</li> <li>Office of Public Works (OPW)</li> <li>Environmental Protection Agency (EPA)</li> <li>Geological Survey Ireland (GSI)</li> <li>Land Development Agency</li> <li>Electricity Supply Board (ESB) Networks</li> <li>Office of the Planning Regulator (OPR)</li> <li>Heritage Council</li> <li>Road Safety Authority (RSA)</li> <li>Sports Trails Ireland</li> <li>An Bord Pleanála</li> </ul>	<ul style="list-style-type: none"> <li>Irish Public Bodies (IPB)</li> <li>Irish Planning Institute (IPI)</li> <li>An Post</li> <li>Joint Utility Local Authority User Forum (JULA)</li> <li>Irish Business &amp; Employers Confederation (IBEC)</li> <li>National Broadband Ireland (NBI)</li> <li>Irish Solar Energy Association (ISEA)</li> </ul>

Housing and Building Committee		
Government departments	Agencies / state bodies / shared services	Other organisations
<ul style="list-style-type: none"> <li>Department of Housing, Local Government and Heritage</li> <li>Department of Justice and Equality (DJ&amp;E)</li> <li>Department of Employment Affairs and Social Protection (DEASP)</li> </ul>	<ul style="list-style-type: none"> <li>Housing agency</li> <li>Irish Council for Social Housing (ISCH)</li> <li>Approved Housing Body (AHB) regulator</li> <li>Irish Prison Service</li> <li>Land Development Agency (LDA)</li> <li>National Building Control Management Project Office</li> <li>HAP Shared service Centre</li> <li>Health Service Executive (HSE)</li> </ul>	<ul style="list-style-type: none"> <li>Housing First</li> <li>Central Credit register</li> <li>SORUM – Sex Offender risk assessment and management</li> <li>NGOs</li> </ul>

Water Committee		
Government departments	Agencies / state bodies / shared services	Other organisations
<ul style="list-style-type: none"> <li>Department of Housing, Local Government and Heritage (DHLGH)</li> <li>Department of Public Expenditure and Reform (DPER)</li> </ul>	<ul style="list-style-type: none"> <li>Irish Water</li> <li>Commission for Regulation of Utilities (CRU)</li> <li>Environmental Protection Agency (EPA)</li> <li>Network of Accredited Laboratories</li> </ul>	<ul style="list-style-type: none"> <li>Public Water Services Transformation Group</li> <li>Joint Leadership Team</li> <li>National &amp; Regional SLA groups</li> <li>Transformation Programme Team</li> <li>ASP and Budget group Change Management Network</li> </ul>

Water services are delivered through a Service Level Agreement (SLA) with Irish Water. The local authority sector itself is a critical stakeholder for the Water Committee.

# 5 | Innovation

## National Public Service Innovation Strategy

The exciting launch of the National Public Service Innovation Strategy Programme saw the LGMA, and Monaghan County Council proudly represent the local government sector in the development of the national Innovation Strategy which was led by the Department of Public Expenditure and Reform throughout 2020.

The pilot phase of the programme involved input through a series of meetings and workshops with the Court Services, the Department of Agriculture, and the local government sector which shaped the outcome of the programme.

The output of the programme was the release of the national strategy by Minister Michael McGrath in October aimed at embedding innovation into the Irish public service. The strategy was accompanied by tools and aids that were developed as part of the national programme to assist the development of organisation specific strategies which will align to the overall national vision to “Harness the power of innovation to deliver world-class public services in Ireland”. Four key priorities were identified to support this vision.

		GOALS
<b>PRIORITY 1</b> <b>Citizen-centric Innovation</b>  <p>Put citizens and users at the centre of innovation to enhance their experience of public services</p>	<b>1.1</b> Listen and engage with citizens and users. <b>1.2</b> Design and deliver integrated and easy to use services.	
<b>PRIORITY 2</b> <b>Culture of Innovation</b>  <p>Create a culture where all staff are inspired, empowered and enabled to innovate</p>	<b>2.1</b> Lead with vision, empower staff and challenge the norm. <b>2.2</b> Equip staff with the skills, mindset, and tools to innovate.	
<b>PRIORITY 3</b> <b>Scale up Innovation</b>  <p>Work across sectors and organisations to optimise efficiency by scaling innovations across the Public Sector</p>	<b>3.1</b> Connect and collaborate across the ecosystem to scale successful innovations. <b>3.2</b> Capture and share insights, knowledge, and lessons learnt.	
<b>PRIORITY 4</b> <b>Transformative Innovation</b>  <p>Drive innovation across the Public Service by pioneering change and long-term transformation</p>	<b>4.1</b> Develop strategic insights for future trends and requirements. <b>4.2</b> Support and promote policy for innovation, digital transformation, and new ways of working through experimentation, testing and continuous improvement.	

### LGMA Innovation Strategy

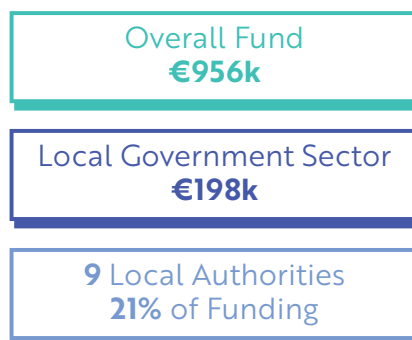
Following on from their involvement in the national Innovation Strategy programme, the LGMA embarked on developing its own Innovation strategy in late 2020 using the tools and canvas developed during the national programme. Lead by the PMO, an internal cross-pillar team came together and has defined the LGMA innovation ambition as “To be an innovation partner and influencer, promoting and supporting innovation across the local government sector”.

In efforts to increase focus on innovation within the LGMA and to support its growth and continued development throughout the sector, the LGMA innovation team has developed an Innovation governance process and a detailed implementation plan which will be rolled out during 2021. As part of the development of the LGMA strategy, engagement took place with local authorities to establish how best to support innovation in the sector. This was a featured innovation event during National Innovation week with great participation and input from the sector.

Support and advice are available from the LGMA to the local authorities to encourage progression of innovation efforts locally.

### Public Service Innovation Fund

The local government sector performed very well again in 2020, securing 21% of the overall fund that was made available to all public service organisations. A total of €198,400 spanning across 9 local authority inspired projects were support by the €956k DPER fund. The LGMA represented the sector by participating on the evaluation board of this fund.

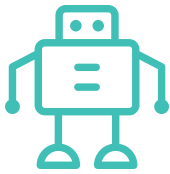


### Our Public Service 2020

The LGMA represented the sector on national panel discussions during the National Innovation week programme of events which were organised and hosted by DPER. This facilitated the LGMA in promoting some of the numerous examples of innovation implemented across the local government sector.

The LGMA also participate on the OPS2030 Steering Group which is working on developing the agenda and focus topics for the follow-on programme to OPS2020.





**Robotics Process Automation/Intelligent Automation**

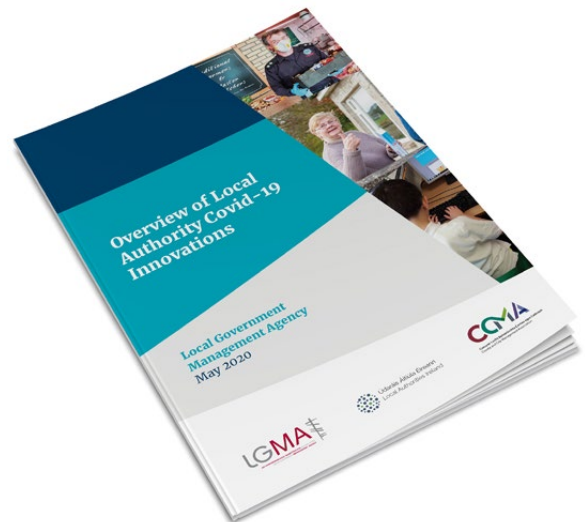
In efforts to encourage and promote the use of emerging technologies in the local government sector, the LGMA have successfully applied the use of Robotics Process Automation (RPA) in automating updates of the CoreHR time and attendance system. The project which was part funded by the DPER Innovation fund saw the development of a Bot that can open and read emails from line managers, interpret the instructions on these mails, generate a worklist for update to CoreHR, log in to Core HR and apply all updates as requested. Finally, the Bot sends a work report to the HR team detailing all the work completed and highlights any anomalies for escalation.

Engagement is ongoing with a number of local authorities to examine other opportunities for the use of this, and other, related technologies in the sector.

**Local Authority COVID-19 Innovation Report**

The Programme Management & Innovation team in conjunction with the LGMA Research team compiled and published the “Overview of Local Authority COVID-19 Innovations” report that showcases the LA’s use of innovation in responding to the myriad of challenges that had to be confronted due to the COVID-19 pandemic.

The report, which was published in May 2020, very much captures the early response by the LA’s in ensuring the continuation of essential services to the public and highlights the key role the local government sector played in the national response to the pandemic as the first wave of the pandemic took hold across the nation.



# 6 | Knowledge

## Research

- The Research Unit continued to work directly with the CCMA Committees and various LGMA teams through provision of technical support and preparation of submissions.
- Three research reports were published by the LGMA complementing an IPA local authority publication.
- A detailed Business Case was approved for the establishment of the first Central Data Unit for local government.
- The Research Unit gathered data and produced several reports that have assisted in documenting and quantifying the work of local authorities in responding to COVID-19.
- There was increased sectoral representation across a range of research related groups.
- Work on the NOAC annual performance indicators report was supported and the trend analysis was extended to include a sixth year of data.

The tables below provide a summary of the survey submissions and technical assistance provided during the year. It details:

Technical Assistance	
Title/Theme	On behalf of LGMA / Committee
Dangerous Substances Business Case – Data Analytics	ECCEP
CARO Reconfiguration Business Case	ECCEP
Assistance with design of E&Y Maturity Assessment and Innovation Survey for the sector	LGMA PMO
Research Advisory Group for the development of Local Government Sectoral Climate Action Strategy: Delivering Effective Climate Action 2030	ECCEP
Research Advisory Group for the development of Local Government Sectoral Climate Action Funding Proposal	ECCEP
Research Advisory Group to develop Climate Action KPIs	ECCEP
Assistance in developing data collection process for LGMA Libraries Statistical Working Group	LGMA Libraries
Input into design of analytics reports for HR	LGMA HR Analytics Group

Surveys / submissions	
Title/Theme	On behalf of LGMA / Committee
DRCD Assistance with consultation regarding the Action Plan for Rural Development	EECC
RTPI Measuring Planning Outcomes Research (OPR)	LUTS
DJE Measuring the gender impact of COVID-19	CCMA
DPER OPS2020 Indicator data	CCMA

### Central Submissions Folder

A central folder was established to capture all submissions made by various CCMA Committees. Over the year, forty-seven submissions were made to fourteen different government departments or agencies.

### Community Call Data

Local authority data relating to the levels of activity relating to the Community Call was captured on the DHLGH Data Hub. The data illustrated those local authorities handled almost 60,000 phone calls, over 80% of which were received in the first three months of operation. The data also illustrated the huge update in library eResources.

Between January and December 2020 there were:



**763,623**  
eBook loans



**857,990**  
eAudio loans



**427,333**  
training course  
lessons viewed



**273,218**  
training  
videos  
watched

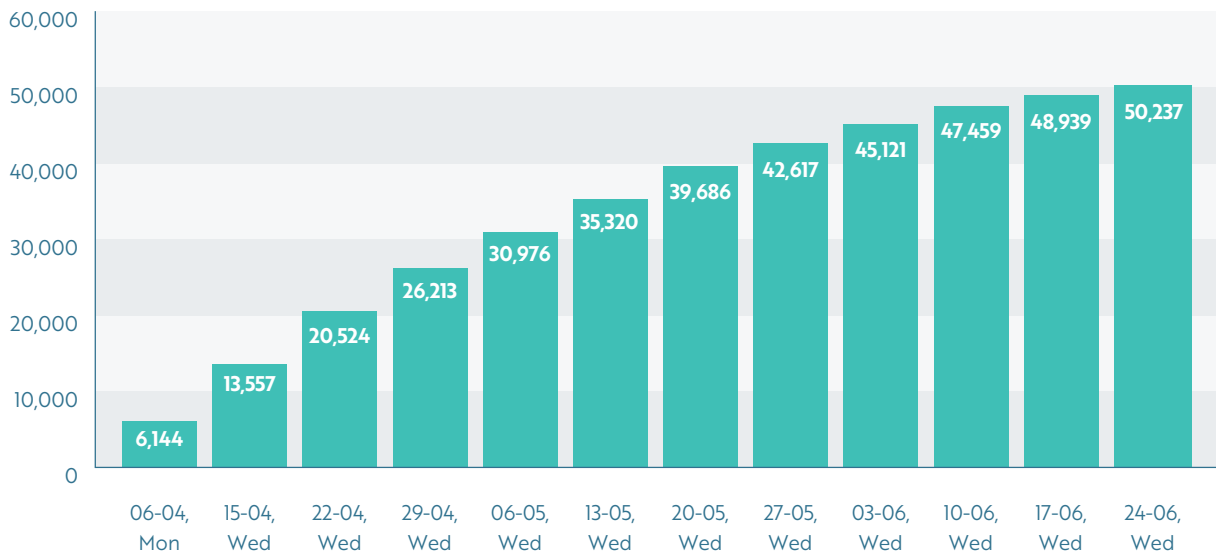


**234,437**  
student  
submissions  
made



**85,188,863**  
PressReader  
articles opened

### TOTAL CALLS TO DATE





## Research reports

### A Profile of Local Government Climate Actions in Ireland

The final report, A profile of local government climate actions in Ireland, was launched. The report, prepared on behalf of the CCMA ECCEP Committee, illustrates the lead role local authorities play in addressing climate change and implementing the actions under the National Climate Action Plan. It details the results of a survey administered across all local authorities, which captured data relating to the range of adaptation, mitigation, and emergency response actions over the past five years. The report has successfully captured a baseline of current climate change activities and establishes best practice through the illustration of more than 40 case studies, as was required under the National Climate Action Plan.



The findings highlight the need to work on promoting and facilitating economic development that focuses on generating high quality employment opportunities, to focus on creating cities and towns that are vibrant and offer a diverse set of amenities.



### Research Partners

The IPA were supported by the LGMA to produce four case studies that formed part of a wider research study into local government innovation in response to COVID-19 being undertaken by the Institute of Public Administration (IPA) due for publication in 2021.

### The Impact of Online Trading on Local Government

The objective of the econometrics report was to assess the impact of the growth in online trading on physical retailing and consequently on local authority income. It also sought to investigate how the trend in online shopping influences the social, economic, and cultural development of our cities and towns on order to understand how best to shape their future development to take advantage of the opportunities and challenges presented within this changing environment.





## Sectoral representation

The LGMA provided sectoral representation on three national research groups:

- Office of the Planning Regulator National Planning Knowledge Group**  
 The group was established by the OPR to assist in the implementation of their research objectives under their current strategy.
- DHPLG Research Forum**
- CSO Formal Statistician Liaison Group**  
 The group is made up of representatives from all government departments and agencies working with sectoral data.



## Performance indicators

### NOAC Local Authority Performance Indicators Report 2019

The LGMA supported the collection of the 2019 data for the local authorities' performance indicators through the provision of technical support to NOAC and compilation of external datasets. An LGMA report was produced and incorporated into the NOAC annual report, which was published. The LGMA also facilitated the update and introduction of new indicators between the CCMA committees and NOAC Board. Work also commenced on producing trend reports on six years of NOAC data in 2020 (2014-2019) that will be published in 2021.

### NOAC Research Advisory Group to investigate the development of an economic indicator for local authorities

LGMA Research were involved in the NOAC Research Advisory Group that commissioned research to review the range of economic related activities undertaken by local authorities to make recommendations about the development of new indicators. The final report will be delivered to NOAC in 2021.

### Customer Satisfaction Survey

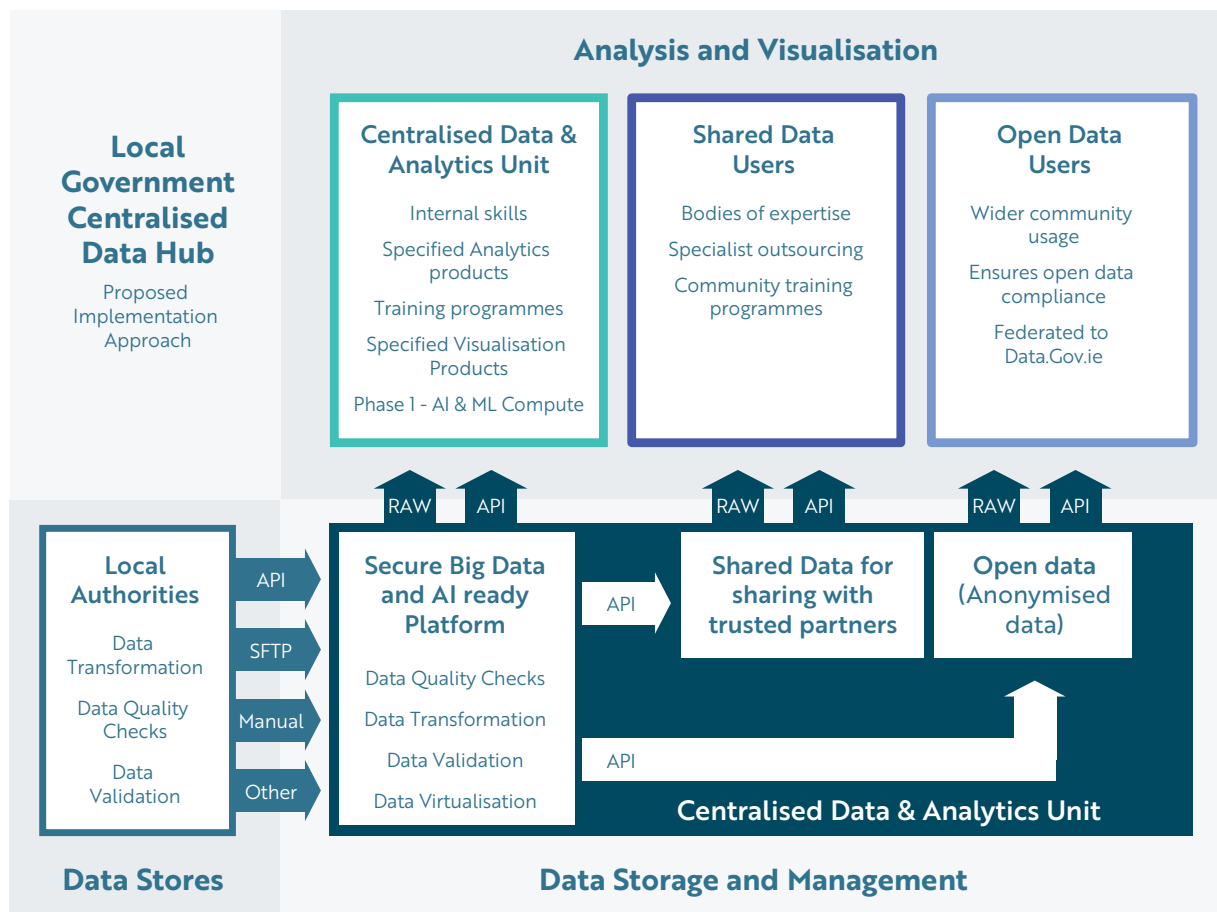
NOAC passed the task of carrying out annual surveys after 2020 to the LGMA. The CCMA Corporate Committee established a Research Advisory Group that developed a proposal to generate an Annual Local Government Customer Satisfaction Report that:

- Provides a context which describes the amount of work already underway across the sector relating to assessing levels of customer satisfaction.
- Presents findings from sectoral surveys that assess the level of awareness the public have about the range of services provided by local authorities and levels of customer satisfaction when engaging directly with local authorities.
- Several case-studies to illustrate innovation, best practice, and challenges across the sector.



## Central Data Unit

A proposal to establishment of a Central Data Unit that will host data from across the sector was approved. Detailed analytics will be carried out and a range of reports, dashboards and other visualisations will be developed detailing sectoral outcomes and impact.



# 7 | Advocacy and local government support

## Industrial Relations representation

The LGMA provided ongoing support to local authorities in relation to industrial relations matters including policies and procedures and clarification in relation to interpretation of circulars and employee related queries.

The LGMA represented and supported local authorities in matters locally with trade unions which have progressed to the Workplace Relations Commission and Labour Court including Mediation, Conciliation, Adjudication and Labour Court Hearings.

Meetings of the LANC and LRC Oversight Body continued in a remote capacity throughout the year.

## Sectoral Supports

### HR Officers Network

The LGMA continued to provide guidance to the network of local authority HR Officers on the full range of human resources issues, including the impact of legislation and employment rights.

- 55 online network meetings were held to support HR Officers in 2020

### Freedom of Information (FOI) Network

The LGMA continued to provide guidance to the network of local authority Freedom of Information Officers in relation to requests received. Support and guidance were provided through three main routes i.e.

- Hosting thrice yearly Freedom of Information network meetings where sectoral issues relating to FOI are discussed,
- Issuing guidance to all Freedom of Information Officers in relation to FOI requests which are received by all local authorities, and
- Direct support to individual Freedom of Information Officers on requests received.

### Employees Training (Learning and Development)

The LGMA continued to provide guidance to the Training Officers and HR employees assigned responsibilities in relation to employee's Training and Learning & Development.

Support and guidance were provided through three main routes i.e.

- Hosting thrice yearly Training Officers workshops, where sectoral issues relating to employees Training and Learning & Development are discussed.

## Water Services Transition Office (WSTO)

The Water Services Transition Office (WSTO) continued to provide support to the local authorities' water services sector.

### Submissions Made

During 2020 WSTO prepared submissions on behalf of the CCMA Water Services Committee and the sector including two to the Commission for Regulation of Utilities on the proposed revisions to the Domestic and Non-Domestic Customer Handbooks. Extensive consultation with the local authorities took place in advance of these submissions. WSTO also prepared a submission for the CCMA Committee on the Single Use Plastic Directive and the issue of disposal of single use plastic items through the waste-water infrastructure. It was submitted to the DHLGH for Irish representatives to consider supporting the inclusion of the waste-water infrastructure in the EPR requirements of Article 8.3 of the Directive.

### Research on Economic Development

WSTO completed research on the impact of separation of the water services planning function from local authorities and its impact on development. It was presented to the newly formed CCMA committee on Water, Waste, Environment, & Emergency Planning Committee in November 2020. A revised and updated version is being prepared for submission to the CCMA.

### Business Continuity during COVID-19

WSTO coordinated the Business Continuity Group that oversaw the response of the Local Authority Water Services' sections to the COVID-19 pandemic. The Group consisted of the Chief Executives of the Water Committee, Asset Operations in Irish Water and WSTO. Protocols and procedures were developed and agreed for the sector and distributed. Meetings were held fortnightly or more often as changes in the pandemic level and circumstances required. Comprehensive FAQ documents were produced for guidance of the sector.

### Proposed Single Public Utility (SPU)

Work continued on the framework for the future replacement of the Service Level Agreements between Irish Water and Local Authorities. WSTO is a member of the 'Public Water Services Transformation Group' which represents the management side in negotiations. During 2020 it was proposed that the Minister would produce a paper setting out the way forward for the SPU for the consideration of the parties.

### Rural Water

A Request for Tenders for the provision of Research and Information on the Rural Water Sector was undertaken by DHLGH in August 2020.

### Legacy Issues

WSTO and local authority subject matter experts represent the sector on the DHLGH led Pension and Central Management Charge (CMC) Working Groups. These groups were established in 2019 to develop proposals to address these key legacy issues.

During 2020 the work on pensions was completed and presented to the Chief Executives of the CCMA Water, Waste, Environment, & Emergency Planning Committee. It will go forward to the CCMA in 2021. Work is continuing on the CMC.

### Project Design Teams

Project design teams have been set up to facilitate pilot projects as required and representatives from WSTO coordinate local authority inputs and membership. These include:

- Connections and Developer Services
- Standard Operating Procedures
- Environmental Information Management Systems
- Capital Project Delivery
- Planned Maintenance Programme
- National Lab Strategy Implementation
- Leakage Management System.

### Local Authority Change Managers' Network

WSTO organises the Local Authority Change Managers' Network and their monthly meetings in conjunction with Irish Water. The role of the Local Authority Change Manager is to facilitate the changes brought about by the various initiatives arising from the transformation plan. The Network assists in the smooth and uniform application of changes within the sector. New initiatives such as IT, Maximo, Handheld Units etc. are brought to this forum in the first instance for feedback. 11 meetings were held during 2020 and these meetings were held online due to COVID-19 from April to December.

### Payroll Project

During 2020 this project was rolled out to 30 local authorities. The purpose is to provide anonymised payroll data from the sector to Irish Water. The initiative is in response to an audit requirement on Irish Water. Information is transmitted monthly, and an oversight group meet fortnightly to review progress.

### CCMA Water Committee

WSTO supports the CCMA Water Committee in its work and carries out research on its behalf across the sector as well as preparing statutory and non-statutory submissions on specific issues as they arise. Items on the Agenda during 2020 included Pensions, Connection Charging Policy and Central Management Costs.



## Financial Management System

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### Restart Grant Schemes

The Government introduced two Restart Grant Schemes during 2020 which were aimed at helping micro and small businesses with the costs associated with reopening and reemploying workers following COVID-19 closures. The two schemes were called RESTART GRANT and RESTART GRANT PLUS (RGP). The processing of applications and subsequent payments to SMEs were facilitated by the local government sector on behalf of the Department of Enterprise, Trade and Employment.

Over 120,00 applications were received from businesses and over €630 million was paid out in grants. The LGMA worked with their software provider to provide a software solution to import the online application forms and to allow for validation and approval using workflow prior to submitting for payment in the Financial Management System (FMS). The application was developed rapidly and following a pilot implementation it was made available to 25 Agresso FMS sites.

### COVID-19 Rates Waiver

A nine-month waiver of rates for businesses forced to close business due to COVID-19, was announced by the Government during 2020. A 100% waiver was applied to all businesses except for a small number of categories, mainly banks, utilities, large supermarkets, and corporates.

A total of €900m was allocated by Government to fund the cost of a waiver of commercial rates for nine months to the end of December, for eligible businesses. This unprecedented measure provided support to businesses and certainty to our local authorities.

The LGMA engaged with their software provider to deliver a Rates Waivers pack that was applied to the Agresso Commercial Rates and Financial applications across the sector because of COVID-19.

### PSD2 – Payment Services Directive 2 – EU Directive 2015/2366

The deadline for the implementation of EU Directive 2015/2366 was 31st December 2020. Local authority online payments applications required changes to cater for the PSD2 requirements so that transactions would not be rejected by the Payment Service provider on 1st January 2021.

The objectives of PSD2 are to make online payments safer, increase the consumers' protection, foster innovation and competition while ensuring a level playing field for all players, including new ones.

The LGMA arranged with their software provider to implement the necessary changes to the online payments application to cater for PSD2. The project was successfully completed on schedule.

### e-Invoicing

In April 2014, the European Parliament and the Council adopted Directive 2014/55/EU on electronic invoicing in public procurement with the goal of facilitating the use of a European standard on electronic invoicing for the submission and the processing of electronic invoices. All public entities have an obligation to receive and process e-Invoices that comply with a European e-Invoicing standard. The Government, through the OGP, has established the e-Invoicing Programme to facilitate and enable Public Sector Bodies to establish the capability to receive, accept and process electronic invoices by the e-Invoicing Directive compliance date of April 2019. The compliance date for the LG Sector was 18th April 2020 and all local authorities were compliant.

### Integration of e-Invoicing to the FMS

During 2020 an end-to-end e-Invoicing solution was integrated into the Financial Management System in the local authorities to enable supplier invoices to be processed electronically from source through to payment. E-Invoicing can improve efficiencies and deliver savings for local authorities in their purchase to pay process.



## Human Resources, Payroll and Superannuation (HPSS)

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### Human Resources, Payroll and Superannuation (HPSS) Programme

The Human Resources, Payroll and Superannuation (HPSS) programme enables local authorities and other public sector organisations to provide HR, Payroll, and ancillary services efficiently, accurately, and securely within the local authority sector.

### Version 28 Software as a Service (SaaS)

The focus of the National Rollout Plan approved by the Programme Board focused on the migration of the local authority sector from CoreHR Version 19 hosted by the LGMA to a Software as a Service (SaaS) application, CoreHR Version 28, hosted by The Access Group (formerly Core). In 2020 Fingal successfully piloted and implemented CoreHR Version 27 and Roscommon commenced the pilot of CoreHR Version 28.

The LGMA also worked with Dublin City Council on the discovery and data migration areas for their implementation of CoreHR Version 28 across the entire council.

### HR Data Analytics

During the year, the HPSS Programme Board approved the consolidation of HR analytics across the sector to a central system managed by the LGMA. This approval also included the development and implementation of four dashboards - workforce profile: joiners, leavers, and turnover; retirements and sickness absence. A pilot was in place and signed off by Meath County Council. Following this sign off 10 local authorities were set up on this central system and dashboards implemented for them.

### COVID-19

During the year, the LGMA facilitated changes required to the CoreHR system in relation to the impact on staff working from home and postponement of flexi leave.

### National Standards Committee (NSC)

The NSC continued to operate on behalf of the Programme Board on matters of standardisation and continued its work in adjudicating on software change requests from participating organisations.

### Shared Payroll

The LGMA continued to work collaboratively with the Payroll & Superannuation Shared Service Centre (MyPay) in Laois County Council providing project management to the ongoing shared payroll implementations of Cork County Council and Wexford County Council.

### Superannuation Data Readiness

The LGMA supported local authorities to achieve a level of readiness with their superannuation data for migration to the Superannuation Shared Service Centre as part of the overall Shared Superannuation Project. At year end, 20 local authorities (including LGMA and EMRA) were live on the MyPay Superannuation service.

### Single Pensions Scheme

The Single Public Service Pension Scheme (SPS) commenced in 2013 and applies to an employee if they joined after this date. It is a career-average defined benefit pensions scheme. Retirement benefits are based on a percentage of the employee's pensionable earnings throughout their public service career.

MyPay have been sanctioned to administer SPS on behalf of the sector and have produced annual benefit statements on the behalf of 20 local authorities. MyPay have uploaded the data for a number of these live sites to the DPER Databank. This data upload is effectively the data provided to the employees in their benefits statements. The LGMA has continued to support MyPay with this project.

# Local Government Service Catalogue

The Service Catalogue Project Team moved fully online in March and over 90% of local authority public facing services are now captured in excel format and available for viewing on the LGMA website.

## FUNCTIONAL AREAS



Housing



Roads and Transportation



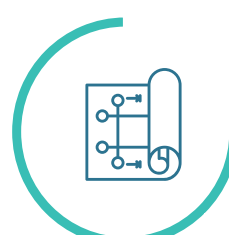
Parks



Economic Development



Local Enterprise



Planning



Public Realm



Community and Sport



Tourist Development



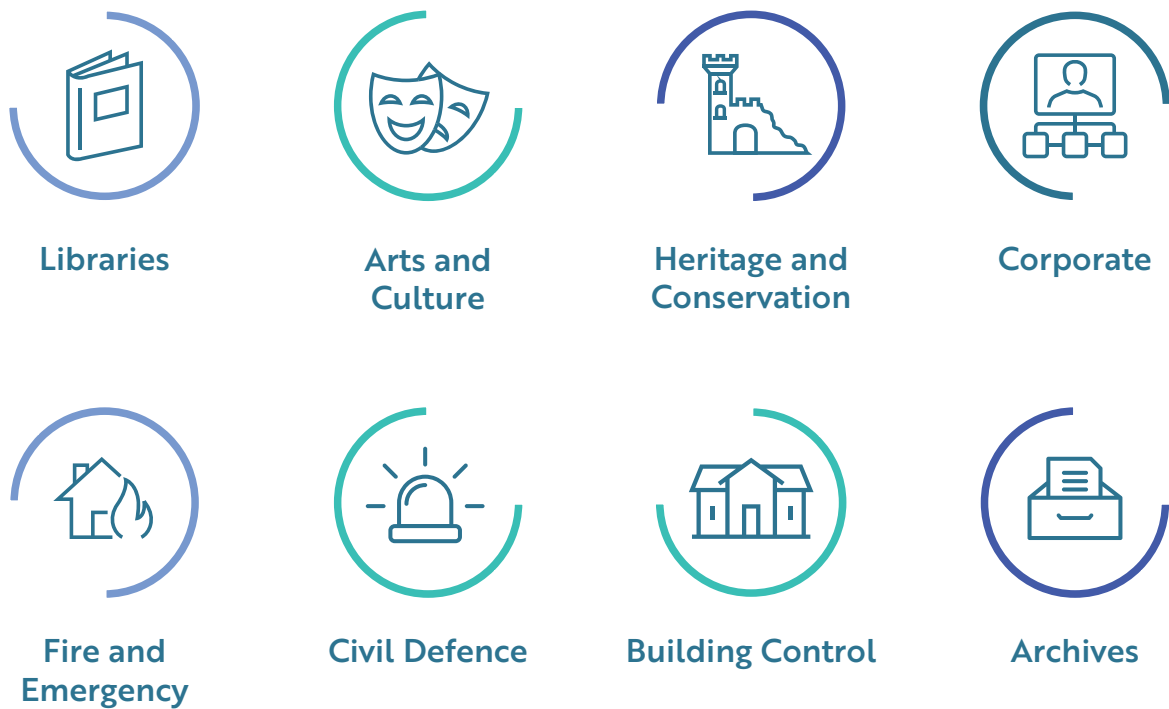
Environment



See the breakdown of 852 services here:



Engagement with the single point of contact group and subject matter experts also moved seamlessly online and the team engaged with local authority subject matter experts in:



Since the Project began, the project team hosted:

- 14 sessions with 510 attendees
- Three single point of contact sessions with 34 attendees each
- 12 Meetings of the Service Catalogue Programme Board

and issued,

- Five bulletins to the sector.

The team also provides regular updates to the CCMA and LGMA Committees, Sub-Committees, and the Service Catalogue Programme Board.

### Plain English Review

The project team began engagement with National Adult Literacy Agency (NALA) to carry out a plain English review of the language used in the catalogue. The review will ensure that the language used complies with the Customer Communications Toolkit for the Public Service (Department of Public Expenditure and Reform and National Disability Authority) so that the catalogue is clear, consistent, and accessible for all users.

### Development of Website to Display the Catalogue

A contractor was appointed to develop a Content Management System and a Public Interface to display and search the catalogue in line with the agreed solution requirements.



## Communications

### Corporate Communications

The communications section provides support across the LGMA including to the Corporate Team on LGMA internal and external communications.

During 2020, the LGMA agreed a new Communications Strategy and Action Plan for 2020/21. Priorities within the strategy during 2020 included the implementation of a new brand identity for the Agency, an update to the LGMA website, increased stakeholder engagement, and a concentration on improving internal communications.

### Communicating and promoting the local authority sector

Communicating local government work, positions and people is an important aspect of the work of the LGMA, in collaboration with the County and City Management Association (CCMA) and a Communications Working Group under the CCMA Executive.

### COVID-19

The LGMA worked closely with government to ensure consistent messaging was channeled through local authorities in relation to public health and other COVID-19 campaigns.

In addition, the LGMA coordinated with local authorities and government on national campaigns, in particular the 'In this Together' and 'Keep Well' programmes to support community wellbeing.

LGMA Communications provided significant support in the establishment and coordination of Community Call and Community Response Fora, including liaising with national stakeholders, and supporting and advising local community response coordinators and teams.

### Campaigns and media

Another priority was to highlight the crucial work and innovation of local authorities during COVID-19, including on #YourCouncil Day and through media campaigns in collaboration with Government departments.

LGMA Communications also supported CCMA committees and teams across the Agency in relation to campaigns, media, and strategy. Support was provided on projects and in areas such as climate action and climate strategy, innovation, local government recruitment, public lighting, and business continuity planning.

### Social media strategy

LGMA developed a new social media strategy during 2020, which is now being implemented across the social media accounts managed on behalf of the local authority sector, including accounts for LGMA, Local Authorities Ireland, Libraries Ireland, and the CCMA.

### Communications Network

The LGMA continued to provide day-to-day and strategic support to the Communications Network, which includes all those working in communications throughout the sector. As part of this, a Local Authority Communications Seminar was held with speakers from the public and private sectors.

### Major library campaigns

LGMA managed a number of library promotion campaigns, including the "Take a Closer Look" campaign, for which the Communication Team won a PR11 Excellence in Public Relations Award. Another significant library campaign was the "Reading Reads" campaign in association with Creative Ireland.



## Local Government Strategic Procurement Centre (LGSPC)

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### Procurement Reform Programme

The LGSPC represents the sector on the Office of Government Procurement (OGP) Executive Board and works in partnership with the OGP to embed the procurement reform programme in the local government sector.

A dedicated Procurement Policy Support Officer works with local authority procurement officers to support the embedding of the procurement reform programme and facilitates sharing of best practice procurement experience in the sector. Engagement with Procurement Officers continued through virtual meetings of the Procurement Officers Forum and the Procurement Advisory Board.

### Training and education

The LGSPC worked in partnership with the OGP to assist with the development of a training programme for managing capital projects. The training is aimed at employees dealing with large scale public capital works projects and covers planning and designing of projects, selection and appointment of technical experts and contract management.

The professionalisation of procurement continues to be supported and six bursaries were made available to Procurement Officers to undertake accredited third level procurement education.

### Promoting Engagement with Central Procurement Arrangements

A key element of the procurement reform programme is to maximise engagement with central procurement arrangements established by the Central Purchasing Bodies. The LGSPC hosted a virtual Central Procurement Arrangement Update with the Office of Government Procurement for local authority Procurement Officers to provide information on the schedule of available arrangements.

### Environmental and Social Considerations

The LGSPC acknowledges the commitment in the Programme for Government to evaluate and manage the environmental, economic, and social impacts of procurement strategies.

The LGSPC supports the commitment through the development of procurement training initiatives for the inclusion of social considerations and sustainable green practices in procurement procedures. The LGSPC facilitated a virtual Overview of Green Public Procurement for procurement officers and buyers and hosted a virtual procurement workshop on SME engagement and green public procurement.

### Engagement with Local Authority Members

The LGSPC presented an update on Public Procurement in the Local Government sector at the Association of Irish Local Government (AILG) Annual Conference. Over 100 elected members were in attendance for this whistle stop tour on the fundamental principles of public procurement, the opportunities available for SMEs to get involved in local authority procurement competitions and measures required to maximise social and green public procurement in local authority tendering.

### Spend Data Management System

The Spend Data Management System, which enables local authorities to identify spend against procurement arrangements, was successfully rolled out across the sector. The analysis of spend data will help to inform future procurement needs and supports the procurement reform programme requirement of spend analysis sharing with the OGP. The system was used successfully to collate and submit the 2018 annual spend data to the Office of Government Procurement.

### Promoting SME Engagement in Local Authority Procurement Opportunities

The LGSPC has commenced a review of the suite of tender documents in use by the sector to make them more user friendly and accessible. A working group has been established and initial engagement with the SME Advisory Council, Local Enterprise Offices and local authorities has taken place.

# 8 | Empowering the Sector

## People Advisory Supports to the Sector

The People Advisory Section continued to support and provided an advisory function across a range of areas:

- Human Resources
- Industrial Relations
- Learning and Development
- Health and Safety
- Equality, Disability, and Inclusion

The LGMA coordinated and supported the following Committee and Steering Groups:

- Change Management Committee
- The People Strategy Steering Group
- Local Authority Steering National Training Group (LASNTG)
- Child Safeguarding Steering Group

The LGMA continued to coordinate supports, initiatives, and approaches to facilitate effective human resource practices across the sector and advise on compliance matters and issues such as equality, diversity, and inclusion.

## Working from Home Guidelines

The LGMA, developed Guidelines on Working from Home for the sector, in consultation with HR Officers and Health and Safety Officers across the sector.

## Sectoral Recruitment and Selection

In the context of the new Workplace Relations Agreement, the LGMA (People Advisory) produced guidance for the sector on the Procedures for the Recruitment to Clerical Administrative Grades IV to Grade VII in the local authority sector.

There was a significant shift to online recruitment in the sector during the year. The LGMA worked with the sector to produce guidance for conducting effective online interviews, in accordance with good practice.

The LGMA continued to work on the development of a sector specific recruitment website to showcase jobs and enhance the sector as an employer of choice.

The LGMA and pilot local authorities have worked with the technical supplier to test the website with the objective of going live with this website in 2021.

## Freedom of Information Officers (FOI) network

The LGMA continued to provide guidance to the network of local authority Freedom of Information Officers in relation to request received. Support and guidance were provided through:

- Hosted three FOI network meetings where sectoral issues were discussed,
- Issuing guidance to all Freedom of Information Officers in relation to FOI requests which are received by all local authorities, and
- Direct support to individual Freedom of Information Officers on requests received.

## Revised Records Retention Schedule for Human Resources

The revision of the LGMA's 2002 national records retention policy continued during 2020. As the retention schedule for each business function were completed, they were released to the sector for implementation.

The revised retention schedule for Water Services along with a guidance booklet on how to implement the revised retention schedule was completed in 2020 and distributed to the senior managers in the respective business units, the FOI Officers and the DPOs for implementation.

## Data Protection – Implementing GDPR

The LGMA continued to co-ordinate the network of local authority DPOs. In addition to monthly meetings the network established a small number of task specific working groups:

- Data agreements with external bodies
- Development of a Data Protection Impact Assessment (DPIA) for the holding of public Council meetings remotely

Data Protection Commissioner Audit reports into the use by Local Authorities of CCTV and other new technologies.



One of the main areas of support being provided is in relation to the ongoing audit of the use by local authorities of CCTV and other new technologies. Since mid-2019 the Data Protection Commissioner (DPC) has conducted on-site visits to a small number of local authorities. The DPC will conduct an on-site audit visit ultimately in all 31 local authorities.

The local authorities visited to date:

- Kildare County Council
- Limerick City & County Council
- Kerry County Council

- Waterford City & County Council
- Sligo County Council
- Galway County Council
- South Dublin County Council

A number of issues common to all the final decision and enquiry reports issued by the DPC in 2020 have been identified and the LGMA continues to work with the sector and various Government Departments and agencies to address these:

## Employees Training, Learning and Development

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### Sectoral Training Committee – the Local Authority Services National Training Group (LASNTG)

The LASNTG, a standing sub-committee reporting to the Change Management Committee continued meetings throughout the year. The LASNTG was Chaired by Mr. Seamus Neely, CE for Donegal County Council, for that period.

A variety of topics and issues were addressed by the LASNTG on behalf of the sector:

- Developing priority recommendations arising from the Arrangements & Operations into the Operation of the Regional Training Centre network report.
- Update on the Local Authority Climate Action Training Strategy.
- Contribution to the guidance developed by the LGMA regarding the recommencement and continuance of employee training activities during the varying periods of COVID-19 public health measures restrictions introduced by the Government during the year.
- Development of a sectoral Learning Management System (Platform) for increasing the use on-line/blended learning formats for existing and new training courses.

- Guidance on the Fire Services QQI Training Programmes developed by LASNTG & NDFEM.
- Budget provision for Training and Development Programme for Councillor's.
- Implementation Plan for the roll out of Climate Action Training Strategy and Plan.

### Graduate Recruitment

The national Graduate Recruitment campaign of 2020 went live in November.

The national promotional aspects of the campaign which were organised and managed by the LGMA including the following:

- Registered users of services of GradIreland to receive direct notification of the competition
- National Social Media campaign; and
- Advertising of campaign on PAS website

There were 151 Graduate positions advertised across the seven skills areas:

Skills Area
Economic Enterprise and Business Development
Project & Programme Management
Innovation, Strategy & Change Management
HR Management
Communications and Marketing
Data Analytics & Data Metrics
Climate Action

### Qualifications Working Group

The group met with the Department of Housing, Local Government and Heritage and inputted to the review of the qualifications required for administrative posts Grades IV to VII.

### Temporary Assignment Scheme (COVID-19)

The Temporary Assignment scheme was developed with a view to managing immediate and significant demands in terms of assignments to the HSE and other frontline Departments or Offices that were dealing with COVID-19. The LGMA supported the sector in relation to this initiative and collated the data. This was then reported to the Department of Housing, Local Government and Heritage in accordance with circular letter 07/2020.

### Health and Safety

Meetings of the Joint Union/Management Health & Safety Steering Committee continued remotely throughout the year to ensure the continued implementation and mainstreaming of best practice in health and safety across local authorities. In addition the Health & Safety Operational Committee met remotely on a regular basis to oversee the development of the COVID-19 supports for the sector, namely the High-Level Work Safely Health & Safety Guidance, the Standard Operational Guidance documents, and the COVID-19 Induction Programme.

The Water Industry Health & Safety Committee met remotely on a bi-monthly basis. The programme of work progressed under each of the various work streams including:

- Manual Handling Working Group
- Grid & Grating Flooring Working Groups
- Conferencing & Awards Working Group
- Construction Regulations Working Group.

2020 saw the introduction of the Health & Safety Incident Tracking Tool. The LGMA acts as the central repository for the data and collated this information monthly. Reports on this information are shared and discussed at the Health & Safety Operational Committee & the Joint Union/Management Health & Safety Steering Committee and feed into the Health & Safety Annual Programmes of Work.

LASOG Regional Groups met regularly to progress projects in the Annual Programme of Work. The LGMA continued to support these groups and in addition provided frequent updated advice and guidance in relation to COVID-19.

### Health and Safety (COVID-19)

#### *High Level Local Authority COVID-19 Work Safely Health & Safety Guidance*

To support the sector in the management of COVID-19 risk, the LGMA developed the High-Level Local Authority COVID-19 Work Safely Health and Safety Guidance under the aegis of the Health & Safety Operational Committee. The purpose of this document was to consolidate national best practice, in line with Government and HSE recommendations in relation to the management of COVID-19 and to set out the general principles to be applied to protect employees and to identify and implement suitable control measures to mitigate the risk of COVID-19 infection in the workplace.

The first edition of the document was issued in May with an updated version issued in December to reflect current Public Health advice as part of the Living with COVID-19 Plan, additional guidance available since the issuing of Version 1 and feedback received from the Local Authority sector.

### **Standard Operating Guidance (SOGs)**

To support the implementation of the High-Level Local Authority COVID-19 Work Safely Health & Safety Guidance, a suite of SOGs was developed, structured to reflect the operational activities of local authorities. These operational guidance documents provided for a consistent approach to the management of COVID-19 at operational level across the sector. There is currently a suite of 30 SOG's which were developed under the aegis of the Health & Safety Operational Committee and issued to the sector.

### **COVID-19 Induction Programme**

A COVID-19 Work Safely Employee Induction Advice and Guidance was developed under the aegis of the Health & Safety Operational Committee. This supported the sector in providing consistent and standardised COVID-19 induction training for all employees as required in the Government's Work Safely Protocol.

### **Sectoral Future Working Model (Working Group)**

The Future Working Model Group, supported by the LGMA, was established in 2020 to provide guidance and policies for local authorities to incorporate changes in work practices which will enable effective transition from existing models of working to a future model which incorporates a significant and sustainable level of hybrid and remote working across a range of work areas ensuring to meet continued excellence in service standards.

The Working Group has:

- produced action plans established across three workstreams – Service (Process), People, Infrastructure and Support
- developed a Sectoral Survey on Future Sectoral Working – findings have been presented to the Sectoral Working Group and utilised for the development of the Agile Working Framework
- developed a Sectoral Survey on Infrastructural Support for Future Working in the Sector – findings due to be presented to Sector in 2021.

### **Wellbeing Working Group**

The Wellbeing Working Group, supported by the LGMA, was established in 2020 to drive the wellbeing agenda for local authorities nationally and develop an overall wellbeing framework which each individual Council can use to develop their own programme of wellbeing initiatives on an annual basis. The Group has issued a survey to the sector to establish existing wellbeing supports and initiatives.

### **Occupational Health Scheme**

The LGMA represented the sector on the OGP working group to develop a tender for Occupational Health Services for the public and civil service. The tender will be issued to the market in 2021.

### **Apprenticeship Scheme**

Apprenticeships in the areas of Accounting and IT are ongoing within the sector and continue to be supported by the LGMA. The number of apprenticeships was impacted by the COVID-19 pandemic resulting in a lower level of uptake than originally planned. SOLAS engaged with the sector through the LGMA in relation to its proposed Arboriculture apprenticeship which will lead to a level 6 award on the National Framework of Qualifications.

### **IR Representation**

The LGMA provided ongoing support to local authorities in relation to Industrial Relations matters including policies and procedures and clarification in relation to interpretation of Circulars and employee related queries.

The LGMA have represented and supported local authorities in matters locally with Unions which have progressed to the Workplace Relations Commission and Labour Court including Mediation, Conciliation, Adjudication and Labour Court Hearings.

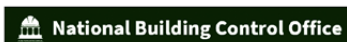
Meetings of the LANC and LRC Oversight Body continued in a remote capacity throughout the year.



# 9 | Services Delivered 2020

## ICT

The LGMA continues to deliver ICT services for local authorities and other public service departments and agencies. The LGMA continues to support Core Payroll Infrastructure, MyPay, MapRoad Roadworks Licensing (MRL), Building Control (BCMS), CheckTheRegister.ie, LG Returns, iPlan, iHouse, iReg, Travel & Subsistence and Low Value Purchase Cards systems. The rollout of iPlan version 4.3 commenced and work is also continuing the management, upgrading and maintenance of the LGMA shared services hosting infrastructure. The Register of Electors system was also upgraded to cater for the latest technologies.



The LGMA ICT team supports and facilitates local authorities on a range of technical groups and national licensing procurements including Microsoft Office 365. The LGMA also supports the Cyber Security Sub-Committee who approved a number of IT security policy templates and hosted a seminar for corporate and IT teams to support them as the sector moved to remote working.

Work is continuing on the delivery of the recommendations in the LGMA ICT Transformation Report including documenting and stabilising the current LGMA ICT infrastructure, however the programme of work was hampered by the impact of COVID-19 as no physical access to the hosting data centre was possible. The 2-year roadmap that was developed to allow the LGMA to design the optimum model for outsourcing operations of the current estate is continuing and includes market engagement and tendering for outsourcing partners and the initiation of a stakeholder engagement process, which will commence in 2021, relating to the future optimal role of the LGMA to support the local government sector.

Local authorities continued to migrate from the national forest and by the end of 2020 there were only six local authorities remaining. The larger agencies previously hosted in LGMA successfully migrated to other environments and are no longer hosted in the LGMA. It is anticipated that the forest exit will be finalised by mid-2021.



## Housing

The Strategic ICT Housing Programme Board continues to provide a strategic path for the use of ICT services in the local government sector around the housing function.

Key activities this year:

- Grant Thornton was appointed to develop the business case for the options around the National Housing ICT system following a procurement exercise.
- In tangent with the development of the Business Case, the LGMA appointed a Data Improvement Officer to work with all local authorities on a project to improve the quality of the data in the Housing ICT systems.
- An iHouse User Assistance Group oversaw the development and implementation of Version 3.6 of iHouse which caters for the rationalisation of reports, EirCode API, Property Infrastructure and changes necessary for the SSHA.
- The LGMA went to tender for the support and maintenance of the Housing ICT system that is used in 27 local authorities for the period 2021 – 2024. Version 1 were selected following the procurement exercise.
- The iHouse system was adapted to enable local authorities to complete the NOAC performance indicators report automatically. The Summary of Social Housing Assessment was deferred due to COVID-19 until Q4 2020 and the LGMA supported local authorities in extracting the data from iHouse and uploading the LG returns system.
- DEASP API - Infosys, which is the existing enquiry tool offered by DEASP and is widely used in the sector, was retired in 2020 by the DEASP API. This project was re-commenced by DEASP with LGMA on behalf of the sector in Q2 2020 and was successfully implemented.

### Housing Assistance Payment (HAP)

- The LGMA has representation on the HAP Oversight Board and continues to support the HAP API.
- A total of 86,982 HAP tenancies have been set-up since the establishment of HAP.
- A total of 27,161 of these tenancies have been closed.

- There are a total 59,821 active HAP tenancies. A total of 15,885 tenancies were set up.
- There was a governance review of the HAP project oversight and the LGMA contributed to this review.

### CCMA Housing, Building and Land Use Committee

The Housing, Building and Land Use Committee supported the key priority areas of housing delivery and with the establishment of the Housing Delivery Coordination Office. There was a reviewed sectoral focus on the coordinated and consistency approach to the Rebuilding Ireland – Action Plan targets. The Committee met on a Bi-weekly basis from March through to May with a sole focus on COVID-19 related issues. The Committee worked with the Health and Safety Committee to develop the Standard Operating Guidelines (SOGs) relevant to Housing and to ensure that consistent advice was provided to the Director of Service network around maintaining essential Housing services. The LGMA supported this work through significant engagement with the DHLGH on areas in relation to Homelessness, payment breaks for local authorities' mortgage holders, HAP debt management, rental inspections, and issues in relation to eligibility and income limits. The LGMA supported the Committee to work with the DHLGH on the progression of a move to a planned maintenance approach to the management of local authority housing stock. The PSROG approved the business case lite to procurement an Asset Management ICT system for the sector.

The Housing, Building and Land Use Committee engaged with the DHLGH and the Housing Agency across a range of initiatives from the deliver targets across all housing streams to deliver the Rebuilding Ireland Action Plan and the new Programme for Government as signed off. There was also significant stakeholder engagement on mortgage protection insurance, Traveller accommodation and a range of Housing schemes.

The CCMA worked with DHLGH, the International Protection Accommodation Services (IPAS) and the Department of Justice and Equality to determine a model of distribution building on the work of 2019. The model was designed for a two-year period 2020 to 2022 and provided a framework for local authorities to support the NGOs to accommodate those people who had been granted leave to remain in Ireland.

## Programme Management

### Programme Management Office (PMO)

Re-establishment and restructuring of the LGMA PMO has progressed following the endorsement of the Strategic and Operational review of the LGMA.

With over 50 active projects/programmes in its current portfolio, implementation of a revitalised PMO is seen as a key strategic priority project for the LGMA which will improve project governance, prioritisation and reporting while also ensuring value for money is provided to the sector.

The target operating model of the new PMO was approved by the PSROG in September which included the Mission Statement, Vision Statement, Core Values and Goals & Objectives as detailed in figure below.

Through the development of the LGMA project methodology, governance procedures, processes and controls the role of the PMO is to:

- Support development and delivery of projects through:
  - Project initiation
  - Business case development
  - Budget management
  - Project implementation
  - Project closure
- Develop project reporting mechanisms
- Ensure adherence to governance processes
- Adopt best practice and standards
- Advise, guide and mentor
- Focus on doing the right things

The governance of the shared service and reform initiatives is provided by the Public Sector Reform Oversight Group which drives, monitors, and maintains oversight of the projects.

### LGMA PMO Mission Statement, Vision Statement, Core Values, Goals and Objectives

#### MISSION STATEMENT

The LGMA in partnership with the Local Authorities will support the successful initiation, planning, & delivery of change and service improvement projects to delivery exemplary public services at local level



#### VISION STATEMENT

The LGMA PMO will strive to become best in class providing efficient, competent, and effective delivery of change and service delivery projects across the local government sector



#### CORE VALUES

- Continually striving for improvement, not always perfection
- Keeping it simple
- Working collaboratively
- Being a centre of excellence and embedding best practice methodologies
- Being open & transparent

#### GOALS & OBJECTIVES

- We will ensure that appropriate and robust project management & governance process are applied consistently across the entire portfolio of projects within the LGMA
- We will support the delivery of benefits for service users and staff by ensuring change is managed consistently and well
- We will continually increase PM capability to deliver service improvement
- We will innovate and learn from experience
- We will support senior management with timely information to make critical portfolio decisions

Reform initiatives which progressed through, and were supported by the PMO processes during 2020 include:

- MyPay rollout
- Single pension scheme
- Localgov.ie portal
- Central data unit
- Strategic procurement centre
- National Housing ICT system
- Service catalogue
- Dangerous substances licensing
- LEO management information system

The LGMA PMO is committed to a continuous improvement model which will see periodic reviews carried out of the effectiveness and efficiency of the Office with changes implemented to ensure best practice is maintained.

### July Stimulus Report

The PMO supported the CCMA in the development of the 'Local Government Capital Project's Stimulus' report which was submitted to the Department of the Taoiseach and the Department of Housing, Local Government and Heritage in advance of the announcement of the July national stimulus package. The report which contained details of over €3b worth of capital projects was aimed at stimulating economic recovery through regional and local development by increased grant funding for selected projects.



### NOAC - Good Practice Event

The PMO provided organisational and event management support to NOAC for the planning and delivery of the annual 2020 Good Practice event which took place virtually this year and highlighted excellent projects from:

- Offaly County Council
- Wicklow County Council
- Wexford County Council
- Sligo County Council
- Limerick City & County Council
- Cork County Council
- Dublin City Council and the Eastern-Midlands Regional Waste Management Plan Office

### October Greenways Submission

As a follow on to the July 'Local Government Capital Projects Stimulus' report, the PMO also supported the development of a 'Local Government Greenways Budget Allocation' report which specially targeted additional funding for smarter travel/Greenway projects. The report was submitted to the Department of Transport in September in advance of the Budget 2021 announcements which subsequently awarded €63.5m of additional funding to Greenway type projects across the country.





## Housing Delivery Co-ordination Office

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2020 saw the establishment of the Housing Delivery Co-ordination Office within the LGMA. The Office's remit is to assist in the co-ordination and delivery of housing by local authorities and act as a central liaison with the Housing Division of the Department of Housing, Local Government and Heritage and other stakeholders.

Recruitment for the approved resource compliment began in early 2020 and was completed by November - a Coordinator, two technical Project Managers and two ICT Project Managers. The priority objectives for the Office were the co-ordination of information and real time data on the local authority social housing construction programme. An interim tracker database was established on SharePoint for use by all local authorities and the DHLGH. This will enable a single source of up to date or real time data for all capital housing projects.

During 2020 the HDCO has established communication channels with external stakeholders such as Irish Water and ESB Networks to ensure any issues with potential to delay completion of housing schemes are resolved as quickly as possible.

A significant aspect of the HDCO's work related to assessing the impact on the delivery programme of the COVID-19 related shut down of housing construction between March and April. In conjunction with local authorities and the Housing Agency a process of designating certain construction projects was established which allowed a certain project resume earlier.

Another significant aspect of the HDCO's work involved assisting local authority employees with queries relating to project management and the approval process' associated with direct build housing schemes.

The HDCO also engaged with the DHLGH on proposed modifications to the Serviced Site Fund, Buy & renew Scheme, and leasing tracking systems.

## Roads

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### MapRoad

- MapRoad Mobile App – 40,500 km of regional and local roads surveyed for condition rating.
- MapRoad PMS - 6,500+ pavement works projects - value of €371.5m.
- MapRoad Roadworks Licensing System Over 30,000 road opening license applications were made.

### Pavement Management System (PMS)

The LGMA commenced a major upgrade of the system in 2020 to deliver addition tools for asset management and the integration of the system with the Road Opening Licensing system.

Ongoing support in association with the Roads Management Office (RMO) shared service was delivered.

The system was used to produce the statistics for the NOAC Service Indicators report as well as the monthly reports administered by the RMO.

### Roadworks Licensing

MapRoad Roadworks Licensing System: over 29,000 road opening license applications were made.

30 local authorities and TII are managing all their road opening licensing through the MapRoad Roadworks Licensing (MRL) system. Dublin City Council are the final local authority to implement the MRL system and they commenced taking applications through MRL from some utilities in 2020. The phasing in of other applicant organisations to Dublin City Council is continuing.

Over 2,000 applicant organisations registered on the system by year-end (up from 1,452 in 2019).

Users included the major telecommunications operators, Irish Water, Gas Networks Ireland and ESB Networks. National Broadband Ireland (NBI) also commenced using the system during 2020.

The National Deposit Scheme has continued to operate successfully for new license applications submitted from the beginning of 2019.

The RMO continued to increase support services for monthly billing in arrears of road licensing fees for MRL based licences and commenced phasing in of National Centralised Billing during 2020.

## Public Lighting

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The LED retrofit project was progressed to procurement of services for the retrofit. To complement this the LGMA and RMO delivered a GIS portal for an asset register of public lights that will be used to record the retrofitting of LEDs as part of climate action tasks over the coming years.

## Libraries Development

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The LGMA continued to work with local authorities and the Department of Rural and Community Development (DRCD) to implement the public library strategy 2018-2022 - Our Public Libraries 2022 – Inspiring, Connecting and Empowering Communities.

### Our Public Libraries 2022

COVID-19 restrictions impacted all aspects of Libraries Development work, but the year saw success in terms of programming and activities, and in progressing the national public library strategy. The first City and County Librarians Forum was held, to ensure that progress of the national strategy would be shared across all county librarians, along with emerging issues for the sector.

A national communications campaign - Take a Closer Look, started in January across print, radio and digital channels, leading up to the first national open day on February 29th. The campaign resulted a 18% increase in new members year on year, and much favourable publicity for the sector nationally and internationally.

### COVID-19 Response

Following the closure of public libraries on March 12th, Libraries Development helped the sector adapt by providing guidelines and advice, guided by international best practice. A mechanism was quickly established to facilitate new library registrations for online resources during library closures, which led to 72,469 new users joining the Borrowbox eLending service in 2020, a 151% increase from 2019. Video tutorials on using the e-services were made accessible on Librariesireland.ie which resulted in huge increases in demand, and a pilot 'Digital Ambassadors' project with Age Friendly Ireland helped older users use digital resources.

Libraries Development held four Teams Live events for all sector employees during 2020 to update on impacts. Over 500 employees participated in these events that helped employees learn from each other in the areas of digital programming, 3D printing and sensory library equipment. The impact was felt in the huge numbers of online activities that took place during the year, with online story times recorded by library employees and placed on Facebook, YouTube and Instagram viewed 702,045 times.

A pilot project with DRCD and Microsoft began at the start of COVID-19 restrictions, using Airband TV White Space technology to expand Wi-Fi beyond library buildings into the community in five authorities. The project is the first of its kind in Europe.

### Right to Read

The Right to Read programme supports literacy development for individuals, families and children and provides core services, resources, and initiatives for a range of user groups.

The delivery of physical events in public libraries was severely hampered by the COVID-19 restrictions, however public libraries in the main had great success with online events, supported by the LGMA. For Spring into Storytime 2020, there were a total of 1,045 videos created, which generated 702,045 views. Local authorities delivered a Summer Stars programme that provided interest and support for children over the summer and library employees innovated in providing over 200 quizzes, and scavenger hunts and 741 other online events including daily story times for an entire month. Despite the limited services which could be provided in library branches, just under 340,000 children's books were issued, with 19,018 e-audio and 15,309 e-books issues in addition. The An Unexpected Adventure national story competition for ages 6 to 18 produced 574 entries. All local authorities engaged with the Children's Book Festival and Family Time - delivering a total of 782 and 670 online events, respectively. The total figure for participation or viewing of these events was 131,285 and 154,152, respectively.

### Work Matters

The Work Matters programme supports business and employment in local communities. While the delivery of Work Matters was very challenging due to the impact of the COVID-19 restrictions in Irish public libraries successfully delivered on all aspects of the Work Matters programme. Library branches in local authorities collaborated with key partners to deliver on all the elements (infrastructure, information, expertise, events). National online resources were promoted actively and a new section on business and employment matters created on the e-book and e-audio national platform Borrowbox. There was a total of 585 events held in 2020, due to the pandemic, most were held online, generating a total of 233,828 views on Facebook.

### Healthy Ireland

A series of nationally produced webinars/ videos have been developed by the LGMA for Healthy Ireland at Your Library Coordinators to host as events. There were four titles, the first one developed under the current programme: Understanding grief and loss, A compassion focused approach to over-eating, Supporting your child's emotional health through adolescence (for parents and caregivers) and Support Tips for Parents of Young Children. These have been produced with the assistance of the Irish Hospice Foundation and clinical psychologists from the HSE. A national reading list on bereavement has been developed working with the Irish Hospice Foundation and an LGBTI+ reading list is in development working with the HSE Sexual Health and Crisis Pregnancy Programme, BeLonG To, TENI and the INTO LGBT Teachers Group.

### Funded Projects

Libraries Development worked with DRCD and local authorities to support applications for Dormant Account Funding, which focused on sensory equipment and programming for libraries, and software to support library users with dyslexia and other reading and writing difficulties. A total of 99 projects were approved for funding under Dormant Accounts and DRCD funding. DRCD funding also helped Libraries Development carry out an analysis of public library archives relating to the Decade of Centenaries and begin a project to review prison library services. Funding was also allocated to begin a pilot project on design thinking approaches to library services, which was presented at the annual Quality Customer Service conference.

### Libraries in Europe

Libraries Development took a leading role in international librarianship in 2020. A delegation of French public librarians visited the LGMA in March to learn about the national strategy. The National Authorities on Public Libraries in Europe (NAPLE) Forum held its annual meeting online and elected the Head of Libraries Development as its President for the period 2020-2023. In this capacity, Libraries Development helped 23 European countries share best practice and information on COVID-19 throughout the year, producing two substantial reports and raising the international profile of the Irish public library response. This profile was further developed through participation in numerous online events during the year, including keynote sessions at the Occupy Library 2020 conference, and the Libraries in Recovery web series. The annual Soapbox public speaking competition organised by the LGMA, the European Commission and the European Direct Information Centres (EDICs) was held online, with nearly 1000 views of the event.

### NPPR

The NPPR Charge was an annual charge introduced in 2009 and 2013 was the last year it is liable for. A total of €695.8 million was processed to the end of December 2020.

A total of €26.1 million was processed in 2020 in respect of the NPPR Charge. This represents a drop of 20% from the amount processed in €32.66 million in 2019.

Notwithstanding the challenges posed by COVID-19, the Bureau processed more than €21.8 million.

This represents 83.5% of the total processed with the balance being processed by a number of local authorities and online by clients.

## ePlanning

### e-Planning Online Portal Project

The e-Planning Portal Project continued throughout 2020, a test environment was set up in the LGMA and in Tipperary. This environment was used to test core online planning applications functionality, during a phase referred to as UAT Phase One. The ability to input a planning application online, and for notifications to issue to the applicant via email when the planning application is validated and decided upon, was verified.

Following completion of UAT Phase One, a detailed specification of remaining functionality and agreement on costs was established between all parties. A decision was taken regarding APAS and Odyssey local authorities, that the e-planning portal would be used to accept online applications, which would thereafter be dealt with by the back-end planning systems within each local authority. Agreement was also reached on a revised phased approach.

Many local authority sites were upgraded to iPlan 4.3 in preparation for the rollout of online planning applications, with over 12 of the 24 being live by the end of 2020 and several more in test.

The DHLGH agreed to fund additional costs for completion of the e-Planning Portal project and an agreement was reached with vendors on a high-level project plan and milestone payment schedule proposal.





# 10 | Our events - bringing people together to network and learn

## Climate Change – Global Issue, Local Leadership

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An event was held to launch the LGMA research publication, *A Profile of Local Government Climate Actions in Ireland*. The launch briefing was held to inform a range of stakeholders and media about the climate action work ongoing in the local government sector, and to highlight the leadership role and ambition the sector has in tackling climate change.

### Topics

Local authority climate action in context.

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A Profile of Local Government Climate Actions in Ireland.

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The work of the Climate Action Regional Offices (CAROs).

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Local authority climate ambitions.

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## Local Authority Communications Seminar

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The 2020 Local Authority Communications Seminar was held online with the theme 'Beyond 2020: Communications in the New Reality'.

Speakers from public and private sectors gave presentations under several themes.

### Topics

Communicating effectively in times of crisis

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Communicating a re-imagined Cork City

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Rebranding a county – Limerick's 'Atlantic Edge, European Embrace' project

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Localising the COVID-19 message

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Communicating COVID-19 public health messages

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Social media strategy and implementation

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Reaching a younger audience online

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Working with the media

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## HR Conference 2020

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The 22nd Local Authority HR Webinar was held online with a theme of 'Managing People into the Future of Work', and the feedback was very positive.

The following topics were presented on:

### Topics

The Future of Work

---

'The overview and practice for developing a resilient mindset for managing people successfully in a Virtual Business World'

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## Health & Safety Webinars 2020

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Two Local Authority Health & Safety Webinars were held online. The theme of these webinars was '*Your Health, Fitness and Emotional Wellbeing in times of Transition and Change*'.

The following topics were presented on:

### Topics

Managing Wellbeing in a Changing Workplace

---

Reawakening Your Best Self - A series of empowering experiences that focus on raising consciousness, awakening inner potential, igniting greater health and performance in an integrative and holistic way by focusing on Mind, Body and Spirit

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Top Tips and Practical Advice for Emotional and Physical Wellness in Challenging Times

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Two sessions on Compassionate Communication - Utilising Positive Psychology and Resilience to Thrive in Challenging Times and looking at tools and techniques to assist in navigating an ever-changing landscape.

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## Child Safeguarding

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### Child Safeguarding Training for Designated, Deputy Child Protection Liaison Officers & Mandated Persons:

There were two workshops, coordinated by the People Advisory Section, delivered in 2020 to Designated/ Deputy Child Protection Liaison Officers and Mandated Persons.

# 11

# COVID-19 Key Measures taken to maintain LGMA operations

## Internally

- All LGMA employees moved to agile working arrangements 16th March 2020
- Business Continuity Plan revised and updated to take account of COVID-19 restrictions and HSE advice
- Access to premises confined to essential workers - I.T. and payroll and new starters as necessary
- H&S guidance documents prepared:
  - LGMA COVID-19 Response Plan
  - Procedures developed for dealing with COVID-19 Suspect Cases at Work, Confirmed Cases at Work, and the Employee Return to Work Process
  - LGMA COVID-19 Quick guide for employee and line managers
  - Working from home guidelines
  - LGMA COVID-19 Policy Statement
- Developed online onboarding and induction processes
- Risk assessments and safety statement reviewed to address the levels of risk associated with various workplaces and work activities
- Revised arrangements put in place for suppliers for the provision of goods/services
- Customers notified 'business as usual' All meetings held online
- ICT provided equipment and support for employees to work remotely

## Externally to the local government sector

### Business Continuity

- Agreed Local Authority Services Framework for Future COVID-19 Pandemic Response (updated on a regular basis in line with public health advice)

- Coordinating the local authority responses to government departments
- Development of High-Level H&S Guidelines plus Standard Operating Guidelines (SOGs)

## Restart grant

- Following COVID-19 closures, a Restart Grant and Restart Grant Plus scheme were introduced to help micro and small businesses with costs for reopening and reemploying workers. The LGMA provided a software solution to import over 120,000 online applications which were validated and approved. Over €630 million was paid out.

## ICT

- LGMA provided support for local authority I.T. systems including payroll.

## Communications

- LGMA coordinated with local authorities and Government Departments to ensure appropriate public health messaging was conveyed across all local authority channels and those local authorities actively participate in Government information and communications campaigns in relation to COVID-19
- The LGMA supported the establishment of the Community Call
- LGMA acted as a liaison between the local authorities and central government in relation to the 'In this Together' campaign, in which local authorities played a significant role
- The LGMA coordinated with the Department of Health and others in relation to local authority 'Keep Well' initiatives

## Glossary

<b>ARC</b>	Audit and Risk Committee	<b>IWCG</b>	Irish Water Consultative Group
<b>ASP</b>	Annual Service Plan	<b>LA</b>	Local Authority
<b>BCA</b>	Building Control Authority	<b>LASOG</b>	Local Authority Safety Officers Group
<b>BCMS</b>	Building Control Management System	<b>LEO</b>	Local Enterprise Office
<b>CARO</b>	Climate Action Regional Offices	<b>LG</b>	Local Government
<b>CCMA</b>	County and City Management Association	<b>LGSPC</b>	Local Government Strategic Procurement Centre
<b>CEO</b>	Chief Executive Officer	<b>MFA</b>	Multi Factor Authentication
<b>CRM</b>	Customer Relationship Management	<b>MRL</b>	MapRoad Roadworks Licensing
<b>CRU</b>	Commission for Regulation of Utilities	<b>NBCMP</b>	National Building Control Management Project
<b>CSSC</b>	Cyber Security Sub Committee	<b>NDFEM</b>	National Directorate Fire and Emergency Management
<b>DCCAIE</b>	Department of Communications, Climate Change and Environment	<b>NOAC</b>	National Oversight and Audit Commission
<b>DCU</b>	Dublin City University	<b>NPPR</b>	Non-Principal Private Residence
<b>DEASP</b>	Department of Employment Affairs and Social Protection	<b>NSC</b>	National Standards Committee
<b>DHPLG</b>	Department of Housing, Planning and Local Government	<b>OGP</b>	Office Of Government Procurement
<b>DRCD</b>	Department of Rural and Community Development	<b>OGCIO</b>	Office Of the Government Chief Information Officer
<b>EPA</b>	Environment Protection Agency	<b>OSI</b>	Ordnance Survey Ireland
<b>FMS</b>	Financial Management System	<b>PID</b>	Project Initiation Document
<b>GDPR</b>	General Data Protection Regulations	<b>PLR</b>	Public Lending Remuneration
<b>GPP</b>	Green Public Procurement	<b>PMDS</b>	Performance Management Development System
<b>HAP</b>	Housing Assistance Payments	<b>PMO</b>	Programme Management Office
<b>HoF</b>	Head of Finance	<b>PMS</b>	Pavement Management System
<b>HPSS</b>	Human Resources, Payroll, Superannuation and Shared Services	<b>PSROG</b>	Public Sector Reform Oversight Group
<b>HR</b>	Human Resources	<b>SEAI</b>	Sustainable Energy Authority of Ireland
<b>ICT</b>	Information and Communications Technology	<b>SICAP</b>	Social Inclusion and Community Activation Programme
<b>IHREC</b>	Irish Human Rights and Equality Commission	<b>SLA</b>	Service Level Agreement
<b>InfoSec</b>	Information Security	<b>SME</b>	Small, Medium Enterprise
<b>IPA</b>	Institute of Public Administration	<b>SMS</b>	Safety Management System
<b>IPB</b>	Irish Public Bodies	<b>WIOF</b>	Water Industry Operating Framework
<b>IR</b>	Industrial Relations	<b>WRC</b>	Workplace Relations Commission
<b>IW</b>	Irish Water	<b>WSTO</b>	Water Services Transition Office

# Appendix 1

## **Public Lending Remuneration Scheme**

### Eleventh Annual Report

for the year ending 31st December 2020

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## 1. Introduction

### 1.1 Legislative Basis

Public Lending Right is the exclusive right of an author to loan her/his book, and it was introduced into Irish law by the *Copyright and Related Rights (Amendment) Act 2007*. The Act brought Irish legislation into compliance with European law.<sup>1</sup> The Act specifies that the lending right applies unless a remuneration scheme is in place and provided for the establishment of a remuneration scheme by the Minister of the Environment, Heritage and Local Government.

### 1.2 Statutory Instrument

The regulations establishing the scheme, the Copyright and Related Rights (Public Lending Remuneration Scheme) Regulations 2008 were issued on 31st December 2008.<sup>2</sup> (S.I. No. 597 of 2008). Under the Public Lending Remuneration (PLR) scheme, payment is made to authors, illustrators etc. whose books are borrowed from public libraries. The Copyright and Related Rights (Public Lending Remuneration Scheme (Amendment) Regulations 2013, S.I. No. 221 of 2013 were signed on 20th June 2013.<sup>3</sup>

### 1.3 Management of the PLR Scheme

Under the regulations the Chief Executive Officer of the Local Government Management Agency was designated as Registrar of Public Lending Remuneration. Libraries Development manages the PLR scheme which is funded by the Department of Rural and Community Development.

The PLR Office working in cooperation with the British Library, Public Lending Right UK have developed systems to provide enhanced services resulting in more streamlined and efficient registration and related PLR services for authors.

## 2. The PLR Process

Under PLR, a payment will be made to registered authors, citizens of or resident in the European Economic Area (EEA), in respect of books registered with the PLR and loaned by public library authorities.

Authors are required to register with the PLR Office, providing details of the books for which they wish to claim remuneration.

Public library authorities provide the PLR Office with details of their loans, including the number of times each book in their collections is issued during the year.

At the end of the PLR period, the loans data from each authority is matched to the author/title data and a list of authors whose books have been loaned, and the number of issues of each, is produced. The amount that each qualifying author is to receive is calculated and payments made.

## 3. Collection of Loans Data

A PLR loans module is installed on the library management system and the data giving details of the number of times each book is issued during a specified period are transmitted to the PLR Office automatically.

1 Directive 2006/115/EC, OJ L 376, 27.12.2006, p. 28–35.

2 S.I. No. 597 of 2008.

3 S.I. No 221 of 2013.

## 4. Author Registrations

27,953 authors were registered for the PLR system at the end of PLR year 2020.

## 5. PLR Payments 2020

The Department of Rural and Community Development provided €200,000 for payments to the authors whose works were loaned to the Irish public.

Payments are made annually and are based on loans from the preceding calendar year. Authors were eligible for payment if their PLR earnings reached a minimum of €2, while there was a maximum payment of €1,000 for the most-borrowed authors. The Rate-per-loan (RPL) was calculated at 4.39 cent. The 2020 PLR payment calculation was based on a total of 4,769,052 eligible loans.

A total of 6,271 authors from 24 countries qualified for a payment in 2020, with 8 authors receiving the maximum payment.

## 6. British Library, Public Lending Right UK

The Responsibility for UK PLR was transferred to the British Library in October 2013. The British and Irish PLR staff discussed future joint approaches for PLR to maximise use of resources and provide enhanced services for authors.

The PLR Office appreciates the considerable assistance provided by the PLR team in supporting the PLR system.

## 7. Communications and Publicity

The PLR Office maintains the [www.plr.ie](http://www.plr.ie) website. The collection of loans data from all library authorities allows for an analysis of public library loans on a national basis. The PLR Office provides information on public library borrowings to the media on request.

## 8. Finance

The Public Lending Remuneration Scheme is funded directly by the Minister for Rural and Community Development and the costs are not levied on the local authorities.

## 9. Acknowledgements

The Local Government Management Agency would like to thank the Minister for Rural and Community Development, the Minister of State, and their officials for their ongoing support, public library authorities for their co-operation in the ongoing operation of the PLR scheme, the PLR team at the British Library for advice, support, and technical assistance.

PLR Registrar Paul Dune . Date 23/2/21



## 10. Appendices

### 10.1 Summary of Payments

Summary of Payments	2020
Number of authors registered for PLR at the end of 2020	27,953
Number of authors qualifying for a payment	6,271
Total Spend (Department funding and carry over from 2018)	€200,316.89
Number of authors receiving the maximum payment	8
Rate-per-loan (RPL)	4.39
<b>Total number of eligible loans</b>	<b>4,769,052</b>

### 10.2 Summary of Payment Methods

Method of Payment	Number of Authors 2020	Total amount 2020 €
Direct e-payment into Euro/Non-Sterling Accounts	568	23,966.63
Direct e-payment into UK Sterling Accounts	5,645	17,5309.57
On Hold Payments	58	1,040.69
<b>Total</b>	<b>6,271</b>	<b>200,316.89</b>

### 10.3 Payment of Country of Residence

Country	Amount €	Country	Amount €
UK	175,776.60	Belgium	53.06
Ireland	21,725.10	Australia	45.92
France	747.12	Denmark	25.64
Germany	529.68	Iceland	36.26
Italy	328.71	Norway	14.45
Switzerland	245.56	Japan	10.39
Netherlands	230.07	Greece	7.35
Spain	193.54	Hungary	7.14
Canada	128.61	Bulgaria	6.10
Croatia	77.13	Romania	5.91
Isle of Man	12.58	New Zealand	2.67
Sweden	106.21	South Africa	1.09
			<b>TOTAL €200,316.89</b>

### 10.4 Spread of Payment Amounts

From Amount €	To Amount €	Number of Payments 2020	Amount € in 2020
0.01	5	1,984	6,417.92
5.01	10	1,284	9,156.99
10.01	50	2,063	47,196.55
50.01	100	487	34,107.90
100.01	300	371	60,116.78
300.01	500	49	18,601.03
500.01	1000	33	24,719.72
<b>TOTAL</b>		<b>6,271</b>	<b>200,316.89</b>

# Appendix 2

## Audited Financial Statements

For year to 31st December 2020

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# Report of the Local Government Auditor to the Board of the Local Government Management Agency

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## Introduction

I have audited the financial statements of the Local Government Management Agency for the year ended 31 December 2020. The financial statements, which have been prepared under the accounting policies set out therein, comprise the Statement of Comprehensive Income, the Statement of Financial Position, the Statement of Cash Flows, and the notes to and forming part of the Accounts.

## Respective Responsibilities of the Board and of the Local Government Auditor

The Board of the Agency is responsible for the preparation of the financial statements in accordance with the Local Government Management Agency (Establishment) Order 2012 and for ensuring the regularity of transactions. The accounting responsibilities of the Members of the Board are set out in the Statement of Board Members' Responsibilities.

My responsibility is to audit the financial statements in accordance with relevant, legal and regularity requirements and in accordance with the Code of Audit Practice.

I report my opinion as to whether the financial statements give a true and fair view, in accordance with generally accepted accounting practice. I also report whether in my opinion, proper books of account have been kept. In addition, I state whether the financial statements agree with the books of accounts.

I also report on whether or not I have obtained all the information and explanations necessary for the purposes of my audit.

I review whether the Statement on Internal Financial Control reflects the Board's compliance with the Code of Practice for the Governance of State Bodies and report any material instance where it does not do so or if the statement is misleading or inconsistent with other information of which I am aware from my audit of the financial statements. I am not required to consider whether the Statement on Internal Financial Control covers all financial risks and controls, or to form an opinion on the effectiveness of the risk and control procedures.

## Basis of Audit Opinion

I conducted my audit in accordance with the Code of Audit Practice. An audit includes examination on a test basis of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made in the preparation of the financial statements and of whether the accounting policies are appropriate to the Agency's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations, which I considered necessary to provide sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion, I also evaluated the overall adequacy of the presentation of information in the financial statements.

I report by exception if:

- I have not received all the information and explanations I require for my audit, or
- The Statement on Internal Financial control does not reflect the Agency's compliance with the Code of Practice for the governance of State Bodies, or
- I find there are other material matters relating to the manner in which public business has been conducted.

## Opinion on the Financial Statements

In my opinion, the financial statements give a true and fair view of the state of the Agency's affairs on 31 December 2020 and of its income and expenditure for the year ended on that date.

I have obtained all the information and explanations, which I considered necessary for the purpose of the audit. In my opinion, proper books of account have been kept by the Agency. The financial statements are in agreement with the books of account.

Signed Kate O'Brien

Date 28/05/2021

**Kate O'Brien**  
Local Government Auditor

# Statement on the System of Internal Controls

For year ending 31st December 2020

## Scope of Responsibility

On behalf of the Board of the Local Government Management Agency, I acknowledge the Board's responsibility for ensuring that an effective system of internal control is maintained and operated. This responsibility takes account of the requirements of the Code of Practice for the Governance of State Bodies 2016.

## Purpose of the System of Internal Control

The system of internal control is designed to manage risk to a tolerable level rather than to eliminate it. The system can therefore only provide reasonable and not absolute assurance that assets are safeguarded, transactions authorised and properly recorded, and that material errors or irregularities are either prevented or detected in a timely way. The system of internal control, which accords with guidance issued by the Department of Public Expenditure and Reform has been in place in the Local Government Management Agency for the year ended 31 December 2020 and up to the date of the approval of the financial statements.

## Capacity to Handle Risk

The Board of the LGMA is responsible for ensuring that the LGMA has an effective system of internal control in place. The Board is assisted in its work by the Audit and Risk Committee (ARC), which is comprised of a Board member (who chairs the committee), and 4 other members with financial and audit experience. The ARC met 3 times in 2020. The Board has delegated executive authority to the CEO who, along with the senior management team operates the LGMA's risk management framework and reports on risk at every Board meeting, Finance Committee meeting and ARC meeting.

The LGMA has an outsourced internal audit provider who conducts a programme of work agreed with the ARC. In 2020 three internal audits were performed covering the LGMA System of Internal Control, a review over the Key Aspects of the Housing ICT Project around Support and Maintenance of iHouse and a review of Arrangements in place for the Management of Specific Projects through the Road Management Office.

The ARC has developed a risk management policy which sets out the risk management processes in place and details the roles and responsibilities of staff in relation to risk. The policy has been issued to all staff who are expected to work with the LGMA's risk management policies, to alert management on emerging risk and control weakness and assume responsibility for risk and controls within their own area of work.

## Risk and Control Framework

LGMA has implemented a risk management system which identifies and reports key risk and the management actions being taken to address and, to the extent possible, to mitigate those risks.

A corporate risk register is in place which identifies the key risks facing LGMA and these have been identified, evaluated, and graded according to their significance. The register is prepared by management and reviewed by the Board and ARC at each meeting. The outcome of these assessments is used to plan and allocate resources to ensure risks are managed to an acceptable level.

The risk register details the controls and actions needed to mitigate risks and responsibility for operation of controls assigned to specific staff. I confirm that a control environment containing the following elements is in place:

- Procedures for all key business processes have been documented.
- Financial responsibilities have been assigned at management level with corresponding accountability.
- There is an appropriate budgeting system with an annual budget which is kept under review by senior management.
- There are systems aimed at ensuring the security of the information and communication technology systems.
- There are systems in place to safeguard the assets.

## Internal Control

The LGMA has a system of internal control and risk management designed to identify and report key risks and the management actions being taken to address and where possible, to mitigate them. The key elements of the system are as follows:

- A clearly defined organisational structure with appropriate segregation of duties and limits of authority designated by the Board.
- A Corporate Plan, approved by the Board, which guides the annual team plan and budget.
- An annual budget and annual team plan for each Pillar, approved by the Board.
- Documented policies and procedures covering key areas of risk which are periodically reviewed and approved by the Board.
- Defined limits and authority for financial expenditure including procurement of goods and services and capital expenditure, approved by the Board.
- Quarterly management accounts prepared and presented to the Finance Committee.
- An ARC which provides oversight and guidance in the areas of risk management, risk register review, risk reporting and policy development.
- A number of other board committees which support the Board in its oversight role. These are listed in the Governance Statement.
- Policies covering fraud, health and safety and other key risk areas as well as a Code of Conduct for the Board, Officers, and staff.
- Policies and procedures covering staff performance, training, and continuing education.
- A procurement policy and plan which is reviewed and approved annually by the Board.
- An internal audit function which reviews identified processes, systems and controls and reports on its work to the ARC.
- The ARC which deals with any significant control issues raised by internal audit, the Local Government Auditor, or other external reviews.

- A corporate risk register which is prepared by management and reviewed regularly by the ARC and the Board.
- Systems and software in place to protect our ICT environment from threats and to ensure the security of the information we hold.

## Board Committees

The Board is assisted in its oversight role by a number of Board Committees which are comprised of Board members and external members with subject matter expertise in the Committees' respective areas of responsibility. The Committees are charged by the Board with in-depth consideration of certain matters, and they provide advice to help with Board decision-making. An update from each Committee is provided to the Board meeting. Details of the Committees in operation during 2019 are included in the Governance Statement and Board Members' Report.

## Ongoing Monitoring and Review

Formal procedures have been established for monitoring control processes and control deficiencies are communicated to those responsible for taking corrective action and to management and the Board, where relevant, in a timely way. I confirm that the following ongoing monitoring systems are in place:

- Key risks and related controls have been identified and processes have been put in place to monitor the operation of those key controls and report any identified deficiencies.
- Reporting arrangements have been established at all levels where responsibility for financial management has been assigned, and
- There are regular reviews by senior management of periodic and annual performance and financial reports which indicate performance against budgets/forecasts.

## Procurement

I confirm that the LGMA has procedures in place to ensure compliance with current procurement rules and guidelines and that during 2020 the LGMA complied with those procedures.

### **Review of Effectiveness**

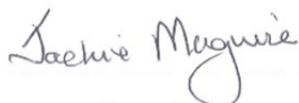
I confirm that the LGMA has procedures to monitor the effectiveness of its risk management and control procedures. LGMA's monitoring and review of the effectiveness of the system of internal financial control is informed by the work of the internal and external auditors, the Audit and Risk Committee which oversees their work, and the senior management within LGMA is responsible for the development and maintenance of the internal financial control framework.

I confirm that the Agency conducted an annual review of the effectiveness of internal control for 2020. I confirm that there have been no material weaknesses identified in the internal controls in relation to 2020 that require disclosure in the financial statements.

### **Internal Control Issues**

No weaknesses in internal controls were identified in relation to 2020 that require disclosure in the financial statements.

On behalf of the Board:



**Jackie Maguire**

**Chairperson of the LGMA**

Date: 11th May 2021

## Statement of Board Responsibilities

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For year ended 31 December 2020

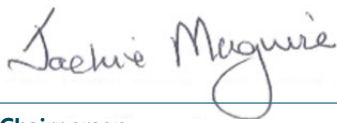
The Local Government Management Agency (LGMA) was established by the Local Government Management Agency (Establishment) Order 2012 (SI No. 290 of 2012).

It is a statutory body charged with providing a range of services to the Local Government sector.

The Local Government Management Agency (Establishment) Order 2012, Section 18 requires the Board to keep all proper accounts of all income and expenditure of the Agency, and of the sources of such income and the subject matter of such expenditure, and of the property, credits, and liabilities of the Agency. In preparing these financial statements the LGMA is required to:

- Select the suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the LGMA will continue in operation
- Disclose and explain any material departures from applicable accounting standards.

The Board is responsible for keeping proper books of account, which disclose with reasonable accuracy at any time the financial position of the LGMA and which enable it to ensure that the financial statement complies with Section 18 of the Local Government Management Agency (Establishment) Order 2012. The Board is also responsible for the safeguarding its assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.




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**Chairperson**

Date: 11th May 2021




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**CEO**

Date: 11th May 2021



# Statement of Comprehensive Income

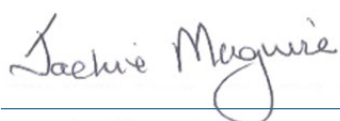
For year ending 31st December 2020

	Notes	Agency Services	Bureau Services	Shared Services	2020	2019	Agency Services	Bureau Services	Shared Services
<b>INCOME</b>									
Local Authority contributions		11,141,470			11,141,470	10,744,589	10,744,589		
Project income	3.1	19,267,884	58,924		19,326,808	13,250,161	13,187,807	62,354	
Funded programmes	3.2			2,961,059	2,961,059	2,823,743			2,823,743
Other income	3.3	10,777			10,777	46,918	46,918		
Bureau services - collections	3.4		26,849,320		26,849,320	33,174,880		33,174,880	
Retained superannuation		273,282			273,282	268,072	268,072		
Sinking fund contributions		228,909			228,909	228,910	228,910		
Interest receivable and similar income		40,517			40,517	60,542	60,542		
<b>Total Income</b>		<b>30,962,839</b>	<b>26,908,244</b>	<b>2,961,059</b>	<b>60,832,142</b>	<b>60,597,815</b>	<b>24,536,838</b>	<b>33,237,234</b>	<b>2,823,743</b>
<b>EXPENDITURE</b>									
Staff costs	4	7,516,934	176,683	962,331	8,655,948	7,760,825	6,961,676		799,149
Operating costs and overheads	5	20,753,486	195,125	642,489	21,591,100	16,058,956	15,080,765	370,087	608,104
Disbursements	6	695,120	26,536,436	1,356,239	28,587,795	34,862,106	578,470	32,867,147	1,416,489
Depreciation	7	396,837			396,837	434,031	434,031		
<b>Total Expenditure</b>		<b>29,362,376</b>	<b>26,908,244</b>	<b>2,961,059</b>	<b>59,231,679</b>	<b>59,115,918</b>	<b>23,054,942</b>	<b>33,237,234</b>	<b>2,823,743</b>
Surplus for the year before appropriations		1,600,463	0	0	1,600,463	1,481,896	1,481,896	0	0
Transfer to special reserve		(228,909)			(228,909)	(228,910)	(228,910)		
Surplus for the year after appropriations		1,371,554	0	0	1,371,554	1,252,986	1,252,986	0	0

## Statement of Financial Position (Balance Sheet)

as at 31st December 2020

	Notes	2020 €	2019 €
<b>Non-Current Assets</b>			
Tangible Assets	7	17,924,496	6,213,219
<b>Current Assets</b>			
Receivables	9	5,297,294	3,983,601
Cash and Cash Equivalents	8	4,679,398	4,742,498
Investments		21,702,052	18,965,111
Investments - Special Reserve		3,660,092	3,508,022
		<b>35,338,836</b>	<b>31,199,232</b>
<b>Current Liabilities</b> (amounts falling due within one year)			
Payables	10	12,746,112	10,796,418
		<b>22,592,724</b>	<b>20,402,814</b>
<b>Net Current Assets</b>			
<b>Creditors:</b> (Amounts falling due after more than one year)			
Loans Payable	11	2,543,384	2,152,925
Total Net Assets		37,973,836	24,463,108
<b>Representing</b>			
Retained Revenue Reserve	12	19,705,492	18,280,230
Revaluation Reserve	12	14,608,252	2,674,856
Special Reserve	12	3,660,092	3,508,022
		37,973,836	24,463,108



Chairperson

Date: 11th May 2021



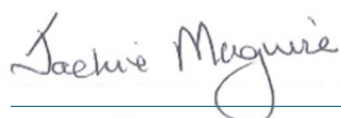
CEO

Date: 11th May 2021

# Statement of Cash Flows

For year ending 31st December 2020

	2020 €	2019 €
<b>Cash Flows from Operating Activities</b>		
Excess Income over Expenditure	1,371,554	1,252,986
Bank Interest received	(40,517)	(60,542)
Depreciation	396,837	434,031
(Increase)/Decrease in Receivables	(1,313,693)	307,574
Increase in Payables	1,884,206	2,307,718
<b>Net Cash Inflow/(Outflow) from Operating Activities</b>	<b>2,298,387</b>	<b>4,241,767</b>
<b>Cash Flows from Investing Activities</b>		
Purchase of Tangible Assets	(121,007)	(193,977)
<b>Net Cash outflow from Investing Activities</b>	<b>(121,007)</b>	<b>(193,977)</b>
<b>Cash Flows from Financing Activities</b>		
Proceeds from bank loan	730,000	410,000
Repayment of bank loan	(274,057)	(228,064)
Increase/(Decrease) in Sinking fund investment	152,070	(128,330)
Bank Interest received	40,517	60,542
<b>Net Cash inflow from Financing Activities</b>	<b>648,530</b>	<b>114,148</b>
<b>Net increase in cash and cash equivalents</b>	<b>2,825,910</b>	<b>4,161,938</b>
Cash and cash equivalents at 1 January	27,215,632	23,053,694
<b>Cash and cash equivalents at 31 December</b>	<b>30,041,542</b>	<b>27,215,632</b>



**Chairperson**

Date: 11th May 2021



**CEO**

Date: 11th May 2021

# Notes to the Accounts

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For year ended 31st December 2020

## 1 General Information

The Local Government Management Agency (LGMA) was established by the Local Government Management Agency (Establishment) Order 2012 (SI No. 290 of 2012). The LGMA is a state agency of the Department of Housing, Local Government and Heritage established to provide a range of services to the Local Government Sector. The Agency was created through the merger of the Local Government Computer Services Board, Local Government Management Services Board and An Comhairle Leabharlanna.

The addresses of the LGMA offices are:

Local Government House	Phoenix House
35-39 Ushers Quay	27 Conyngham Road
Dublin 8	Dublin 8

## 2 Summary of significant accounting policies

### 2.1 Basis of preparation

The financial statements have been prepared under the historical cost convention and have been prepared on an accrual's basis, except as noted at 2.3 and 2.5 below, and in accordance with Generally Accepted Accounting Practice. The financial statements have been prepared in accordance with FRS 102, the financial reporting standard applicable in the UK and Ireland issued by the Financial Reporting Council (FRC), as promulgated by Chartered Accountants Ireland. The preparation of financial statements requires management to exercise its judgement in the process of applying accounting policies. There are no areas of the financial statements that require management judgement or estimates that are critical to the reported values.

### 2.2 Foreign Currency

The functional and presentation currency is the Euro (€).

Foreign currency transactions are translated into Euro at spot exchange rates at the dates of the transactions. Exchange gains and losses resulting from the settlement of these transactions at a different rate are taken to the income and expenditure account.

### 2.3 Revenue sources and recognition

The primary source of income for the LGMA is provided by way of contributions from local authorities. The basis of the contributions is by way of agreed allocation of the LGMA annual budget. The LGMA also receives income from local authorities and other state bodies for undertaking specific projects on behalf of the local government sector. In the Statement of Comprehensive Income, both of the above categories are combined under Agency Services.

Under the relevant legislation introducing the charge or registration fee, the LGMA was the agency charged with the collection and management of the following:

- Non principal private residence charge (NPPR)
- Household Charge
- Protect our Water registration fee

Collections from the public made under the above headings are recorded in the financial statements on a cash received basis. These collections are shown in the Statement of Comprehensive Income as Bureau Services.

The LGMA receives central funds in respect of costs incurred for certain shared services projects. Income in respect of these projects is shown in the Statement of Comprehensive Income as Shared Services.

## 2.4 Property, plant & equipment and depreciation

Property, plant & equipment is stated at historical cost less accumulated depreciation, with the exception of Freehold Premises, which are shown at valuation. The difference between depreciation on the deemed cost and the original cost is transferred from revaluation reserve to retained reserve.

Depreciation is charged to write off the cost or valuation of the assets to residual value using the straight-line method over their estimated lives on the following bases:

Freehold Premises	2%
Fixtures & Fittings	10%
Computer and Ancillary Equipment	33.33%
Furniture and Office Equipment	10%
Training Equipment	20%

No depreciation is charged in the year of disposal and a full year's depreciation is charged in the year of acquisition.

An independent valuation of Freehold premises was carried out by Colliers international valuers on 21st October 2020.

	Valuation 2020	Cost
Local Government House, 35/39 Ushers Quay, Dublin 8	€9,850,000	€2,385,323
Phoenix House, 27 Conyngham Road, Dublin 8	€8,000,000	€3,186,625

## 2.5 Superannuation

The LGMA is a member of the Local Government Superannuation Scheme (LGSS). Payments in respect of pensions are charged to the Income & Expenditure Account in the period in which payments are made. The cost of salaries in the accounts include deductions in respect of superannuation (including Widows and Orphans) benefits. Such deductions are credited as receipts to the Income & Expenditure Statement. Lump sums on retirement are funded from the Agency's Special Reserve, established for that purpose. The LGMA is also a member of the Single Public Service Pension Scheme ("Single Scheme") which commenced with effect from 1 January 2013. Employee contributions for the Single Scheme continue to be deducted by the LGMA but are remitted centrally to DPER. Financial Reporting Standard 17 has not been applied to these accounts. The requirements of current accounting standards relating to pensions and their application to local authority accounting is currently under consideration.

## 2.6 Shared services projects in Local Government

A number of shared service project initiatives were introduced during 2013, together with the creation of a Programme Management Office (PMO), to coordinate and direct the projects. Shared services were identified in the Local Government Efficiency Review as being capable of delivering efficiencies and cost savings. The projects related to shared services for payroll (MyPay) and superannuation and procurement. In addition to providing IT and other services to some or all of these initiatives, the LGMA has oversight of the PMO where funding is provided centrally through the Department of Housing, Local Government and Heritage (DHLGH). In 2014 the LGMA received sanction for a €7m loan facility with a 10-year term, to facilitate the roll out of the MyPay facility to all local authorities. The value of the loan drawdown is paid across to the MyPay shared services centre and is recognised as a debt from them to the LGMA.

## 2.7 Reserves

The LGMA Reserves are classified as follows:

<b>Retained Reserves</b>	- The accumulated surpluses arising from normal operating activities of the LGMA, and prior to the creation of the LGMA, the accumulated operating reserves of the Local Government Computer Services Board and the Local Government Management Services Board.
<b>Special Reserve</b>	- Reserve created to make the payment of retirement lump sum amounts. This reserve is represented by the Investment Account, shown under Current Assets on the Balance Sheet.
<b>Revaluation Reserve</b>	- Reserve created for Freehold property.

### 3 Total Income

		2020 €	2019 €
Income is further analysed as follows:			
<b>3.1) Project Income</b>			
The main projects (in excess of €100,000) funded during the year:			
Library Development Unit		3,867,753	3,371,126
Roads Projects		2,451,465	2,097,079
HR, Payroll & Superannuation		3,750,034	2,822,631
Financial Management System (FMS)		1,411,081	773,010
Government Data Centre		1,085,563	847,578
Building Control Management System		-	53,892
Housing		433,517	410,085
Planning		350,725	265,139
ICT Licensing		5,791,531	2,339,737
Other projects		126,215	207,530
<b>Total for Agency Services</b>		<b>19,267,884</b>	<b>13,187,807</b>
Funding of Household Charge Collection costs	Note 3.4.c	58,924	62,354
<b>Total Project Income</b>		<b>19,326,808</b>	<b>13,250,161</b>
<b>3.2) Funded Programmes</b>			
Shared services and reform programmes have been funded by:			
Department of Housing, Local Government and Heritage		2,928,586	2,823,743
Other sources of funds		32,473	-
		<b>2,961,059</b>	<b>2,823,743</b>
<b>3.3) Other Income</b>			
Other income received in the year:			
Funding of LGMA staff seconded to other projects		-	24,327
Social Welfare refunds received		7,757	9,270
Rent		3,000	12,000
Other		20	1,321
		<b>10,777</b>	<b>46,918</b>
<b>3.4) Bureau Services - Income collected</b>			
Non Principal Private Residence Charge (NPPR)	See 3.4.a	26,642,190	32,957,320
Protect our Water registration fee	See 3.4.b	207,360	217,805
Household Charge refunds	See 3.4.c	(230)	(245)
		<b>26,849,320</b>	<b>33,174,880</b>

### 3.4.a) Non Principal Private Residence Charge (NPPR)

The Local Government (Charges) Act 2009 imposed an annual charge in respect of certain residential properties. The annual charge of €200 applied between 2009 and 2013. Property owners were obliged to register any property falling within the charge and to pay the charge together with any penalty applicable for late payment. The LGMA is the designated board identified to collect the annual charge on behalf of local authorities. Though the last charge year was 2013, the LGMA continued to collect arrears due under the legislation.

	<b>2020</b> €	<b>2019</b> €
Gross collections	26,642,190	32,957,320
Development and operating costs	(223,024)	(221,694)
Net collections	26,419,166	32,735,626
Disbursements to Local Authorities	26,419,166	32,735,626

### 3.4.b) Protect our Water registration fee:

The Water Services (Amendment) Act 2012 amended the Water Services Act 2007 in introducing a registration process for domestic wastewater treatment systems. The registration process commenced on 26 June 2012. For an initial three-month period, the registration charge was €5 rising to €50 thereafter. Owners who register are issued with a Certificate of Registration. The registration is valid for a period of five years.

The LGMA was appointed as the agency to administer the registration process, known as Protect our Water.

	<b>2020</b> €	<b>2019</b> €
Gross collections	207,360	217,805
Development and operating costs	(90,090)	(86,284)
Net collections	117,270	131,521
Disbursements to Local Authorities	-	-
Available to be disbursed	117,270	131,521

### 3.4.c) Household Charge

The Household Charge was a charge of €100 on each residential property in the State, introduced by the Local Government (Household Charge) Act 2011. The charge applied only for 2012 and was abolished on the introduction of the Local Property Tax in 2013.

The LGMA was the relevant board designated to collect and administer the Household Charge on behalf of local authorities. The Revenue Commissioners are responsible for the administration of the Local Property Tax (LPT) and for any arrears in respect of the Household Charge. The LGMA continue to maintain the IT infrastructure and manage customer queries on the charge. The net cost of this service is met by the DHLGH.

	<b>2020</b> €	<b>2019</b> €
Refunds during the year	(230)	(245)
Development and operating costs	(58,694)	(62,109)
Net cost to LGMA	(58,924)	(62,354)
Claimed/Claimable from DHPCLG	58,924	62,354

## 4 Staff Costs

	2020 €	2019 €
<b>a) Staff Costs are made up of the following:</b>		
Wages and salaries	5,948,035	5,312,164
Social security costs	499,554	401,394
Holiday Pay accrual - change in the year	76,078	(1,176)
Pension costs (seconded staff only)	141,341	117,656
Cost of staff employed	6,665,008	5,830,038
Payments to pensioners	1,990,940	1,930,787
<b>Total staff costs</b>	<b>8,655,948</b>	<b>7,760,825</b>

The whole time equivalent number of employees for 2020 was 104

The number of employees whose total benefits were in excess of €60,000 are as follows:

	2020	2019
€60,000-€70,000	17	17
€70,001-€80,000	7	3
€80,001-€90,000	9	11
€90,001-€100,000	5	3
€100,001-€110,000	1	2
€110,001-€120,000	2	0
€120,001-€130,000	0	0
€130,001-€140,000	0	0
€140,001-€150,000	0	0
€150,001-€160,000	0	0
€160,001-€170,000	1	1

### b) CEO Salary and benefits

The salary and benefits that were in place for the CEO in 2020 were as follows:

	€	€
Salary paid in year (incl. allowances)	164,507	160,518
Pension Contributions (in excess of standard scheme)	Nil	Nil
Bonus or performance related pay	Nil	Nil
Termination payment	Nil	Nil



### c) Key Management Compensation

The salary cost of key management in 2020 was €724,918 (2019 €651,592). Key management is comprised of the executive management team. The LGMA is a member of the Local Government Superannuation Scheme (LGSS) and all LGMA staff are members of this scheme or the single public service pension scheme.

Board members do not receive any fees or other remuneration from LGMA for their work.

## 5 Operating costs and overheads

		<b>2020</b>	<b>2019</b>
		€	€
Analysed as follows:			
Travel and subsistence	5.1	49,521	252,540
Training		117,230	329,246
Operating	5.2	19,510,872	13,709,489
Establishment	5.3	694,550	780,356
Administration	5.4	1,218,927	987,325
		<b>21,591,100</b>	<b>16,058,956</b>

		<b>2020</b>	<b>2019</b>
		€	€
<b>5.1 Travel and Subsistence consists of:</b>			
Domestic costs - Agency Services		29,565	180,605
Domestic costs - Bureau Services		413	1,739
Domestic costs - Shared Services		19,543	67,313
Total Domestic Costs		49,521	249,657
International costs - Agency Services		-	2,883
Total International costs		-	2,883
Total Travel and Subsistence costs		49,521	252,540

## 5.2 Operating costs

These are costs relating to the delivery of projects for the benefit of the Local Authority sector. The majority are for the development, implementation, and maintenance of IT solutions for the sector for the following projects:

	<b>2020</b>	<b>2019</b>
	<b>€</b>	<b>€</b>
Financial Management System	1,409,404	767,856
Roads Projects	2,471,614	2,074,956
HR, Payroll & Superannuation	3,693,969	2,756,947
LGMA network, systems and hosted services	1,378,348	1,329,307
Library Development Unit	2,537,437	2,556,897
Shared Services	464,728	403,272
Building Control Management System	-	43,580
Housing	497,926	442,524
Bureau Services	151,378	304,305
i-Reg	140,387	129,382
Planning	519,417	370,983
LGReturns	37,577	34,226
ICT Licensing	5,791,539	2,339,738
Research	42,768	-
Sectoral innovation & Business Support	52,199	-
Sectoral Communication	9,838	-
Other projects and programme management	312,343	155,516
	<b>19,510,872</b>	<b>13,709,489</b>

## 5.3 Establishment costs

These relate to the running costs of the LGMA premises at Local Government House, 35-39 Ushers Quay, Dublin 2 and Phoenix House, 27 Conyngham Road, Dublin 8.

	<b>2020</b>	<b>2019</b>
	<b>€</b>	<b>€</b>
Rent and Rates & Service Charges	196,775	190,276
Light and heat	139,715	129,170
Maintenance, repairs, cleaning and security	358,060	460,910
	<b>694,550</b>	<b>780,356</b>

## 5.4 Administration costs

These consist of office costs, insurance, staff recruitment, professional fees etc. They include:

	<b>2020</b>	<b>2019</b>
	<b>€</b>	<b>€</b>
Personnel costs including recruitment	479,287	309,559
Telephones, postage and stationery	208,300	262,524
Bank Charges and Merchant Fees	44,550	49,185
Audit Fees including internal audit	39,559	40,201
Professional fees including legal fees	374,013	189,660
Insurances	59,072	52,039
Miscellaneous	14,146	84,157
	<b>1,218,927</b>	<b>987,325</b>

## 5.5 Professional fees and other costs

Included within Operating costs and overheads are the following:

Cost of statutory audit	15,000	14,750
Cost of Internal audit	24,559	28,550
Prompt payment interest and charges	717	1,699

Legal fees greater than €10,000 for the following activities:

Advice on sectoral issues and contracts	26,610	26,356
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There have been no amounts of settlement or compensation costs paid by LGMA in relation to any legal issues.

Consultancy and professional fees greater than €10,000 for the following activities:

Advice on Local Authority sector issues**	563,493	81,918
Public relations	29,295	29,520
LGMA corporate costs	47,265	21,064

\*\* This includes advice on Information Technology, Water Infrastructure, Housing, Library, and research.

Staff events and social activities are managed and paid for by staff themselves with a small residual cost covered from time to time by the LGMA. The total net cost of such events in 2020 was €2,845 (2019 €965).

## 6 Disbursements of collections and funded programmes

During 2013, the LGMA became the body responsible for administering the collection of costs and making funding claims to central government, currently the Department of Housing, Local Government and Heritage (DHLGH), on behalf of those local authorities that are the lead authorities for shared services. Approved costs incurred by local authorities for provision of shared services are recouped from the LGMA who in turn receive funding from the DHLGH.

In addition, the LGMA is the designated agency to collect NPPR, Household Charges and Protect our Water fees as described in note 3, with net proceeds being disbursed to Local Authorities.

The main collections and grant funding for disbursement are:

	<b>2020</b>	<b>2019</b>
	<b>€</b>	<b>€</b>
Library Services*	695,120	578,470
NPPR net proceeds disbursed	26,419,166	32,735,626
Protect our Water net proceeds	117,270	131,521
Shared services funds	1,356,239	1,416,489
	<b>28,587,795</b>	<b>34,862,106</b>

\*Library services includes the sum of €200,000 paid to authors, illustrators etc. whose books are borrowed from public libraries, under the Public Lending Remuneration Scheme'

## 7 Non Current Assets - Tangible Assets

### Schedule of property, plant and equipment

		Premises	Fixtures & Fittings	Computer Equipment	Office Equip & Furniture	Training Equipment	Total
		€	€	€	€	€	€
<b>COST</b>							
Accumulated Cost							
as at	01/01/2020	9,186,625	1,809,326	2,994,059	617,423	20,902	14,628,335
Disposals		-	-	-	-	-	-
Additions		-	-	121,007	-	-	121,007
Additions		8,663,375	-	-	-	-	8,663,375
Accumulated Cost							
as at	31/12/2020	17,850,000	1,809,326	3,115,066	617,423	20,902	23,412,717
<b>DEPRECIATION</b>							
Accumulated Depreciation							
as at	01/01/2020	3,170,620	1,809,326	2,814,417	599,851	20,902	8,415,116
Disposals		-	-	-	-	-	-
Charge for Year		237,442	-	155,320	4,075	-	396,837
Revaluation		(3,323,732)	-	-	-	-	(3,323,732)
Accumulated Depreciation							
as at	31/12/2020	84,330	1,809,326	2,969,737	603,926	20,902	5,488,221
Net Book Value as at							
	31/12/2020	17,765,670	-	145,329	13,497	-	17,924,496
	31/12/2019	6,016,004	-	179,642	17,572	-	6,213,219

## 8 Cash and Cash Equivalents

	2020	2019
	€	€
LGMA operational accounts	735,983	780,383
NPPR bank accounts	2,663,558	2,858,764
Household Charge	16,056	1,350
Protect our Water	1,263,801	1,102,001
	4,679,398	4,742,498

## 9 Receivables

	€	€
Debtors	829,848	340,686
Loan receivable for shared services	2,543,384	2,454,590
Prepayments & accrued income	1,924,062	1,188,325
	5,297,294	3,983,601

## 10 Payables

		<b>2020</b>	<b>2019</b>
		<b>€</b>	<b>€</b>
Trade creditors		776,371	550,016
Funding loan due within one year	Note 11	367,148	301,665
Taxation and social security		281,758	164,202
Other creditors, accruals*** and prepaid income		11,320,835	9,780,535
		<u>12,746,112</u>	<u>10,796,418</u>

\*\*\* Included in accruals is a provision for restructuring LGMA ICT services of €661,774 (2019; €1,036,523).

The programme of work to address inherent issues and risks associated the operation of the current ICT estate is ongoing.

## 11 Creditors: amounts falling due after more than one year

Funding loan payable	2,543,384	2,152,925
	<u>2,543,384</u>	<u>2,152,925</u>

In 2014 the LGMA received sanction, on behalf of the MyPay shared service centre, for a €7m loan facility to support the roll out of a shared services initiative, the MyPay shared service, to all local authorities. A loan facility was agreed with the Housing Finance Agency in 2014 at an interest rate of 1.75%, a 10-year term and with half-yearly repayment periods.

Drawdowns to date of €3,760,000 have been made. Funds drawn down are transferred to the MyPay shared services centre who reflect the liability to the LGMA in their accounts. Loan repayments and interest costs are funded by the MyPay shared services centre as they arise.

## 12 Analysis of Reserves

	<b>Revaluation</b>	<b>Retained</b>	<b>Retained</b>		<b>Total</b>
	<b>Reserve</b>	<b>Reserve</b>	<b>Revenue</b>	<b>Special</b>	<b>€</b>
	<b>€</b>	<b>€</b>	<b>Reserve</b>	<b>€</b>	
			<b>€</b>		
Opening balance at 1st January 2019	2,674,856	18,280,230	20,955,086	3,508,022	24,463,108
Local Authority contributions in period	-	-	-	228,910	228,910
Interest earned	-	-	-	10,699	10,699
Lump sum pensions paid in the year	-	-	-	(87,540)	(87,540)
Surplus / (Deficit) for the year	-	1,371,554	1,371,554	-	1,371,554
Depreciation on revalued premises	(53,709)	53,709	-	-	-
Property revaluation	11,987,105	-	11,987,105	-	11,987,105
Balance at 31st December 2019	<u>14,608,252</u>	<u>19,705,492</u>	<u>34,313,744</u>	<u>3,660,092</u>	<u>37,973,836</u>

The Revaluation Reserve is in respect of Local Government House, 35-39 Ushers Quay, Dublin 8 and Phoenix House, 27 Conyngham Road, Dublin 8.

The Board of the LGMA has resolved to move the agency out of its current office space and purchase a larger single building that would house all staff and meeting facility requirements. This is proving difficult in the current market; however, we will continue to accumulate General Reserves to fund this objective.

The Special Reserve was created to make the payment of retirement lump sum amounts. This reserve is represented by the Investment Account, shown under Current Assets on the Balance Sheet.

### **13 Contingent Liabilities**

All potential liabilities of the LGMA have been reflected in the accounts. The Board are not aware of any material contingent liabilities at the reporting date.

### **14 Commitments - capital**

There were no capital commitments at the year-end.

### **15 Events after the Reporting date**

There were no events after the reporting date that would require adjustment to, or disclosure in the Financial Statements.

The Board recognises the COVID-19 pandemic as a significant event.

The LGMA has put electronic infrastructure in place for staff to work remotely and maintain continuity of service delivery to stakeholders.

The LGMA will continue to monitor developments and take action, where required.

### **16 Approval of Financial Statements**

The Financial Statements were approved by the Board on 27th May 2021.







**LGMA**

Local Government  
Management Agency





**LGMA**

An Ghnómhaireacht  
Bainistíochta Rialtais Áitiúil

Local Government  
Management Agency

GBRÁ  
**Tuarascáil  
Bhliantúil  
2020**





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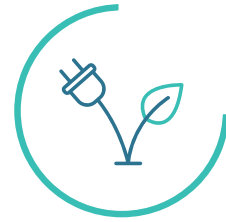
# Buaicphointí inár mbliain



Fás acmhainní ar líne  
Chuaigh – 72,469 úsáideoir  
úr le BorrowBox elasachtú



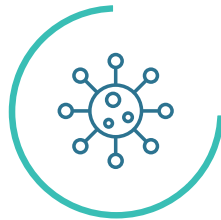
Earcaíodh foireann  
um Chomhordú an  
tSoláthair Tithíochta



Chomhlíon GBRÁ an sprioc  
sonraí fuinnimh agus  
shábháil sé 44.2% go dtí seo



Chríochnaigh an Fhoireann  
Ghlas uasgrádú na  
bhfeisteas solais go LED atá  
tíosach ar fhuinneamh



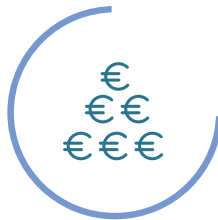
Comhordú Náisiúnta  
Ghlao an Phobail agus  
clár athléimneachta eile  
COVID-19



20 comórtas earcaíochta  
37 tosaitheoir/  
promóisean/mac léinn úr



Tionóladh 6 chruinniú  
Boird agus 24 cruinniú  
fochoistí



Soláthraíodh 6  
sparánacht chun tacú le  
gairmiúlacht soláthair



Rinneadh 47  
aighneacht chuig 14  
roinn rialtais



Thacaíomar le Maoiniú Thionscadail  
Caipitil & tuarascáil um thaisceadh  
buiséid Glasbhealaí an CBCC



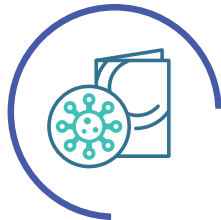
Tionóladh 70 cruinniú  
CCBB/cruinniú  
iomlánach CCBB



Tionóladh 55 cruinniú  
líonra ar líne chun tacú le  
hOifigigh Acmhainní  
Daonna in 2020



Catalóg Seirbhísí an  
Rialtais Áitiúil -  
catalogaíodh 852 seirbhís



Soláthraíodh tuarascáil  
Nuálaíochta  
COVID-19 ÚA



Faomhadh córas TFC um  
Bainistíocht Sócmhainní  
Tithíochta don earnáil



Feachtas um Chumarsáid  
'Déan Mionscrúdú' -  
méadú 18% ar líon na  
mball leabharlainne úr



PMO Athbhunaithe



Eagraíocht ar bhonn  
píolótach ar chlár  
náisiúnta Nuálaíochta  
na Seirbhíse Poiblí



D'fhorbair GBRÁ a  
Straitéis Nuálaíochta

# 1 | Machnamh ar ár mbliain

## Chathaoirleach



Tugann sé pléisiúr dom Tuarascáil Bhliantúil 2020 a chur i láthair an Aire Tithíochta, Rialtais Áitiúil agus Oidhreachta thar ceann na Gníomhaireachta Bainistíochta Rialtais Áitiúil.

Tharla go leor sa bhliain 2020 agus bhí go leor dúshlán ach go leor deiseanna ann chomh maith. Tháinig paindéim COVID-19 i dtreis i mí an Mhárta agus í ag leagan síos an dóigh agus an áit a n-oibrímid, agus tá athrú as cuimse déanta ar an láthair oibre ó shin. Stiúir an GBRÁ an earnáil san aistriú go timpeallacht chianoibre trí tacaíocht ghairmiúil, treoir ghairmiúil agus réitigh TF a sholáthair. Ba mhaith liom an deis seo a ghlacadh chun an GBRÁ a mholadh as a chuid oibre agus a chuid tacaíochta i rith an ama agus aitheantas a thabhairt nach raibh sos sna seirbhísí ón GBRÁ le linn shrianta na paindéime.

Chonacthas tiomantas fhoireann uile an GBRÁ maidir leis an ardleibhéal saineolais agus gairmiúlachta ar fud na bliana a choimeád agus sholáthair an GBRÁ treoir in go leor réimsí lenar éascaíodh aistriú réidh go timpeallacht chianoibre don earnáil.

D'oibrigh foireann cumarsáide an GBRÁ gan stad gan staonadh chun freagairt na hearnála maidir lena fhreagairt ar COVID-19 a sholáthar a chur in iúl lena n-áirítear Glao an Phobail, an deontas 'ReStart' agus an feachtas 'Keep Well'.

Thaispeáin Foireann na Forbartha Leabharlann nuálaíocht eisceachtúil maidir lena seirbhís a aistriú go seirbhís fhíorúil, seirbhís dár tugadh aitheantas náisiúnta mar thacaíocht do gach saoránach, agus go háirithe dóibh siúd a bhí ag cocúnú a bhí fíorbhuíoch as an tacaíocht agus as an gcaidreamh ó earnáil na leabharlann trí am a bhí an-dúshlánach dóibh.

Thacaigh Feidhmeannach an GBRÁ leis an earnáil i ndáil le freagairtí do ranna rialtais a chomhordú, thacaigh sé leis an CBCC agus lena choistí maidir le haontú rathúil ioncain airgeadais don earnáil agus chomhordaigh sé ceisteanna Sláinte agus Sábháilteachta lena n-áirítear líon mór Treoirlínte Oibriúcháin Caighdeánacha a sholáthar don earnáil.

Tástáladh ról an GBRÁ maidir le gníomhaíochtaí na hearnála rialtais áitiúil a chomhordú in 2020 agus táim an-bhródúil agus an-bhuíoch as iarrachtaí na Gníomhaireachta maidir le príomhthacaíochtaí a sholáthar agus an earnáil a chomhordú trí na dúshláin ar fad a bhain leis an bpaindéim. Leis an gcomhordú a bhí á dhéanamh ag na ranna rialtais cinntíodh gur thaispeáint an rialtas áitiúil luach na seirbhísí a sholáthraíonn an earnáil agus taispeánadh, mar an brainse rialtais is gaire do na saoránaigh, nuair a d'iarradh orainn freagairt go gasta agus go héifeachtúil do na dúshláin, gur léiríomar feidhmíocht den scoth a aithníodh ar na leibhéil is airde den rialtas.

Ba mhaith liom buíochas a ghabháil le Paul Dunne, an Príomhoifigeach Feidhmiúcháin, as a dhóigrais agus a cheannaireacht tríd an mbliain dhúshlánach seo agus ba mhaith liom buíochas a ghabháil le baill foirne uile an GBRÁ a cromadh ar an obair chun seirbhís gan dua a chinntiú don earnáil.

**Jackie Maguire**

*Cathaoirleach an Bhoird*



## Príomhoifigeach Feidhmiúcháin



Bliain an-difriúil agus an-dúshlánach a bhí sa bhliain seo don GBRÁ. Bhain a lán iarrachta agus tacaíochta ó na fostaithe go léir le haistriú na heagraíochta iomláine go cianobair agus theastaigh a lán tacaíochta ón bhfoireann Inmheánach TF.

D'éirigh leis an GBRÁ treoirscéim um obair shofhreagrúil a reáchtáil sular thosaigh an phaindéim, rud a thug léargas agus taithí dúinn ar an timpeallacht chianoibre agus a thacaigh leis an riachtanas tobann eagraíochtúil sin. Leis an bpaindéim cuireadh deis ar fáil chun oibriú mar fhoireann dhinimiciúil chun réitigh a sholáthar don earnáil i raon sainréimsí amhail TFC, Sláinte agus Sábháilteacht, AD agus tacaíochtaí gnó.

Lean gach réimse oibre lena n-áirítear coistí, boird tionscadal agus clár, agus an CBCC ar aghaidh lena ngníomhaíochtaí trí chruinnithe fíorúla. Táim bródúil a rá gur leanadh leis na seirbhísí a sholáthraíonn an GBRÁ don earnáil le linn na paindéime gan aon chur isteach. Sholáthair an GBRÁ tacaíocht leanúnach do MyPay le linn na tréimhse sin chun timpeallacht cianoibre shábháilte a chur ar fáil dá gníomhaíochtaí.

Bunaíodh Oifig um Chomhordú an tSoláthair Tithíochta mar struchtúr úr laistigh den GBRÁ agus d'fhaomh Grúpa Maoirseachta um Athchóiriú na hEarnála Poiblí (PSROG) bunú Láraonaid Sonraí Úir a uasmhéadóidh acmhainn bhailithe sonraí na hearnála agus a thacóidh le cinnteoireacht bunaithe ar fhianaise.

Lean an GBRÁ le tacaíocht a thabhairt do nuálaíocht san earnáil agus sholáthair sí teimpléid agus oiliúint do gach údarás áitiúil lena Straitéis Nuálaíochta féin a fhorbairt.

Ar an mbealach úr seo chun oibriú, d'oiriúnaigh an GBRÁ chun roinnt comhdhálacha náisiúnta ar líne a éascú lena n-áirítear an Chomhdháil AD, Seimineár Dea-Chleachtais NOAC agus an Chomhdháil Sláinte agus Sábháilteachta.

Leanadh le tacaíochtaí chúloifig an GBRÁ gan aon chur isteach le linn na bliana agus cuireadh in oiriúint iad do thimpeallachtaí cianoibre. Rinneadh nósanna imeachta earcaíochta agus ionductúcháin a mhionathrú don timpeallacht fhíorúil. Lean na seirbhísí airgeadais, an bhainistíocht chorparáideach agus saoráidí leis na seirbhísí inmheánacha a sholáthar le linn na paindéime. Bhain dúshlán leis an gcianobair d'fhoirne agus d'fhostaithe a bhí ag obair gan an gnáthchaidreamh le comhghleacaithe agus leis an earnáil. Lean an GBRÁ le Straitéis na nDaoine a chur chun feidhme agus tionscnaimh shonacha maidir le rannpháirtíocht fostaithe, bainisteoirí agus maoirseoirí a chumhachtú, folláine na bhfostaithe, an rogha fostóra agus foghlaim agus forbairt leanúnach.

Ba mhaith liom buíochas a ghabháil le Cathaoirleach an Bhoird, Jackie Maguire, Uasal, le comhaltáí an Bhoird agus le hoifigigh na roinne as a dtiomantas agus a dtacaíocht le linn na bliana.

Ar deireadh, ba mhaith liom buíochas a ghabháil le fostaithe uile na Gníomhaireachta a d'oibrigh go comhoibríoch agus go díograiseach i rith na bliana.

**Paul Dunne**

*Chief Executive Officer*

# PRIONSABAIL UM DHEARADH ÓN ATHBHREITHNIÚ STRAITÉISEACH

 <p><b>Ceannaireacht straitéiseach a fhorbairt san earnáil</b></p>	
 <p><b>Luach ar airgead</b></p>	
 <p><b>Guth náisiúnta ionadaíoch don earnáil</b></p>	
 <p><b>Ionad barr feabhais sna réimsí laistigh de shainchúram comhairleach</b></p>	
 <p><b>Tacú le forbairt agus cur chun feidhme beartas rialtais ar bhonn fianaise</b></p>	
 <p><b>Bheith ina rogha fostóra</b></p>	

## 2 | Fís, misean, luachanna

I bPlean Corparáideach úr na Gníomhaireachta Bainistíochta Rialtais Áitiúil leagtar amach treo straitéiseach an GBRÁ. Lenár bpríomhluachanna cuirfear bonn eolais faoi ghníomhaíochtaí uile na Gníomhaireachta Bainistíochta Rialtais Áitiúil, múnlófar cultúr na heagraíochta, agus cuirfear bonn eolais faoi shocrú chuspóirí agus sholáthar na seirbhísí don earnáil rialtais áitiúil.

Ag croílár an phlean tá Fís don GBRÁ agus don earnáil rialtais áitiúil, agus i Ráiteas Misin an GBRÁ déantar achoimre ar an dóigh a dtabharfaidh an eagraíocht faoin bhFís sin agus an dóigh a gcomhlíonfaidh siad í. Cuireann an GBRÁ comhionannas gan idirdhealú chun cinn agus cosnaíonn sí cearta daonna ár bhfostaithe, ár gcustaiméirí, ár n-úsáideoirí seirbhíse agus duine ar bith a mbaineann ár mbeartais agus ár bpleananna leo<sup>1</sup>.



### RIALTAS ÁITIÚIL FÓCASAITHE

Is mór leis an GBRÁ ár bhfostaithe agus na fostaithe ar iasacht agus déanann sí a dícheall lucht oibre solúbtha, eolasach, agus athléimneach a chothú



### CEANNAIREACTH

Díreoidh an GBRÁ ar phleanáil straitéiseach 3-5 bliana a thairiscint, ag dul i ngleic le dúshláin agus deiseanna atá ag teacht



### STRAITÉISEACH

Stiúrfaidh an GBRÁ údaráis áitiúla agus páirtithe leasmhara agus oibreoidh sí leo chun athrú dearfach a dhéanamh don earnáil



### COMHOIBRÍOCH

Cuirfidh an GBRÁ éiteas um obair chomhoibríoch chun cinn



### NUÁLACH

Cuimseoidh an GBRÁ smaointe úra, cleachtais agus teicneolaíochtaí úra chun an earnáil a chur chun cinn agus a fhorbairt ar bhealach fadbhreathnaitheach



### FREAGRACH

Beidh an GBRÁ cuntasach agus freagrach as a cinntí go léir

<sup>1</sup> Dualgas na hEarnála Poiblí um Chomhionannas agus um Chearta an Duine (Coimisiún na hÉireann um Chearta an Duine agus Comhionannas)

## Ár bhFís



I gcomhpháirtíocht leis na húdaráis áitiúla, beidh an GBRÁ ina hionad barr feabhais comhroinnte i bpríomhchuir chuige earnála maidir le forbairt agus méadú seirbhísí poiblí ar fheabhas ar an leibhéal áitiúil



## Ár Ráiteas Misin



Gníomhaíochtaí a dhíriú chun eispéireas cáilíochta custaiméara a sholáthar d'údaráis áitiúla, a bheidh curtha in ord tosaíochta ar fhorbairt agus ar chur chun cinn beartas dea-chleachtais, córas agus cur chuige earnála maidir leis na dúshlán ghnó atá le sárú ag údaráis áitiúla



# 3 | Struchtúr, rialachas, agus bainistíocht

## Dea-rialachas a chur chun cinn

### Ráiteas maidir le Rialachas agus Tuarascáil na gComhaltaí Boird

Bunaíodh Bord an GBRÁ faoin Ordú um Gníomhaireacht Bainistíochta Rialtais Áitiúil (Bunú) 2012. Leagtar feidhmeanna an Bhoird amach in Alt 17 agus Alt 18 den Ordú Bunaíochta. Tá an Bord cuntasach don Aire Tithíochta, Rialtais Áitiúil agus Oidhreacht agus tá sé freagrach as dea-rialachas a chinntiú. Cuireann sé an tasc seo a i gcrích trí chinntí straitéiseacha a ghlacadh maidir leis na príomhcheisteanna gnó go léir.

Tá an Príomhoifigeach Feidhmiúcháin (POF) agus an Fhoireann Feidhmiúcháin freagrach as gnáthbhainistiú, gnáthrialú agus a gnáth-threorú laethúil an GBRÁ. Ní mór don POF agus an Fhoireann Feidhmiúcháin an treoir straitéiseach leathan a shocraíonn an Bord a leanúint, agus ní mór dóibh a chinntiú go bhfuil tuiscint shoiléir ag gach ball den Bhord ar na príomhghníomhaíochtaí agus ar na príomhchinntí a bhaineann leis an eintiteas, agus ar aon rioscaí suntasacha a d'fhéadfadh teacht chun cinn. Feidhmíonn an POF mar idirtheagmháil dhíreach idir an Bord agus bainistíocht an LGMA.

### Freagrachtaí an Bhoird

Tá obair agus freagrachtaí an Bhoird leagtha amach sa Sceideal Gnóthaí ina bhfuil cúrsaí a choimeádtar go sonrach lena gcinneadh ag an mBord chomh maith. Áirítear iad seo a leanas ar ítimí buana a bhreithníonn an Bord:

- Nuashonrú ón POF Dearbhú
- leasanna Tuarascálacha ó
- choistí Tuarascálacha
- airgeadais
- Clár Rioscaí cúrsaí
- Rialachais

Ceanglaítear le hAlt 18(a) d'Ordú Bunaíochta na Gníomhaireachta Bainistíochta Rialtais Áitiúil 2012 go gcoinneoidh Bord an GBRÁ cuntais chuí ar ioncam agus caiteachas uile

na Gníomhaireachta, agus maidir le foinsí an ioncaim sin agus ábhar an chaiteachais sin; agus, maidir le réadmhaoin, creidmheasanna agus dliteanais na Gníomhaireachta.

Agus na ráitis airgeadais seo á n-ullmhú, ceanglaítear ar Bhord an GBRÁ:

- Polasaithe cuntasafóchta oiriúnacha a roghnú agus iad a chur i bhfeidhm go seasta.
- Breithiúnais agus meastacháin atá réasúnta agus stuama a dhéanamh.
- Na ráitis airgeadais a ullmhú ar bhonn gnóthas leantaigh, ach amháin sa chás nach mbeadh sé ciallmhar glacadh leis go leanfar leis ag feidhmiú; agus
- A lua ar cloíodh le caighdeáin chuntasaíochta chuí, faoi réir aon eisceachtaí ábharthacha a nochtadh agus a míníodh sna ráitis airgeadais.

Tá an Bord freagrach as taifid chuntasaíochta leordhóthanacha a choinneáil, ina nochtar, le cruinneas réasúnta tráth ar bith, a staid airgeadais agus lena gcuirtear ar a chumas a chinntiú go gcomhlíonann na ráitis airgeadais A18 (a) d'Ordú Bunaíochta na Gníomhaireachta Bainistíochta Rialtais Áitiúil 2012.

Tá an Bord freagrach as cothabháil agus ionracas na faisnéise corparáide agus airgeadais ar láithreán gréasáin an GBRÁ.

Tá an Bord freagrach as an bplean agus as an mbuiséad bliantúil a fhaomhadh. D'fhaomh an Bord an Buiséad ar an 24 Meán Fómhair 2020 agus an Plean Corparáideach 2020-2022 ar an 28 Samhain 2019.

Tá an Bord freagrach freisin as a chuid sócmhainní a chosaint agus as bearta réasúnta a ghlacadh chun calaois agus neamhrialtachtaí eile a chosc agus a bhrath.

Measann an Bord go dtugtar léargas fíor agus cothrom i ráitis airgeadais an GBRÁ ar fheidhmíocht airgeadais agus ar staid airgeadais an GBRÁ amhail an 31 Nollaig 2020.

### Sceideal Gnóthaí

Áirítear iad seo a leanas le Freagrachtaí Sonracha Chomhaltaí an Bhoird:

- Sócmhainní an GBRÁ a chosaint trí bhearta réasúnacha a dhéanamh chun calaois agus neamhrialtachtaí eile a chosc agus a bhrath.
- Diúscairt agus scor na sócmhainní os cionn €70,000.
- Ceadú éadálacha suntasacha os cionn €100,000.
- Faomhadh téarmaí conarthaí móra (os cionn €100,000).
- Faomhadh Buiséad Bliantúil agus Pleananna Corparáideacha.
- Faomhadh Tuarascálacha Bliantúla agus cuntais.
- Ceanglais reachtúla agus riaracháin a chomhlíonadh maidir le faomhadh cheapachán, líon, ghrádú agus choinníollacha ceapachán na bhFostaithe go léir, lena n-áirítear luach saothair agus aoisliúntas.
- Faomhadh na mór-infheistíochtaí agus na mórthionscadal caipitil go léir.
- A chinntiú go bhfuil leibhéil údaráis tarmligthe, beartas cisteáin agus beartais bhainistithe riosca i bhfeidhm agus go gcloítear leo.
- Go gcoimeádtar leabhair chuntais chuí ina nochtar le cruinneas réasúnach tráth ar bith staid airgeadais an GBRÁ agus lena gcuirtear ar a chumas a chinntiú go gcomhlíonann na ráitis airgeadais alt 18(a) den Ordú Bunaíochta 2012.
- Ceapachán, luach saothair an Phríomhfheidhmeannaigh agus measúnú ar a fheidhmíocht agus pleanáil chomharbais ina leith sin, i gcomhréir le polasaí an rialtais.
- Go ndéanfar measúnú cothrom agus intuigthe ar staid an GBRÁ agus a Thuarascáil Bhliantúil agus a chuntais á gcur faoi bhráid an Aire.
- Comhlíonadh na n-oibleagáidí reachtúla uile atá infheidhme maidir leis an GBRÁ. I gcás ina bhfuil Comhaltaí aonair an Bhoird ar an eolas faoi neamhchomhlíonadh maidir leis na dualgais sin, ba cheart dóibh aird chomhchomhaltaí an Bhoird a tharraingt air sin láithreach d'fhonn an cheist a réiteach. Ba cheart cásanna neamhchomhlíonta a chur ar aird an Aire ábhartha agus Rúnaí an Bhoird á chur ar an eolas faoin ngníomh seo chomh maith.
- Breithiúnas neamhspleách a thabhairt ar ábhair a bhaineann le straitéis, feidhmíocht, acmhainní, príomhcheapacháin, agus caighdeáin iompraíochta.
- Leasuithe suntasacha ar shochair phinsin an Phríomhfheidhmeannaigh agus na bhFostaithe.
- Cuirfidh an Chathaoirleach comhairle ar an Aire ábhartha má tá gá le tacar sainscileanna ar leith ar an mBord.
- De réir alt 3.9 den Chód Cleachtais chun Comhlachtaí Stáit a Rialú, táthar ag súil go mbeidh freastal 100% ag cruinnithe an Bhoird.

### Na hAchtanna um Eitic in Oifig Phoiblí & Caighdeáin in Oifig Phoiblí

Ní mór do phearsanra sinsearach an GBRÁ go léir, comhaltaí go léir an Bhoird agus aon sealbhóirí poist ainmnithe san eagraíocht ráitis bhliantúla a chur isteach i gcomhréir leis na hAchtanna seo.

### Nochtadh Cosanta

Ní dhearnadh aon nochtuithe cosanta don GBRÁ le linn 2020.

### Soláthar Corparáideach

Tá gníomhaíocht soláthair go léir an GBRÁ faoi threoir na dTreoirilínte agus na mBeartas um Sholáthar Poiblí a d'fhoilsigh an Roinn Airgeadais. Baineann an GBRÁ leas as creatlaí soláthair a bunaíodh faoin tSeirbhís Soláthair Náisiúnta le haghaidh seirbhísí, lena n-áirítear Páipéarachas, Leictreachas agus Gás.

Cloíonn nósanna imeachta soláthair inmheánacha leis an dea-chleachtas molta, lena n-áirítear leithscaradh dualgas, tuairisciú bainistíochta rialta agus córas chun caiteachas a údarú. Faoi Nósanna Imeachta Soláthair an GBRÁ tá cead ón mBord ag teastáil i ndáil leis an gcaiteachas go léir atá os cionn tairseach a aontaíodh.

### **Tuarascáil Bhliantúil Fuinnimh an GBRÁ 2020**

Tá 34,002 troigh chearnach de spás oifige ag oifigí GBRÁ i mBaile Átha Cliath 8 thar dhá fhoirgneamh. Ceanglaítear ar chomhlachtaí poiblí faoi IR 426 de 214 (agus roimhe sin faoi IR 542 de 2009) sonraí fuinnimh a thuairisciú ar bhonn bliantúil. Chuir an GBRÁ tús lena húsáid fuinnimh a thuairisciú ó 2009 (an Bhonnlíne) ag baint úsáid as an gCóras ar líne M&R (arna fhorbairt ag ÚIFE agus an Roinn Cumarsáide, Gníomhaithe ar son na hAeráide agus Comhshaoil). Go dtí seo, rinne an Gníomhaireacht coigilteas 44.2% ón mbunlíne (2009). Léiríonn sé sin gur sháraigh an GBRÁ ráta éifeachtúlachta na bonnlíne agus táthar ag súil go mbainfidh sí sprioc 2020 amach.

### **Struchtúr an Bhoird**

Tá an Bord comhdhéanta de 10 chomhalta (ocht bPríomhfheidhmeannach údarás áitiúil arna n-ainmniú ag Comhairle an Bhoird agus suas le ceithre ainmní Aire). Suíonn na príomhfheidhmeannaigh sin arna n-ainmniú chun Bhord an GBRÁ ar Fheidhmeannacht an CBCC go comhuaineach. Maireann ceapacháin Aire tréimhse thrí bliana, de ghnáth.

Leagtar amach sa tábla lastall sonraí ar cheapacháin na gcomhaltaí Boird agus ar na cruinnithe ar freastalaíodh orthu:



## Bord an GBRÁ - Dáta Ceapacháin agus Taifead Freastail ar Chruinnithe Boird 2020

Comhalta	Post	Nótaí	Freastalaíodh Orthu	Incháilithe chun freastail orthu
<b>An tUas. O Keegan</b>	PF Chomhairle Cathrach Bhaile Átha Cliath	Cathaoirleach – ó 11/17 go 09/20 Ainmnithe chun an Bhoird 10/14	6	6
<b>J Maguire, Uasal</b>	PF Chomhairle Contae na Mí	Príomhfheidhmeannach an CBCC	1	1
<b>An tUas. P Carey</b>	PF Chomhairle Contae Chill Dara	Cathaoirleach – ó 11/20	4	5
<b>An tUas. T Lucey</b>	PF Chomhairle Contae Chorcaí	Feidhmeannacht CCMA 10/16	6	6
<b>An tUas. S Neely</b>	PF Chomhairle Contae Dhún na nGall	Feidhmeannacht CBCC 10/14	4	4
<b>An tUas. P Hynes</b>	PF Chomhairle Contae Mhaigh Eo	PF Chorcaí, ceaptha 05/14	1	2
<b>An tUas. M Walsh</b>	PF Chomhairle Cathrach agus Contae Phort Láirge	Príomhfheidhmeannach an CBCC	6	6
<b>An tUas. J MacGrath</b>	PF Chomhairle Contae Thiobraid Árann	Feidhmeannacht an CBCC 10/18	5	5
<b>M O'Connell, Uasal</b>	PF Chomhairle Contae Chiarraí	Feidhmeannacht an CBCC 10/18	4	5
<b>An tUas. B Quinlan</b>	Rúnaí Cúnta, an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht*	Feidhmeannacht an CBCC 10/18	2	4
<b>S Neary, Uasal</b>	An Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht	Feidhmeannacht an CBCC 10/18	4	6
<b>An tUasal P Gallagher</b>	PF Chomhairle Contae na hIarmhí	Feidhmeannacht CBCC 10/19	1	3
<b>M Hurley, Uasal</b>	Rúnaí Cúnta, an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht	Ainmnithe chun an Bhoird 06/19	1	2
<b>An tUas. B McGrath</b>	PE Chomhairle Cathrach na Gaillimhe	Ainmnithe chun an Bhoird 06/19	1	1
<b>C Byrne, Uasal</b>	PF Chomhairle Contae Chill Chainnigh	Ainmnithe chun an Bhoird 10/20	1	1
<b>An tUas. T Enright</b>	PF Chomhairle Contae Loch Garman	Príomhfheidhmeannach an CBCC	0	1
<b>An tUas E O'Sullivan</b>	PF Chomhairle Contae Mhuineacháin	Ainmnithe chun an Bhoird 09/20	0	1

\*Tháinig an Tithíochta, Rialtais Áitiúil agus Oidhreacht in ionad na Roinne Tithíochta, Pleanála, Pobail agus Rialtais Áitiúil i ndiaidh chruthú an Rialtais úir in 2020.

**Tá cúig choiste bunaithe ag an mBord, agus gach ceann díobh faoi chathaoirleacht comhalta den Bhord, faoi mar a leanas:**

## An Coiste um Iniúchóireacht agus Riosca

Tá an Coiste um Iniúchóireacht agus Riosca comhdhéanta de dhá chomhalta den Bhord ar Príomhfheidhmeannach (PFanna) údaráis áitiúil iad, dhá chomhalta ainmnithe CBCC agus comhalta neamhspleách amháin. Is é ról an CIR tacú leis an mBord maidir lena chuid freagrachtaí i ndáil le saincheisteanna a bhaineann le riosca, rialú agus rialachas, agus árachas gaolmhar. Tá an CIR neamhspleách ar bhainistíocht airgeadais na heagraíochta. Go sonrach, cinntíonn an Coiste go ndéanfar monatóireacht ghníomhach agus neamhspleách ar na córais rialaithe inmheánaigh, lena n-áirítear gníomhaíochtaí iniúchóireachta. Tuairiscíonn an CIR don Bhord i ndiaidh gach cruinnithe agus go foirmiúil i scríbhinn ar bhonn bliantúil.

**Bhí trí chruinniú den CIR ann in 2020. Is iad seo a leanas na comhaltaí:**

Comhalta	Slí Bheatha	Freastalaíodh Orthu	Incháilithe chun freastal orthu
<b>An tUas. J MacGrath (Cathaoirleach)</b>	PF Chomhairle Contae Thiobraid Árann	2	2
<b>An tUas E O'Sullivan</b>	PF Chomhairle Contae Mhuineacháin	3	3
<b>An tUas. A Connolly</b>	Oifigeach Neamhphoiblí	3	3
<b>An tUas. J McKeon</b>	Ceann Airgeadais, Comhairle Contae Longfoirt	2	3
<b>An tUas. H. Cunningham</b>	Ceannasaí Airgeadais, Comhairle Contae Dhún Laoghaire-Ráth an Dúin	2	3
<b>An tUas. M Walsh</b>	PF Chomhairle Contae Phort Láirge	1	1

## An Coiste um Bainistiú Athruithe

Tá an Coiste um Bainistiú Athruithe comhdhéanta de 11 bpríomhfheidhmeannach údaráis áitiúil, ainmní amháin de chuid na Roinne Tithíochta, Rialtais Áitiúil agus Oidhreachta agus dhá cheann AD. Tá Cathaoirleach an Choiste um Bainistiú Athruithe ina chomhalta de Bhord an GBRÁ Cuidíonn an Coiste um Bainistiú Athruithe le Bord an GBRÁ maidir le cur i bhfeidhm straitéis um Chaidreamh Tionsclaíoch (CT) agus Acmhainní Daonna (AD) an GBRÁ agus ábhair ghaolmhara eile a rialú agus a mhaoirsiú. Ina theannta sin, tacaíonn an Coiste leis an mBord trí chomhairle a thabhairt maidir le hailíniú na straitéise le riachtanais ghnó an údaráis áitiúil atá ag teacht chun cinn.

**Bhí cúig chruinniú ag an gCoiste um Bainistiú Athruithe le linn na bliana. Ba iad seo a leanas na comhaltaí:**

Comhalta	Slí Bheatha	Freastalaíodh Orthu	Incháilithe chun freastal orthu
<b>An tUas. S Neely (Cathaoirleach)* J McLaughlin</b>	PF Chomhairle Contae Dhún na nGall	3	3
	PF eatramhach Chomhairle Contae Dhún na nGall	2	2
<b>An tUas. P Carey (Leas-Chathaoirleach)</b>	PF Chomhairle Contae Chill Dara	2	5
<b>An tUas. D McLoughlin</b>	PF Chomhairle Contae Bhaile Átha Cliath Theas	4	5
<b>J Maguire, Uasal</b>	PF Chomhairle Contae na Mí	5	5
<b>A Farrelly, Uasal</b>	PF Chomhairle Contae Fhine Gall	5	5
<b>An tUas. G Geraghty** E Quinlivan, Uasal</b>	Ceann AD/Cúntóir Gnóthaí Corparáideacha	0	3
	Seirbhísí Corparáideacha PF Aistriú ó Bhonn agus Acmhainní Daonna, Comhairle Cathrach Bhaile Átha Cliath	2	2
<b>An tUas. J Walsh</b>	Ceann AD Chomhairle Contae Chorcaí	0	5
<b>An tUas. T Enright***</b>	PF Chomhairle Contae Loch Garman	5	5
<b>An tUas. F Curran</b>	PF Chomhairle Contae Chill Mhantáin	5	5
<b>An tUas. E O'Sullivan</b>	PF Chomhairle Contae Mhuineacháin	5	5
<b>A Doherty, Uasal</b>	PF Chomhairle Cathrach Chorcaí	4	5
<b>C Byrne, Uasal****</b>	PF Chomhairle Contae Chill Chainnigh	5	5
<b>E Reeves, Uasal</b>	Príomhoifigeach na Roinne Tithíochta, Rialtais Áitiúil agus Oidhreachta	4	5
<b>An tUasal P Daly</b>	PF Chomhairle Contae agus Cathrach Luimnigh	2	2

\*D'éirigh an tUasal S Neely as ar an 15 Iúil 2020 agus tháinig an tUasal J McLaughlin ina áit.

\*\*D'éirigh an tUasal G Geraghty as ar an 15 Iúil 2020 agus tháinig E Quinlivan, Uasal, ina áit.

\*\*\*Ceapadh an tUasal T Enright mar Chathaoirleach ar an 18 Samhain 2020.

\*\*\*\*Ceapadh C Byrne, Uasal, mar leas-uachtarán ar an 18 Samhain 2020.

## An Coiste Teicneolaíochta Faisnéise agus Cumarsáide (TFC)

Tá an Coiste Teicneolaíochta Faisnéise agus Cumarsáide comhdhéanta de thrí phríomhfheidhmeannach de chuid na n-údarás áitiúil, ainmní Boird amháin, dhá Cheann de na Córais Faisnéise (CCF), Ceann Airgeadais amháin, ionadaí OGCIÓ amháin agus dhá ionadaí GBRÁ.

Is é seo a leanas ról an Choiste TFC:

- Dearbhú a thabhairt don Bhord go bhfuil Ailtireacht, TFC agus Caighdeán chruthaithe ag baint le hobair na dtionscadal aonair rialtais áitiúil.
- Oibriú le tionscadail ghnó rialtais áitiúil chun dearbhú a thabhairt dóibh go gcomhlíonann na cláir TFC ghaolmhara cuir chuige fhoriomlána Ailtireachta agus go n-úsáideann siad Caighdeán Chomhaontaithe le haghaidh Cumarsáide agus Idir-inoibritheachta.
- Comhairle agus treoir a sholáthar ar TFC in aon tionscnaimh nua ghnó, ar conas is féidir leis na comhpháirteanna TFC oibriú le gnó mar is gnách agus chun scor tráthúil na dtionscnamh TFC níos sine a chinntiú.
- Comhairle theicniúil a chur ar fáil maidir le tosaíocht a thabhairt do Thionscnaimh an Rialtais Áitiúil agus tabhairt faoin úsáid optamach as réitigh theicneolaíochta ar fud na hearnála.
- Tagairt choiteann ailtireachta a sholáthar, bunaithe ar an gcleachtas reatha, maidir le gach córas TFC ar fud earnáil an rialtais áitiúil.

**Bhí 10 gcrúinniú ag an gCoiste TFC le linn na bliana. Ba iad seo a leanas na comhaltaí:**

Comhalta	Slí Bheatha	Freastalaíodh Orthu	Incháilithe chun freastal orthu
<b>An tUas. P Hynes (Cathaoirleach)</b>	PF Chomhairle Contae Mhaigh Eo	5	5
<b>An tUas. E O'Sullivan*</b>	PF Chomhairle Contae Mhuineacháin	6	8
<b>An tUas. F Curran</b>	PF Chomhairle Contae Liatroma	3	8
<b>An tUas. T Ryan</b>	PF Chomhairle Contae an Chabháin	6	8
<b>K. Quinn, Uasal</b>	CA Chomhairle Cathrach Bhaile Átha Cliath	6	8
<b>M O'Donohue Uas.</b>	Ceann Oibríochtaí OGCIÓ	7	8
<b>An tUas. G Lynch</b>	CCF Chomhairle Contae Thiobraid Árann	8	8
<b>An tUas. S Brady</b>	CCF Chomhairle Contae Dhún Laoghaire-Ráth an Dúin	8	8
<b>B Heneghan, Uasal</b>	CCF Chomhairle Contae Mhaigh Eo	1	3
<b>N McHugh, Uasal</b>	Príomhfheidhmeannach Cúnta an GBRÁ	8	8
<b>An tUas. J Flanagan</b>	Sainchomhairleoir Sinsearach an GBRÁ	8	8
<b>An tUas. E Hunt</b>	Príomhfheidhmeannach Cúnta an GBRÁ	4	4
<b>L Guthrie, Uasal</b>	Bainisteoir an GBRÁ	8	8
<b>N McCarthy, Uasal</b>	Sainchomhairleoir Sinsearach an GBRÁ	7	8

*\*D'éirigh an tUasal P Hynes as ar an 4 Meitheamh 2020 agus tháinig an tUasal E O'Sullivan ina áit*

## An Coiste Airgeadais

Cuimsítear sa Choiste Airgeadais ceithre phríomhfheidhmeannach de chuid na n-údarás áitiúil. Is é ról an Choiste Airgeadais:

- Paraiméadair a mholadh, roimh an 30 Meitheamh gach bliain, do bhuiséad na bliana dár gcionn.
- Dréachtbhuiséad a mholadh, roimh an 30 Meán Fómhair gach bliain, don bhliain dár gcionn agus an chionroinnt muirear ar gach údarás áitiúil a mholadh, bunaithe ar an mbeartas um muirir ceadaithe.
- Na himpleachtaí a d'fhéadfadh a bheith ag straitéis úr ar an mbeartas um muirir/buiséadú a bhreithniú.

Tá Chathaoirleach an choiste ina chomhalta de Bhord an GBRÁ.

**Bhí ceithre chruinniú ag an gCoiste Airgeadais le linn 2020. Ba iad seo a leanas na comhaltaí:**

Comhalta	Slí Bheatha	Freastalaíodh Orthu	Incháilithe chun freastal orthu
<b>An tUas P Carey, Cathaoirleach</b>	PF Chomhairle Contae Chill Dara	2	4
<b>J Maguire, Uasal</b>	PF Chomhairle Contae na Mí	4	4
<b>AM Delaney, Uasal</b>	PF Chomhairle Contae Uíbh Fhailí	4	4
<b>An tUas. J MacGrath</b>	PF Chomhairle Contae Thiobraid Árann	3	3
<b>An tUas. B McGrath</b>	PE Chomhairle Cathrach na Gaillimhe	1	1

## Coiste Ghrúpa Maoirseachta Athchóirithe na hEarnála Poiblí (PSROG)

Cuimsítear sa Choiste PSROG Cathaoirleach an GBRÁ, Príomhfheidhmeannach an GBRÁ, Cathaoirleach an CCBC, Príomhfheidhmeannach Chomhairle Contae Chorcaí, Príomhfheidhmeannach Chomhairle Cathrach Bhaile Átha Cliath, Ard-Rúnaí na Roinne Tithíochta, Rialtas Áitiúil agus Oidhreacht, Ard-Rúnaí Cúnta na Roinne Tithíochta, Rialtas Áitiúil agus Oidhreacht agus ionadaí seachtrach ón earnáil tráchtála.

Is é ról Choiste PSROG clár athchóirithe agus éifeachtúlachta an rialtais áitiúil a threorú agus monatóireacht agus tuairisciú dhéanamh air. Tá Cathaoirleach an PSROG ina Chomhalta de Bhord an GBRÁ.

**Bhí ceithre chruinniú ag an gCoiste PSROG le linn na bliana. Ba iad seo a leanas na comhaltaí:**

Comhalta	Slí Bheatha	Freastalaíodh Orthu	Incháilithe chun freastal orthu
<b>An tUas. T Lucey (Cathaoirleach)</b>	PF Chomhairle Contae Chorcaí	3	3
<b>An tUas. O Keegan*</b>	PF Chomhairle Cathrach Bhaile Átha Cliath	4	4
<b>An tUas. M Walsh</b>	PF Chomhairle Cathrach agus Contae Phort Láirge	1	2
<b>An tUas. Brendan McGrath</b>	PE Chomhairle Cathrach na Gaillimhe	1	1
<b>J Maguire, Uasal</b>	PF Chomhairle Contae na Mí	0	1
<b>An tUas. J McCarthy</b>	Ard-Rúnaí na Roinne Tithíochta, Rialtas	0	1
<b>An tUasal F O'Coigligh**</b>	Áitiúil agus Oidhreacht	1	1
<b>An tUas. G Doyle***</b>		0	2
<b>An tUas. B Quinlan</b>	Rúnaí Cúnta na Roinne Tithíochta, Rialtas	0	2
<b>M Hurley, Uasal****</b>	Áitiúil agus Oidhreacht	2	2
<b>An tUas. P Hynes*****</b>	PF Chomhairle Contae Mhaigh Eo	1	1
<b>An tUas. S Neely</b>	PF Chomhairle Contae Dhún na nGall	1	1
<b>An tUas. J Harford</b>	Ionadaí de chuid na hEarnála Tráchtála	4	4
<b>An tUas. P Dunne</b>	POF an GBRÁ	4	4

\*D'éirigh an tUasal T Lucey as ar an 10 Nollaig 2020 agus ceapadh an tUasal O Keegan mar chathaoirleach ina áit.

\*\*D'éirigh an tUasal J McCarthy as ar an 18 Meitheamh 2020 agus tháinig an tUasal F O'Coigligh ina áit.

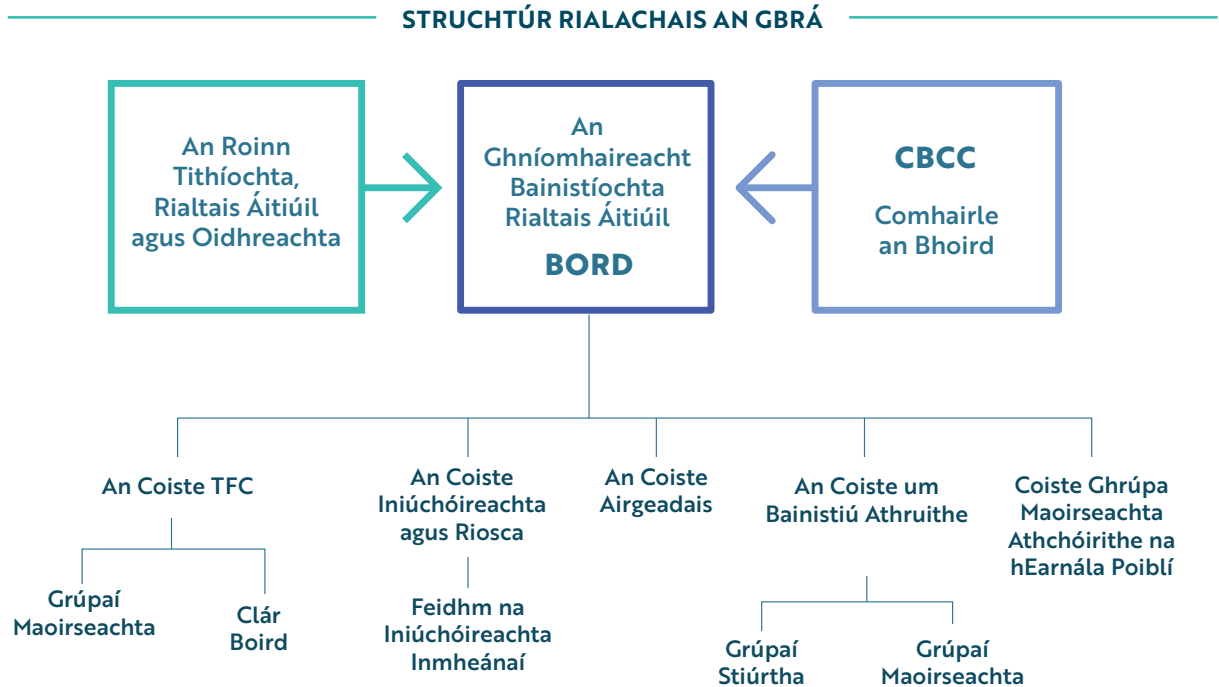
\*\*\*D'éirigh an tUasal F O'Coigligh as ar an 17 Meán Fómhair 2020 agus tháinig an tUasal G Doyle ina áit.

\*\*\*\*D'éirigh M Hurley, Uasal, as ar an 17 Meán Fómhair 2020 agus tháinig an tUasal B Quinlan ina áit.

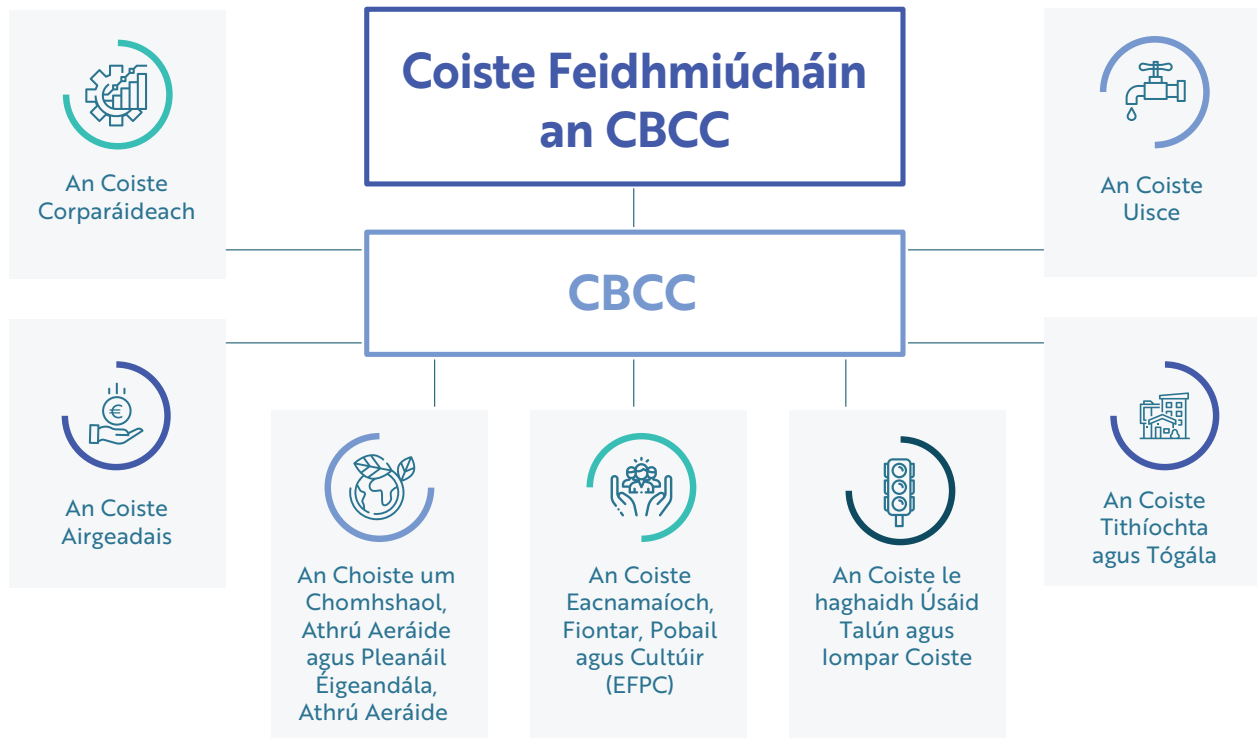
\*\*\*\*\*D'éirigh an tUasal P Hynes as ar an 18 Meitheamh 2020 agus tháinig an tUasal S Neely ina áit.

### Táillí agus speansais

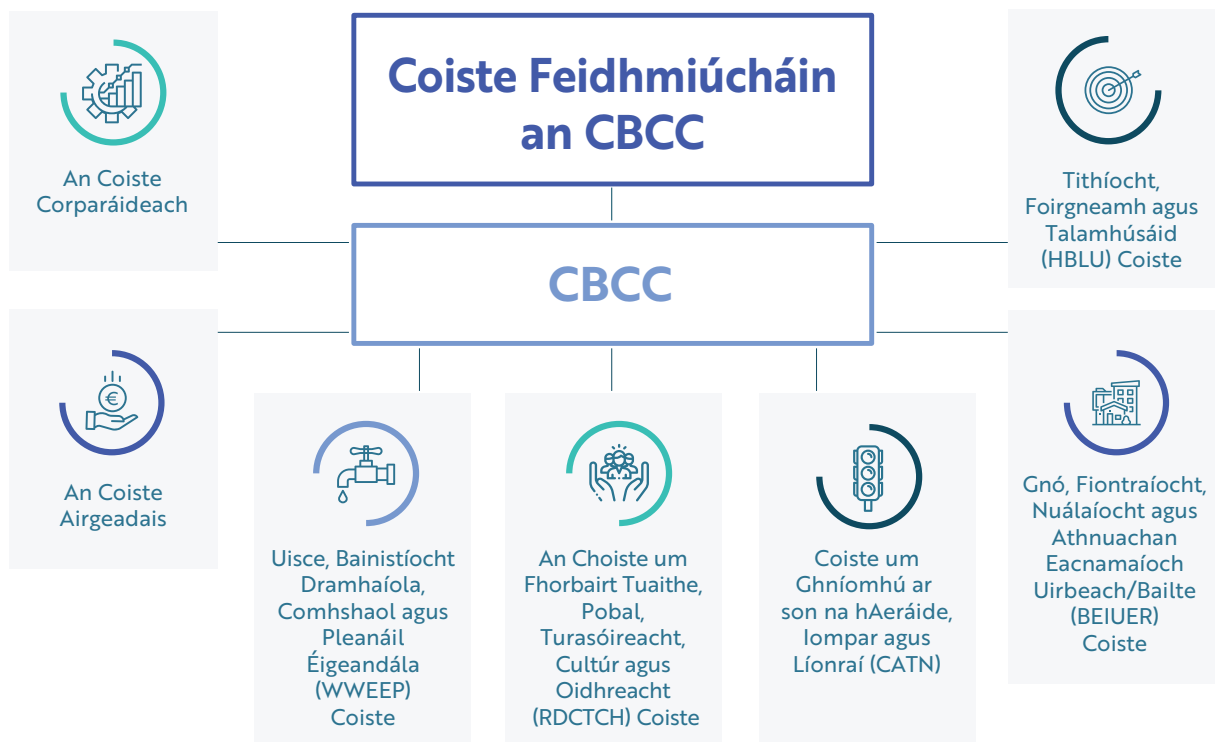
Níor íocadh aon táillí ná costais bhliantúla le comhaltaí Boird nó Coistí a bhí ina bhfostaithe sa GBRÁ, i ranna rialtais nó in údarais áitiúla, maidir le freastal ar chruinnithe coistí.



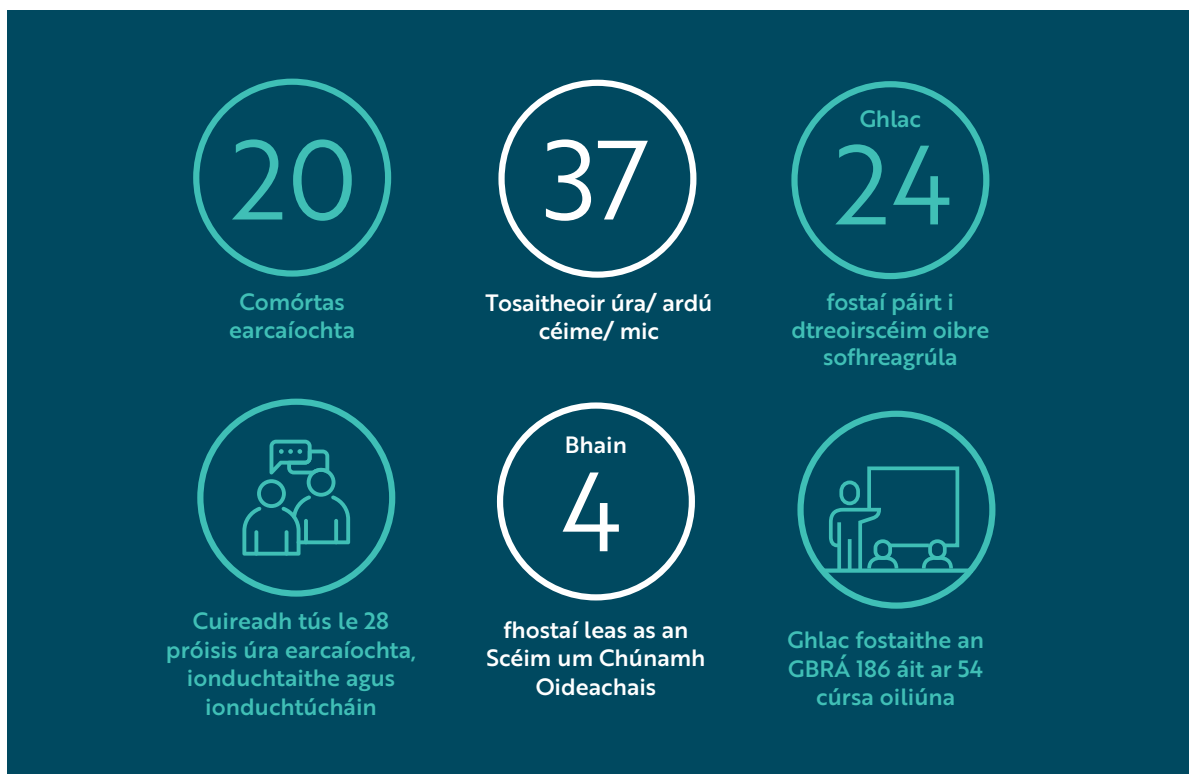
## Ag tacú leis an gCumann Bainistíochta Contae agus Cathrach



Ar an 15 Deireadh Fómhair 2020, d'aontaigh Coiste Feidhmiúcháin an CBCC cúig cinn de na seacht gCoiste CBCC a athstruchtúró.



# ACMHAINNÍ DAONNA



## Foireann na Straitéise Pobail

- Forbraíodh Clár Forbartha Feidhmiúcháin i gcomhar leis an IPA chun feabhas a chur ar fheidhmiú éifeachtúil na Foirne Feidhmiúcháin trí shraith ceardlann, foireann agus cóisteáil aonair.
- Cuireadh Scéimthreoir Oibre Sofhreagrúla i gcrích le haghaidh 20% d'fhostaithe a bhí ag obair go cianda ar feadh lá amháin sa tseachtain ar feadh tréimhse 6 mhí roimh shrianta COVID-19.
- Dearadh an Clár um Fhorbairt na mBainisteoirí Sinsearacha i gcomhar leis an IPA le cuidiú le bainisteoirí sinsearacha feabhas a chur ar a scileanna ceannaireachta agus bainistíochta.
- Forbraíodh clár cóitseála úr d'fhostaithe ó Ghrád 3 go Grád 7 chun tacú le forbairt phearsanta agus ghairmiúil fhostaithe.
- Reáchtáladh seisiúin lóin & foghlama ar ábhair éagsúla.
- Bunaíodh club sóisialta d'fhostaithe.
- D'óstáil Fondúireacht Marie Keating ceardlanna folláine ar líne i ndáil le sláinte fear agus ban do gach fostaí.

## COVID-19

- Éascaíodh socruithe do gach fostaí chun oibriú go cianda chomh maith le beartais ghaolmhara.

## Clár Cúnaimh d'Fhostaithe

- D'fhorbairt soláthraí ár gClár Cúnaimh d'Fhostaithe sraith sheachtainiúil de sheisiúin folláine ar líne d'fhostaithe inar clúdaíodh topaicí lena n-áirítear codladh, meabhairshláinte, folláine agus tuismitheoireacht.

## An Fhoireann Ghlas

- D'eagraigh an Fhoireann Ghlas mórghlanadh oifige agus tá siad ag obair i dtreo oifig saor ó thranglam agus beartas um dheasc ghlan.
- Rinne an GBRÁ 70 crann a athchúrsáil i ndiaidh an phróisis ghlanta sin trí stialladh.
- Cuireadh uasghrádú soilsithe LED i gcrích i dTeach an Rialtais Áitiúil.





**Foireann na Slándála Faisnéise**

- Chuir an Ghníomhaireacht cur i bhfeidhm an Fíordheimhniithe Ilfhachtóirí (MFA) i bhfeidhm maidir le rochtain ar an Líonra Achair Logánta (LAN) trí Líonra Príobháideach Fíorúil (VPN) do bhaill foirne a bhí ag obair go cianda.
- Chuir an Ghníomhaireacht réiteach um Chibearshlándáil AI chun feidhme chun cuidiú le bagairtí ar an GBRÁ a shainaithint ar ríomhphoist a fhaightear agus ar ghníomhaíocht líonra araon.
- Thionóil Foireann um Chibearshlándáil Fochoiste na Gníomhaireachta seimineár don earnáil rialtais áitiúil i ndáil le cianobair, inar clúdaíodh beartais agus slándáil, agus thug eagraíochtaí san earnáil phoiblí agus san earnáil phríobháideach cur i láthair.
- Soláthraíodh oiliúint ar Shlándáil Faisnéise i rith na bliana trí ardán ar líne le feidhmíocht fheabhsaithe maidir le hionsaithe fioscaireachta ionsamhlaithe ag gach fostaí.



# 4 Cruinnithe Choiste an CBCC 2020

Coiste	Líon cruinnithe	Iomlánach
Príomhfheidhmeannach an CBCC*	10	
CBCC*	8	
Tithíocht agus Foirgníocht an CBCC	8	1
LUTS AN CBCC	5/2 (7 san iomlán)	1
Comhshaol, Athrú Aeráide agus Pleanáil Éigeandála, Athrú Aeráide agus Pleanáil Éigeandála (ECCEP) an CBCC	7/1 (8 san iomlán)	1
Airgeadas an CBCC	6	
Coiste Eacnamaíoch, Fiontar, Pobail agus Cultúir (EECC) an CBCC	7	1
Corparáid an CBCC	5	
Coiste Uisce an CBCC	3	

\*Thionóil Feidhmeannach an CBCC agus CBCC cruinnithe seachtainiúla COVID-19 chomh maith lena gcrúinnithe foirmiúla míosúla chun leanúnachas gnó a chinntiú.

**Ar an 15 Deireadh Fómhair 2020, d'aontaigh Coiste Feidhmiúcháin an CBCC cúig cinn de na seacht gCoiste CBCC a athstruchtúrú.**

Coiste Úr	Líon cruinnithe	Iomlánach
Coiste um Thithíocht, Foirgneamh agus Talamhúsáid (HBLU)* an CBCC	2	
Coiste um Uisce, Bainistíocht Dramhaíola, Comhshaol agus Pleanáil Éigeandála (WWEPP) an CBCC	1	
Coiste um Ghníomhú ar son na hAeráide, Iompar agus Líonraí (CATN)	2	
Coiste um Fhorbairt Tuaithe, Pobal, Turasóireacht, Cultúr agus Oidhreacht (RDCTCH) an CBCC	2	
Coiste um Gnó, Fiontraíocht, Nuálaíocht agus Athnuachan Eacnamaíoch Uirbeach/Bailte (BEIUER) an CBCC	2	

## Ag Obair go comhoibríoch

Tá comhoibriú agus comhpháirtíocht lárnach d'éiteas an d'obair na seacht gcoiste de chuid an CBCC. Le linn 2020 cuireadh obair chun cinn le príomhpháirtithe leasmhara ar fud roinnt earnálacha lena n-áirítear ranna rialtais, gníomhaireachtaí agus a lán eagraíochtaí móra agus eagraíochtaí éagsúla eile.

Cuirtear na príomhpháirtithe leasmhara ar oibrigh gach coiste leo in 2020 ar fáil thíos.

Chomh maith le rannpháirtíocht leis na páirtithe leasmhara sin, bhí comhaltaí na gcoistí rannpháirteach chomh maith in go leor grúpaí agus foghrúpaí oibre earnála le linn na bliana. Rinne comhaltaí na gcoistí ionadaíocht chomh maith don earnáil rialtais áitiúil ar a lán grúpaí stiúrtha/ tascfhórsaí rialtais trasearnála, etc.

### An Coiste Corparáideach

Ranna Rialtais	Gníomhaireachtaí / comhlachtaí stáit / roinnte	Eagraíochtaí eile
<ul style="list-style-type: none"> <li>An Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht (DHLGH)</li> <li>An Roinn Dlí agus Cirt agus Comhionannais</li> </ul>	<ul style="list-style-type: none"> <li>Na hAchtanna um Eitic in Oifig Phoiblí &amp; Caighdeán in Oifig Phoiblí (SIPO)</li> <li>Coimisiún um Chearta an Duine agus um Chomhionannas na hÉireann (IHREC)</li> <li>An Coimisiún Náisiúnta Maoirseachta agus Iniúchóireachta (NOAC)</li> </ul>	<ul style="list-style-type: none"> <li>An Foras Riaracháin (IPA)</li> <li>Dlí-Chumann na hÉireann</li> <li>An Gréasán maidir le Seirbhís Ardchaighdeán do Chustaiméirí (QCSN)</li> <li>Oifig Phrómh-Oifigeach Faisnéise an Rialtais</li> <li>Measúnú Tionchair Sláinte (HIA) le haghaidh na Rannóg Sláinte in Éirinn</li> <li>Árachas CBÉ</li> <li>An Údarás Náisiúnta Míchumais</li> </ul>

### An Coiste Airgeadais

Ranna Rialtais	Gníomhaireachtaí / comhlachtaí stáit / roinnte	Eagraíochtaí eile
<ul style="list-style-type: none"> <li>An Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht</li> <li>Seirbhís Iniúchóireachta Rialtais Áitiúil agus Airgeadas Rialtais Áitiúil</li> <li>An Roinn Fiontar, Trádála agus Fostaíochta.</li> </ul>	<ul style="list-style-type: none"> <li>An Coimisiún Náisiúnta Maoirseachta agus Iniúchóireachta (NOAC)</li> <li>An Oifig Luachála</li> </ul>	<ul style="list-style-type: none"> <li>Árachas CBÉ</li> </ul>

## An Coiste um Chomhshaoil, Athrú Aeráide agus Pleanáil Éigeandála

Ranna Rialtais	Gníomhaireachtaí / comhlachtaí stáit / roinnte	Eagraíochtaí eile
<ul style="list-style-type: none"> <li>An Roinn Cumarsáide, Athrú Aeráide agus Comhshaoil</li> <li>An Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht</li> <li>An Roinn um Fhorbairt Tuaithe agus Pobail</li> <li>An Roinn Talmhaíochta, Bia agus Mara</li> <li>An Roinn Iompair, Turasóireachta agus Spóirt</li> <li>An Roinn Cosanta (Brainse na Cosaint Sibhialta)</li> </ul>	<ul style="list-style-type: none"> <li>An tSeirbhís Páirceanna Náisiúnta agus Fiadhúlra</li> <li>Údarás Sábháilteachta Bia na hÉireann An Garda Síochána</li> <li>Met Éireann</li> <li>An Gníomhaireacht um Chaomhnú Comhshaoil (GCC)</li> <li>Oifig na nOibreacha Poiblí</li> <li>An Post</li> <li>Údarás Fuinnimh Inmharthana na hÉireann (ÚIFE)</li> </ul>	<ul style="list-style-type: none"> <li>Oifigí Réigiúnacha um Bainistíocht Dramhaíola</li> <li>Príomhúdaráis Réigiúnacha um Fhorfheidhmiú Dramhaíola</li> <li>Oifigí Réigiúnacha um Ghníomhú ar son na hAeráide (CARONna)</li> <li>Oifig Náisiúnta um Cheadanna le haghaidh Bailiú Dramhaíola</li> <li>Oifig um Chláir Uisce na nÚdarás Áitiúil (LAWPO)</li> </ul>

## An Coiste Eacnamaíoch, Fiontar, Pobail agus Cultúir (EFPC)

Ranna Rialtais	Gníomhaireachtaí / comhlachtaí stáit / roinnte	Eagraíochtaí eile
<ul style="list-style-type: none"> <li>An Roinn um Fhorbairt Tuaithe agus Pobail</li> <li>An Roinn Iompair, Turasóireachta agus Spóirt</li> <li>An Roinn Gnó, Fiontar agus Nuálaíochta</li> <li>An Roinn Turasóireachta, Cultúr, Ealaíon, Gaeltachta, Spóirt agus Meán*</li> <li>An Roinn Gnóthaí Leanáil agus Óige</li> <li>An Roinn Sláinte</li> <li>An Roinn Dlí agus Cirt agus Comhionannais</li> </ul>	<ul style="list-style-type: none"> <li>An Chomhairle Ealaíon</li> <li>Fáilte Éireann</li> <li>Fiontraíocht Éireann</li> <li>Spóirt Éireann</li> <li>Feidhmeannacht na Seirbhíse Sláinte</li> <li>An Oifig Náisiúnta um Fhéinmharú a Chosc (NOSP)</li> <li>An Coimisiún Náisiúnta Maoirseachta agus Iniúchóireachta (NOAC)</li> <li>An Chomhairle Náisiúnta Eacnamaíoch agus Shóisialta (NESC)</li> </ul>	<ul style="list-style-type: none"> <li>Cónaidhm Thionscal Taistil na hÉireann</li> </ul>

\*Tháinig an Roinn Turasóireachta, Cultúir, Ealaíon, Gaeltachta, Spóirt Oidhreacht agus na Meán in ionad na Roinne Cultúir, Oidhreacht agus Gaeltachta i ndiaidh chruthú an Rialtais úir in 2020.

## An Coiste le haghaidh Úsáid Talún agus Iompair (LUTS)

Ranna Rialtais	Gníomhaireachtaí / comhlachtaí stáit / roinnte	Eagraíochtaí eile
<ul style="list-style-type: none"> <li>An Roinn Tithíochta, Pleanála agus Rialtais Áitiúil</li> <li>An Roinn Iompair, Turasóireachta agus Spóirt</li> <li>An Roinn Comhshaoil, Athraithe Aeráide agus Pleanála</li> <li>An Roinn um Fhorbairt Tuaithe agus Pobail</li> </ul>	<ul style="list-style-type: none"> <li>Bonneagar Iompair Éireann (BIÉ)</li> <li>Oifig na Bainistíochta Bóithre</li> <li>Oifig na nOibreacha Poiblí</li> <li>An Gníomhaireacht um Chaomhnú Comhshaoil (GCC)</li> <li>Suirbhéireacht Gheolaíochta na hÉireann (SGÉ)</li> <li>An Gníomhaireacht Forbartha Talún</li> <li>Líonraí Bhord Soláthair an Leictreachais</li> <li>(BSL) Oifig an Rialálaí Pleanála (ORP)</li> <li>An Chomhairle Oidhreachta</li> <li>An tÚdarás um Shábháilteacht ar Bhóithre (RSA)</li> <li>Sports Trails Ireland</li> <li>An Bord Pleanála</li> </ul>	<ul style="list-style-type: none"> <li>Comhlachtaí Poiblí Éireannacha (CBÉ)</li> <li>Institiúid Pleanála na hÉireann (IPÉ)</li> <li>An Post</li> <li>Fóram Comhpháirteach Úsáideoirí Fónas Údarás Áitiúil (JULA)</li> <li>Cónaidhm Ghnólachtaí agus Fhostóirí na hÉireann (IBEC)</li> <li>Leathanbhanda Náisiúnta na hÉireann (NBI)</li> <li>Cumann Fuinnimh Chréine na hÉireann (ISEA)</li> </ul>

## An Coiste Tithíochta agus Tógála

Ranna Rialtais	Gníomhaireachtaí / comhlachtaí stáit / roinnte	Eagraíochtaí eile
<ul style="list-style-type: none"> <li>An Roinn Tithíochta, Rialtais Áitiúil agus Oidhreachta</li> <li>An Roinn Dlí agus Cirt agus Comhionannais</li> <li>An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialta</li> </ul>	<ul style="list-style-type: none"> <li>An Gníomhaireacht Tithíochta</li> <li>Comhairle um Thithíocht Shóisialta na hÉireann</li> <li>Rialaitheoir na gComhlachtaí Ceadaithe Tithíochta (CCT)</li> <li>Seirbhís Príosún na hÉireann</li> <li>An Gníomhaireacht Forbartha Talún (LDA)</li> <li>Oifig Náisiúnta um Thionscadal Bainistíochta um Rialú Foirgníochta</li> <li>Ionad Seirbhíse Comhroinnte ÍCT</li> <li>Feidhmeannacht na Seirbhíse (FSS)</li> </ul>	<ul style="list-style-type: none"> <li>Tús Áite don Tithíocht</li> <li>An Príomhchlár Creidmheasa</li> <li>SORUM – Measúnú agus bainistíocht riosca ciontóirí gnéis</li> <li>ENRanna</li> </ul>

## An Coiste Uisce

Ranna Rialtais	Gníomhaireachtaí / comhlachtaí stáit / roinnte	Eagraíochtaí eile
<ul style="list-style-type: none"> <li>An Roinn Tithíochta, Rialtais Áitiúil agus Oidhreachta</li> <li>An Roinn Caiteachais Phoiblí agus Athchóirithe</li> </ul>	<ul style="list-style-type: none"> <li>Uisce Éireann</li> <li>An Coimisiún um Rialáil Fónas na Gníomhaireachta um Chaomhnú Comhshaoil (GCC)</li> <li>Líonra Saotharlann Creidiúnaithe</li> </ul>	<ul style="list-style-type: none"> <li>Grúpa um Athrú ó Bhonn na Seirbhísí Uisce Phoiblí</li> <li>Foireann Comhcheannaireachta</li> <li>Grúpaí Náisiúnta agus Réigiúnacha SLA</li> <li>Foireann an Chláir um Athrú ó Bhonn</li> <li>Grúpa ASP agus Buiséid Líonra um Bainistiú Athruithe</li> </ul>

Déantar seirbhísí uisce a sholáthar trí Chomhaontú Seirbhíse le hUisce Éireann. Tá an earnáil údarás áitiúil féin ina páirtí leasmhara rithábhachtach don Choiste Uisce.





# 5 | Nuálaíocht

## Straitéis Náisiúnta Nuálaíochta na Seirbhíse Poiblí

I seoladh iontach Chlár Náisiúnta um Straitéis Nuálaíochta na Seirbhíse Poiblí bhí sé ina ábhar bróid don GBRÁ, agus do Chomhairle Contae Mhuineacháin ionadaíocht a dhéanamh don earnáil rialtais áitiúil maidir le forbairt na Straitéise náisiúnta Nuálaíochta a faoi stiúir na Roinne Caiteachais Phoiblí agus Athchóirithe i rith 2020.

Bhain céim phíolótach an chláir le hionchur trí shraith cruinnithe agus ceardlann leis an tSeirbhís Cúirteanna, an Roinn Talmhaíochta, agus an earnáil rialtais áitiúil, rud a mhúnlaigh toradh an chláir.

Ba é toradh an chláir gur eisigh an tAire Michael McGrath an clár i mí Dheireadh Fómhair agus é mar aidhm nuálaíocht a leabú i seirbhís phoiblí na hÉireann. Bhí uirlisí agus áiseanna ag gabháil leis an straitéis a forbraíodh mar chuid den chlár náisiúnta chun cuidiú le forbairt straitéisí sonracha eagraíochta a thiocfaidh leis an bhfís náisiúnta fhoriomlán “Leas a bhaint as cumhacht na nuálaíochta chun seirbhísí poiblí den scoth a sholáthar in Éirinn”. Sainaithníodh ceithre phríomhthosaíocht chun tacú leis an bhfís sin.

SPRIOCANNA	
<p><b>TOSAÍOCHT 1</b> Nuálaíocht a dhíríonn ar an Saoránach</p>  <p>Tús áite a thabhairt do shaoránaigh agus d'úsáideoirí sa nuálaíocht chun feabhas a chur ar a n-eispéireas ar sheirbhísí poiblí</p>	<p><b>1.1</b> Éisteacht le saoránaigh agus úsáideoirí agus bheith rannpháirteach leo.</p> <p><b>1.2</b> Seirbhísí comhtháite atá éasca a úsáid a dhearadh agus a sholáthar.</p>
<p><b>TOSAÍOCHT 2</b> Cultúr na Nuálaíochta</p>  <p>Cultúr a chruthú ina ndéanfar gach ball foirne a spreagadh, a chumhachtú agus a chumasú le bheith nuálach</p>	<p><b>2.1</b> Bheith chun tosaigh le fíis, cumhachtaigh baill foirne agus ceistigh na gnáthrudáí.</p> <p><b>2.2</b> Baill foirne a ullmhú leis na scileanna, aigne, agus uirlisí a theastaíonn le bheith nuálach.</p>
<p><b>TOSAÍOCHT 3</b> Cur leis an Nuálaíocht</p>  <p>Oibrigh sna hearnálacha agus sna heagraíochtaí ar fad leis an éifeachtúlacht a bharrfheabhsú trí chur leis an nuálaíocht ar fud na hEarnála Poiblí</p>	<p><b>3.1</b> Déan ceangail agus comhoibrigh ar fud an éiceachórais chun nuálaíocht rathúil a thomhas.</p> <p><b>3.2</b> Déan léargas, eolas, agus ceachtanna a foghlaimíodh a ghabháil agus a roinnt.</p>
<p><b>TOSAÍOCHT 4</b> Nuálaíocht Bhunathraitheach</p>  <p>Nuálaíocht a spreagadh ar fud na Seirbhíse Poiblí trí bheith ar thús cadhnaíocht maidir le hathrú agus bunathrú fadtéarmach</p>	<p><b>4.1</b> Léargas straitéiseach a fhorbairt le haghaidh treochtaí agus ceanglas amach anseo.</p> <p><b>4.2</b> Tacú le beartas maidir le nuálaíocht, bunathrú digiteach, agus bealaí úra chun oibriú trí thurgnamh, tástáil agus feabhas leanúnach agus é a chur chun cinn.</p>

### Straitéis Nuálaíochta GBRÁ

De thoradh ar a rannpháirtíocht sa chlár náisiúnta um Straitéis Nuálaíochta, chuir an GBRÁ tús lena straitéis Nuálaíochta féin a fhorbairt ag deireadh 2020 ag baint úsáid as na huirlisí agus an canbhás a forbraíodh le linn an chláir náisiúnta. Faoi stiúir an PMO, tháinig foireann trascholún inmheánach le chéile agus shainigh siad uailmhian nuálaíochta an GBRÁ mar “Comhpháirtí agus tionchaire nuálaíochta, a chuireann nuálaíocht chun cinn ar fud na hearnála rialtais áitiúil agus a thacaíonn leis sin”.

In iarrachtaí fócas ar nuálaíocht a mhéadú laistigh den GBRÁ agus tacú lena fás agus forbairt leanúnach tríd an earnáil, d’fhorbair foireann nuálaíochta an GBRÁ próiseas rialachais um Nuálaíocht agus plean mionsonraithe cur chun feidhme a chuirfeair i bhfeidhm le linn 2021. Mar chuid d’fhorbairt straitéis an GBRÁ, bhíodhas i mbun plé leis na húdaráis áitiúla chun an dóigh is fearr le tacú le nuálaíocht a chinneadh. Bhí sé sin ina imeacht nuálaíochta faoi thrácht le linn na seachtaine Náisiúnta Nuálaíochta ina raibh go leor daoine páirteach agus ina raibh ionchur mór ón earnáil.

Tá tacaíocht agus comhairle ar fáil ón GBRÁ do na húdaráis áitiúla chun dul chun cinn na n-iarrachtaí nuálaíochta a spreagadh ar bhonn áitiúil.

### Ciste Nuálaíochta na Seirbhíse Poiblí

D’fheidhmigh an earnáil rialtais áitiúil go maith arís in 2020, ag fáil 21% den chiste foriomlán a cuireadh ar fáil do na heagraíochtaí seirbhíse poiblí ar fad. Bhí €198,400 san iomlán thar 9 dtionscadal arna spreagadh ag údaráis áitiúla tacaíthe ag ciste na Roinne Caiteachais Phoiblí agus Athchóirithe dar luach €956k. Rinne an GBRÁ ionadaíocht don earnáil trí pháirt a ghlacadh i mbord meastóireachta an chiste sin.

Ciste Foriomlán  
€956k

Earnáil Rialtais Áitiúil  
€198k

9 nÚdarás Áitiúla  
21% de Mhaoiniú

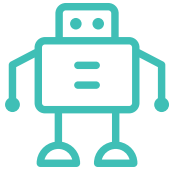


### An tSeirbhís Phoiblí 2020

Rinne an GBRÁ ionadaíocht don earnáil ar phlé náisiúnta painéil le linn chlár imeachtaí na seachtaine Náisiúnta Nuálaíochta a d’eagraigh agus a d’óstáil an Roinn Caiteachais Phoiblí agus Athchóirithe. D’éascaigh sé sin an GBRÁ maidir le roinnt de na samplaí iomadúla de nuálaíocht a cuireadh chun feidhme ar fud na hearnála rialtais áitiúil a chur chun cinn.

Ghlac an GBRÁ páirt sa Ghrúpa Stiúrtha OPS2030 atá ag oibriú ar an gclár oibre agus na topaicí fócais don iarchlár le haghaidh OPS2020 a fhorbairt.





### **Uathoibriú an Phróisis Robáitice/Uathoibriú Intleachta**

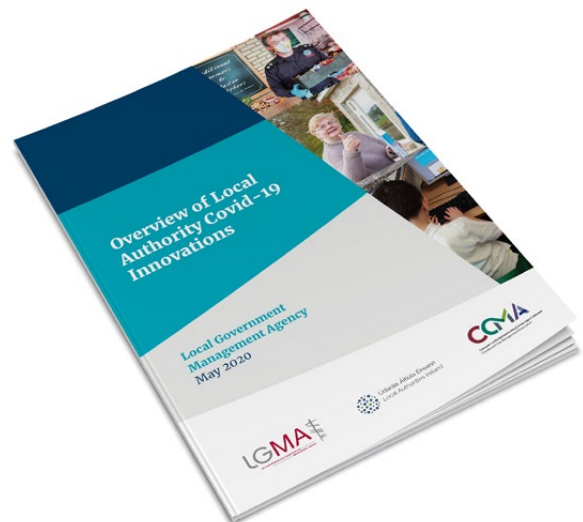
Mar iarrachtaí chun úsáid teicneolaíochtaí atá ag teacht chun cinn san earnáil rialtais áitiúil a spreagadh agus a chur chun cinn, chuir an GBRÁ úsáid Uathoibriú an Phróisis Róbaitice (RPA) i bhfeidhm go rathúil chun nuashonruithe ar an gcóras ama & tinrimh CoreHR a uathoibriú. Le tionscadal a bhí maoinithe i bpáirt ó chiste Nuálaíochta na Roinne Caiteachais Phoiblí agus Athchóirithe forbraíodh Róbat ar féidir leis ríomhphoist ó bhainisteoirí líne a oscailt agus a léamh, na teoracha sna ríomhphoist sin a léirmhíniú, liosta oibre a chruthú le haghaidh nuashonrú ar CoreHR, logáil isteach in CoreHR agus nuashonruithe a chur i bhfeidhm de réir mar a iarrtar é. Ar deireadh, seolann an Róbat tuairisc oibre chuig an bhfoireann acmhainní daonna ina dtugtar eolas faoin obair ar fad a cuireadh i gcrích agus cuirtear béim ar aimhrialtachtaí ar bith lena ngéarú.

Tá rannpháirtíocht ar siúl le líon údarás áitiúil chun scrúdú a dhéanamh ar dheiseanna eile maidir leis an teicneolaíocht sin, teicneolaíochtaí gaolmhara eile a úsáid san earnáil.

### **Tuarascáil Nuálaíochta COVID-19 na nÚdarás Áitiúil**

Rinne foireann Bainistíochta agus Nuálaíochta an Chláir, i gcomhar le foireann Taighde an GBRÁ an tuarascáil "Forléargas Nuálaíochtaí COVID-19 na nÚdarás Áitiúil" (Overview of Local Authority COVID-19 Innovations) a chur le chéile agus a fhoilsiú, tuarascáil ina gcuirtear i láthair úsáid ÚA as nuálaíocht maidir le freagairt don iliomad dúshlán a bhí le sárú de dheasca phaindéim COVID-19.

Sa tuarascáil, a foilsíodh i mí na Bealtaine 2020, gabhtar freagairt luath an ÚA go maith maidir lena chinntiú go leanfaí leis an seirbhísí riachtanacha don phobal agus tugtar chun suntais inti an príomhról a bhí ag an earnáil rialtais áitiúil maidir leis an bhfreagairt don phaindéim agus an gcéad ráig den phaindéim ag teacht i dtreis ar fud an náisiúin.





# 6 | Eolas

## Taighde

- Lean an tAonad Taighde ag obair go díreach le Coistí an CBCC agus le foirne éagsúla an CBCC trí thacaíocht theicniúil a sholáthar agus aighneachtaí a ullmhú.
- D'fhoilsigh an GBRÁ trí thuarascáil taighde a chomhlánaigh foilseachán údaráis áitiúil IPA.
- Faomhadh Cás Gnó mionsonraithe maidir leis an gcéad Láraonad Sonraí a bhunú don rialtas áitiúil.
- Bhailigh an tAonad Taighde sonraí agus sholáthair sé roinnt tuarascálacha a chuidigh le hobair na n-údarás áitiúil maidir le freagairt do COVID-19 a thaifeadh agus a chainníochtú.
- Tháinig méadú ar ionadaíocht na hearnála ar fud raon grúpaí taighde.
- Tacaíodh le hobair ar tháscairí feidhmíochta bliantúla NOAC agus síneadh an anailís treochtaí chun an séú bliain de shonraí a chuimsiú.

Soláthraítear sa tábla thíos achoimre ar aighneachtaí an tsuirbhé agus an cúnamh teicniúil a cuireadh ar fáil le linn na bliana. Tugtar sonraí ann maidir le:

Cúnamh Teicniúil	
Teideal/Téama	Thar ceann An GBRÁ/Coiste
Cás Gnó um Shubstaintí Contúirteacha – Anailísíocht Sonraí	ECCEP
Cás Gnó um Athchumrú CARO	ECCEP
Cúnamh le dearadh Suirbhé um Measúnú agus Nuálaíocht Aibíochta E&Y don earnáil	PMO GBRÁ
Grúpa Comhairleach Taighde d'fhorbairt Straitéis um Ghníomhú ar son na hAeráide na hEarnála Rialtais Áitiúil Gníomhaíocht Éifeachtúil Aeráide a Sholáthar do 2030	ECCEP
Grúpa Comhairleach Taighde d'fhorbairt Thogra um Maoiniú do Ghníomhú ar son na hAeráide na hEarnála Rialtais Áitiúil	ECCEP
Grúpa Comhairleach Taighde chun PTFanna um Ghníomhú ar son na hAeráide a fhorbairt	ECCEP
Cúnamh le próiseas bailithe sonraí do Ghrúpa Oibre Staitisticí Leabharlann an GBRÁ a fhorbairt	Leabharlanna LGMA
Ionchur i ndearadh na dtuarascálacha anailísíochta do AD	Grúpa Anailísíochta AD an GBRÁ

Suirbhéanna / aighneachtaí	
Teideal/Téama	Thar ceann An GBRÁ/Coiste
Cúnamh DRCD le comhairliúchán i ndáil leis an bPlean Gníomhaíochta le haghaidh Forbairt Tuaithe	EECC
RTPI Taighde ar Thorthaí Pleanáil a Thomhas (OPR)	LUTS
DJE Tionchar inscne Covid-19 a Thomhas	CBCC
DPER OPS2020 Sonraí táscairí	CBCC

### Fillteán Lárnach Aighneachtaí

Bunaíodh fillteán lárnach chun gach aighneacht arna déanamh ag Coistí éagsúla an CBCC a ghabháil. Le linn na bliana, cuireadh níos mó ná daichead a seacht aighneacht faoi bhráid ranna nó gníomhaireachtaí rialtais éagsúla.

### Sonraí um Ghlao an Phobail

Gabhadh sonraí údarais áitiúil a bhaineann leis na leibhéil ghníomhaíochta i ndáil le Glao an Phobail ar Mhol Sonraí na Roinne Tithíochta, Rialtais Áitiúil agus Oidhreachta. Léiríodh sna sonraí gur láimhseáil na húdarais áitiúla beagnach 60,000 glao teileafóin, agus fuarthas os cionn 80% díobh sin sna chéad trí mhí de bheith ag feidhmiú. Léiríodh leis na sonraí chomh maith nuashonrú ollmhór ar ríomh-Acmhainní leabharlainne.

Idir mí Eanáir agus mí na Nollag 2020 bhí:



**763,623**  
Iasacht r-Leabhar



**857,990**  
iasacht leabhar  
r-Fhuaimne



Amharcadh ar  
**427,333**  
ceacht cúrsaí  
oiliúna



**273,218**  
Féachadh ar  
físeán oiliúna

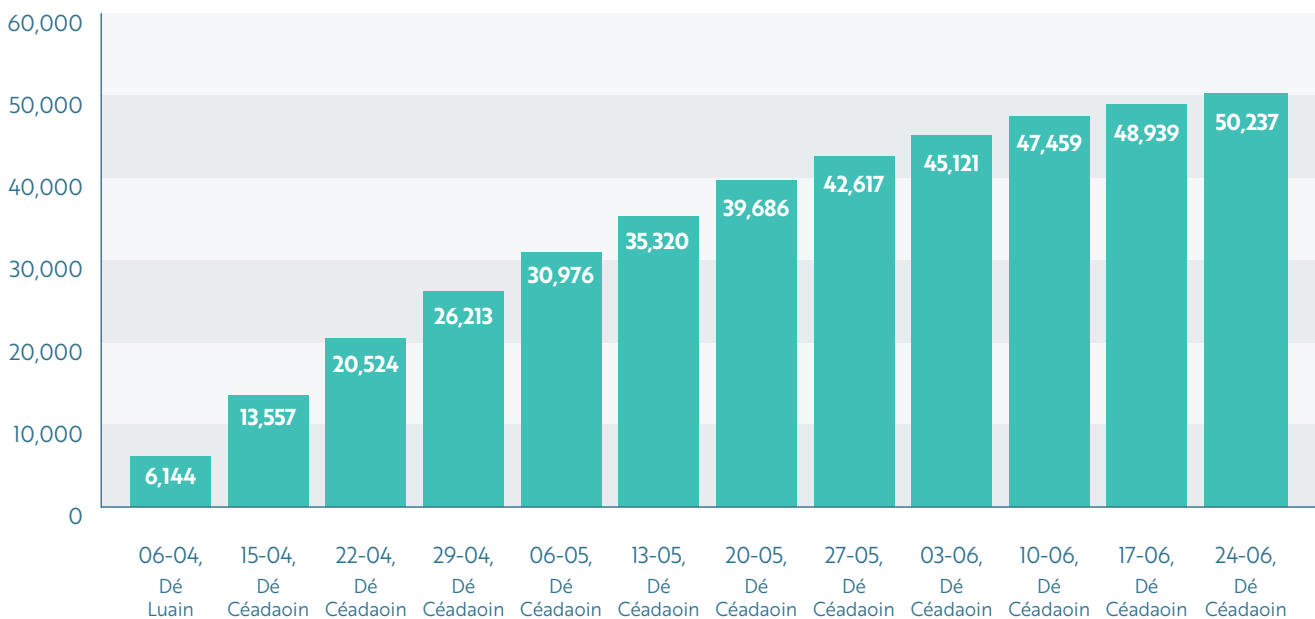


**234,437**  
Rinneadh  
iarratas ó  
mhic léinn



**85,188,863**  
Osclaíodh alt  
LéitheoraPreasa

## IOMLÁN GLAONNA GO DTÍ SEO



## Tuarascálacha taighde

### Cuntas Gearr ar Gníomhaíochtaí Aeráide an Rialtais Áitiúil in Éirinn

Seoladh an tuarascáil deiridh, Cuntas Gearr ar Gníomhaíochtaí Aeráide an Rialtais Áitiúil in Éirinn. Léirítear sa tuarascáil, a ullmhaíodh thar ceann Choiste ECCEP an CBCC, an príomhról atá ag údaráis áitiúla maidir le dul i ngleic leis an athrú aeráide agus gníomhaíochtaí faoin bPlean Gníomhaíochta Náisiúnta Aeráide a chur chun feidhme. Tugtar sonraí ann maidir le torthaí suirbhé a rinneadh sna húdaráis áitiúla ar fad, inár gabhadh sonraí a bhaineann le réimse gníomhaíochtaí um oiriúnú, maolú, agus freagairt éigeandála le cúig bliana anuas. Gabhadh bonnlíne go rathúil sa tuarascáil maidir le gníomhaíochtaí reatha aeraithe aeráide agus bunaítear dea-chleachtas trí níos mó ná 40 cás-staidéar a léiriú, faoi mar a ceanglaíodh leis an bPlean Gníomhaíochta Náisiúnta um Aeráid.



### Tionchar na Trádála ar Líne ar an Rialtas Áitiúil

Ba é an cuspóir leis an tuarascáil eacnaiméadrachta measúnú a dhéanamh ar thionchair an fháis ar an trádáil ar líne ar mhiondíol fisiceach agus dá réir sin ar ioncam na n-údarás áitiúil. Féachadh inti chomh maith le himscrúdú a dhéanamh ar an dóigh a n-imríonn an treocht i siopadóireacht ar líne tionchar ar fhorbairt shóisialta, eacnamaíoch agus chultúrtha ár gcathracha agus ár mbailte chun tuiscint a fháil ar an dóigh is fearr le cruth a chur ar an bhforbairt amach anseo chun leas a bhaint as na deiseanna agus na dúshláin atá curtha i láthair sa timpeallacht seo atá ag athrú.

Cuirtear béim sna torthaí ar an ngá atá le hobair a dhéanamh ar fhorbairt eacnamaíoch a chur chun cinn agus a éascú a dhíríonn ar dheiseanna fostaíochta ardchaighdeán a chruthú, chun béim a chur cathracha agus bailte a chruthú a bheidh beoga agus ina gcuirfear sraith saoráidí éagsúla ar fáil.



### Comhpháirtithe Taighde

Thacaigh an GBRÁ leis an IPA le ceithre cás-staidéar a sholáthar a bhí ina gcuid de staidéar taighde níos leithne ar nuálaíocht an rialtais áitiúil mar fhreagairt do COVID-19 a bhí á tabhairt faoi ag an Foras Riaracháin (IPA) a bhí le foilsiú in 2021.





## Ionadaíocht eárnála

Sholáthair an GBRÁ ionadaíocht eárnála ar thrí ghrúpa náisiúnta taighde:

- **Grúpa Eolais Pleanála Oifig an Rialála Pleanála**  
Bhunaigh an ORP an grúpa chun cuidiú le cur chun feidhme a gcuspóirí taighde faoin straitéis reatha.
- **Fóram Taighde na Roinne Tithíochta, Pleanála, Pobail agus Rialtais Áitiúil**
- **Grúpa Idirchaidrimh Staitisteoirí Foirmiúil CSO**  
Tá an grúpa comhdhéanta d'ionadaithe as gach roinn agus gníomhaireacht rialtais a oibríonn le sonraí eárnála.

## Táscairí Feidhmíochta

### Tuarascáil um Tháscairí Feidhmíochta Údaráis Áitiúil NOAC 2019

Thacaigh an GBRÁ le bailiú sonraí le haghaidh tháscairí feidhmíochta na n-údarás áitiúil 2019 trí chúnaimh teicniúil a sholáthar do NOAC agus trí thacair shonraí sheachtracha a thiomnú. Soláthraíodh tuarascáil an GBRÁ agus cuimsíodh í i dtuarascáil bhliantúil NOAC, ar foilsíodh í. D'éascaigh an GBRÁ uasghrádú agus tabhairt isteach táscairí úra chomh maith idir coistí an CBCC agus Bord NOAC. Cuireadh tús le hobair chomh maith ar thuarascálacha treochtaí a sholáthar maidir le sé bliana (2014-2019) de shonraí NOAC in 2020 a fhoilseofar in 2021.

### Tá Grúpa Comhairleach Taighde NOAC le himscrúdú a dhéanamh ar fhorbairt táscaire eacnamaíoch d'údaráis áitiúla

Bhí Taighde an GBRÁ páirteach i nGrúpa Comhairleach Taighde NOAC a choimisiúnaigh taighde chun athbhreithniú a dhéanamh ar réimse na ngníomhaíochtaí eacnamaíocha arna dtabhairt fúthu ag na húdaráis áitiúla chun moltaí a dhéanamh faoi fhorbairt táscairí úra. Soláthrófar an tuarascáil deiridh do NOAC in 2021.

### Suirbhé ar Shástacht Custaiméirí

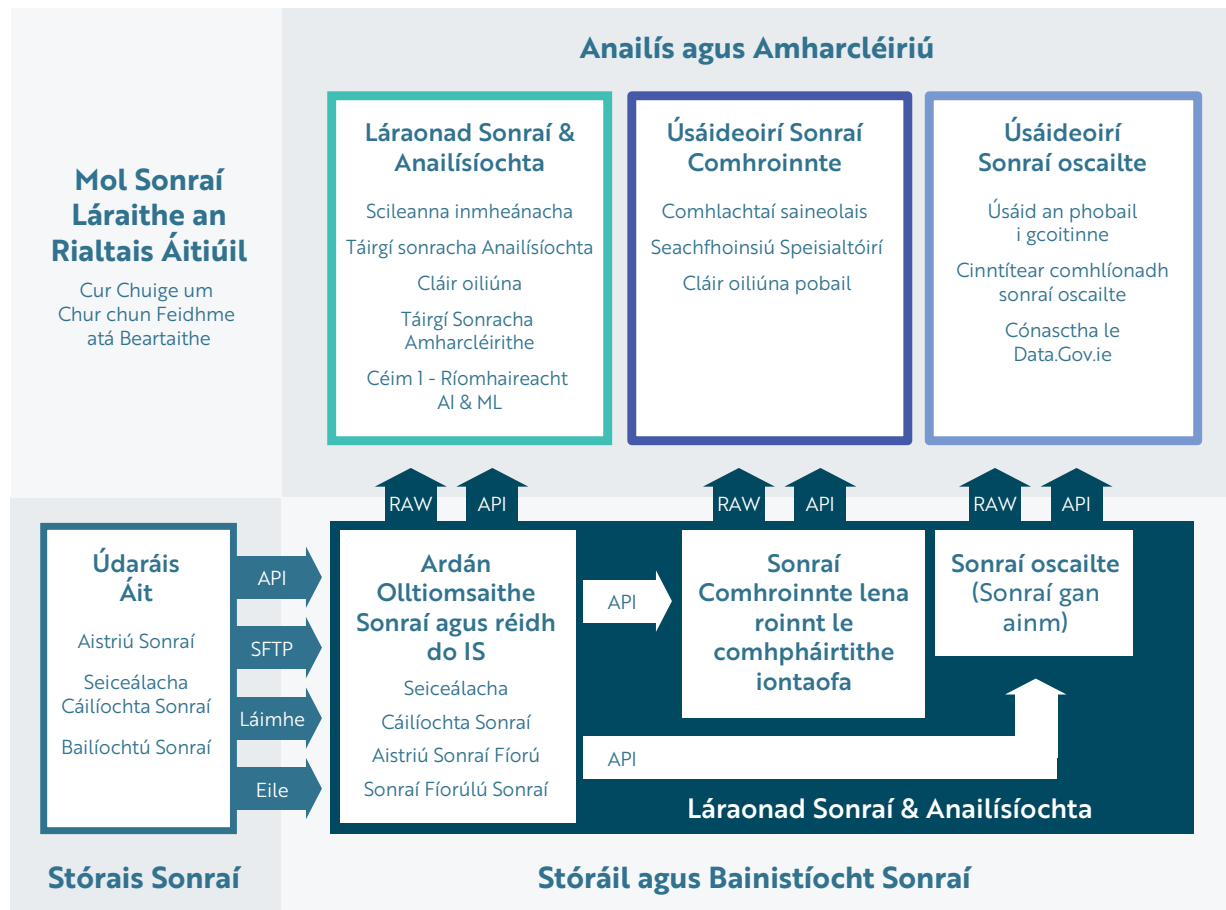
Chuir NOAC an cúram maidir le suirbhéanna bliantúla a dhéanamh i ndiaidh 2020 don GBRÁ. Bhunaigh an Coiste Corparáideacha Grúpa Comhairleach Taighde a d'fhorbair togra chun Tuarascáil Bhliantúil Rialtais Áitiúil maidir le Sástacht Custaiméirí a chruthú ina ndéantar an méid seo a leanas:

- Soláthraítear comhthéacs ina dtugtar cur síos ar an méid oibre atá á dhéanamh cheana ar fud na hearnála a bhaineann le measúnú a dhéanamh ar leibhéal na sástachta custaiméirí.
- Cuirtear i láthair torthaí ó shuirbhéanna eárnála ina ndéantar measúnú ar an leibhéal feasachta atá ag an bpobal faoi réimse na seirbhísí a sholáthraíonn údaráis áitiúla agus leibhéal na sástachta custaiméirí agus iad i dteagmháil dhíreach leis na húdaráis áitiúla.
- Roinnt cás-staidéar chun nuálaíocht, an dea-chleachtas, agus dúshlán ar fud na hearnála a léiriú.



## Láraonad Sonraí

Faomhadh togra maidir le Láraonad Sonraí a bhunú ina n-óstálfar sonraí ón earnáil. Déanfar anailísíocht mhionsonraithe agus forbrófar raon tuarascálacha, deaiseanna agus amharcléirithe eile ina dtabharfar eolas faoi thorthaí agus faoi thionchar.



# 7 | Tacaíocht agus cúnamh rialtais áitiúil

## Ionadaíocht um Chaidreamh Tionsclaíoch

Sholáthair an GBRÁ tacaíocht leanúnach do na húdaráis áitiúla i ndáil le cúrsaí caidrimh thionsclaíoch lena n-áirítear beartais agus nósanna imeachta agus soiléiriú maidir le léirmhíniú imlitreacha agus fiosruithe a bhain le fostaithe.

Rinne an GBRÁ ionadaíocht do na húdaráis áitiúla agus thacaigh siad leo i gcúrsaí áitiúla le ceardchumainn a cuireadh ar aghaidh chuig an gCoimisiún um Chaidreamh san Áit Oibre lena n-áirítear idirghabháil, idir-réiteach, breithniú agus éisteachtaí na Cúirte Oibreachais.

Leanadh le cruinnithe de chuid LANC agus Chomhlacht Maoirseachta an Choimisiúin um Chaidreamh Oibreachais i gcáil chianda i rith na bliana.

## Tacaíochtaí Earnála

### Líonra Oifigeach AD

Lean an GBRÁ le treoir agus comhairle a sholáthar do Líonra Oifigigh AD na n-údaráis áitiúil ar réimse iomlán ceisteanna acmhainní daonna, lena n-áirítear tionchar na reachtaíochta agus ceart fostaíochta.

- Tionóladh 55 cruinníú líonra ar líne chun tacú le hOifigigh AD in 2020

### An Líonra um Shaoráil Faisnéise (SF)

Lean an GBRÁ le treoir a chur ar fáil don Líonra oifigeach um shaoráil faisnéise údaráis áitiúil i ndáil le hiarratais a fuarthas. Soláthraíodh tacaíocht agus treoir ar thrí phríomhbhealach i.e.

- Cruinnithe an Líonra um Shaoráil Faisnéise a Óstáil trí huair sa bhliain inar pléadh ceisteanna earnála a bhain le SF,
- Treoir a eisiúint chuig na hOifigigh um Shaoráil Faisnéise go léir i ndáil le hiarratais SF a fhaigheann na húdaráis áitiúla go léir, agus
- Tacaíocht dhíreach d'Oifigigh um Shaoráil Faisnéise maidir le hiarratais a fuarthas.

### Oiliúint Fostaithe (Foghlaim agus Forbairt)

Lean an GBRÁ le treoir a sholáthar do na hOifigigh Oiliúna agus shann fostaithe AD freagrachtaí i ndáil le hOiliúint agus Foghlaim agus Forbairt fostaithe.

Soláthraíodh tacaíocht agus treoir ar thrí phríomhbhealach i.e.

- Ceardlanna Oifigeach Oiliúna a óstáil trí huair sa bhliain, inar pléadh ceisteanna earnála a bhaineann le hOiliúint agus Foghlaim agus Forbairt fostaithe.



## Oifig Aistrithe na Seirbhísí Uisce (WSTO)

Lean Oifig Aistrithe na Seirbhísí Uisce (WSTO) le tacaíocht a chur ar fáil d'earnáil seirbhísí uisce na n-údarás áitiúil.

### Aighneachtaí a Rinneadh

Le linn 2020, d'ullmhaigh WSTO aighneachtaí thar ceann Choiste Seirbhísí Uisce an CBCC agus na hearnála lena n-áirítear dhá cheann chuig an gCoimisiún um Rialáil Fóntas maidir

leis na hathchóirithe beartaithe ar na Lámhleabhair do Chustaiméirí Baile agus Tráchtála. Rinneadh comhairliúchán fairsing leis na húdarais áitiúla roimh na haighneachtaí sin. D'ullmhaigh WSTO aighneacht chomh maith do Choiste an CBCC ar an Treoir maidir le Plaistigh Aon Úsáide agus ar an gceist maidir le diúscairt earraí plaisteacha aon úsáide tríd an mbonneagar fuíolluisce. Cuireadh faoi bhráid na Roinne Tithíochta, Rialtais Áitiúil agus Oidhreachta í le go mbreithneoidh ionadaithe Éireannacha ar bhonneagar fuíolluisce a chuimsiú i gceanghais um fhreagracht leathnaithe táirgeora (FLT) Airteagal 8.3 den Treoir.

### Taighde ar Forbairt Eacnamaíoch

Chuir an WSTO taighde i gcrích maidir le tionchar dheighilt na feidhme pleanála do sheirbhísí uisce ó na húdarais áitiúla agus a tionchar ar forbairt, ar chumas na hearnála. Cuireadh i láthair choiste nuabhunaithe an CBCC um Uisce, Dramhaíl, Comhshaol, & Pleanáil Éigeandála i mí na Samhna 2020 é. Tá leagan athbhreithnithe agus nuashonraithe á ullmhú lena chur faoi bhráid an CBCC.

### Leanúnachas Gnó le linn Covid-19

Chomhordaigh an WSTO an Grúpa Leanúnachais Ghnó a rinne maoirseacht ar fhreagairt rannóg Sheirbhísí Uisce na nÚdarás Ábhartha do phaindéim COVID-19. Cuimsíodh sa Ghrúpa Príomhfheidhmeannaigh an Choiste Uisce, Oibríochtaí Sócmhainní in Uisce Éireann agus in WSTO. Rinneadh prótacail agus nósanna imeachta a fhorbairt agus a chomhaontú don earnáil agus rinneadh iad a scaipeadh. Tionóladh cruinnithe gach coicís nó níos ba mhinice de réir na n-athruithe ar leibhéal agus ar thosca na paindéime. Soláthraíodh doiciméid chuimsitheacha CC le haghaidh treoir don earnáil.

### Fóntas Poiblí Aonair Molta (FPA)

Leanadh le hobair ar an gceist maidir le cur in ionad comhaontuithe seirbhíse amach anseo idir Uisce Éireann agus na húdarais áitiúla. Tá an WSTO ina bhall de Ghrúpa um Athrú ó Bhonn na Seirbhísí Uisce Poiblí a dhéanann ionadaíocht ar son an lucht bainistíochta le linn idirbheartaíochta. Le linn 2020 moladh gur cheart don Aire páipéar a sholáthar ina leagfaí amach an tslí chun tosaigh don FPA lena bhreithniú ag na páirtithe.

### Uisce Tuaithe

Rinne an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreachta Iarratas ar Thairiscintí maidir le soláthar Taighde agus Faisnéise ar Earnáil an Uisce Tuaithe i mí Lúnasa 2020.

## Saincheisteanna Oidhreacht

Déanann WSTO agus saineolaithe ábhair na n-údarás áitiúil ionadaíocht don earnáil ar na Grúpaí Oibre um Pinsin agus Muirir na Lárbhainistíochta arna stiúir ag an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht. Bunaíodh na grúpaí sin in 2019 chun tograí a fhorbairt chun dul i ngleic le príomh-shaincheisteanna oidhreacht.

Le linn 2020 cuireadh an obair ar phinsin i gcrích agus cuireadh i láthair Phríomhfheidhmeanngh Choiste um Uisce, Dramhaíl, Comhshaol, agus Pleanáil Éigeandála an CBCC í. Cuirfear ar aghaidh chuig an CBCC í in 2021. Tá obair ar an CMC fós ar siúl.

## Foirne Deartha Tionscadal

Bunaíodh foirne deartha tionscadal chun éascaíocht a dhéanamh ar threoirionscadail de réir mar is cuí agus déanann ionadaithe ó WSTO ionchuir agus ballraíocht na n-údarás áitiúil a chomhordú. Áirítear orthu sin:

- Ceangail agus Seirbhísí Forbróra Nósanna
- Imeachta Oibriúcháin Caighdeánacha
- Córais Bainistíochta Faisnéise Timpeallachta
- Soláthar Tionscadail Chaipitil
- Clár Cothabhála Beartaithe Cur Chun
- Feidhme Straitéise Náisiúnta Saotharlann
- Córas Bainistíochta Ligin.



## Gréasán Athraithe Bainisteoirí Údaráis Áitiúil

Reáchtáilann an WSTO an Gréasán Athraithe Bainisteoirí Údaráis Áitiúil agus a gcrúinithe míosúla i gcomhar le hUisce Éireann. Is é ról an Bhainisteora Athraithe Údaráis Áitiúil éascaíocht a dhéanamh ar na hathruithe a tharlaíonn mar thoradh ar na tionscnaimh éagsúla a eascraíonn as an bplean bunathraithe. Cuidíonn an Gréasán maidir le cur i bhfeidhm éasca agus aonfhoirmeach na n-athruithe laistigh den earnáil. Tugtar tionscnaimh úra amháil TF, Maximo agus Aonaid Láimhe etc. chuig an bhfóram seo ar an gcéad dul síos chun aiseolas a fháil. Tionóladh 11 chruinniú le linn 2020 agus tionóladh na cruinnithe sin ar líne mar gheall ar COVID-19 ó mí Aibreáin go mí na Nollag.

## Tionscadal Párolla

Le linn 2020 cuireadh an tionscadal i bhfeidhm i measc 30 údarás áitiúil. Ba é an cuspóir leis sonraí párolla gan ainm a sholáthar ón earnáil d’Uisce Éireann. Tá an tionscnamh ina fhreagairt ar cheanglas iniúchóireachta ar Uisce Éireann. Tarchuirtear faisnéis ar bhonn míosúil, agus tagann grúpa maoirseachta le chéile gach coicís chun athbhreithniú a dhéanamh ar an dul chun cinn.

## Coiste Uisce an CBCC

Tacaíonn an WSTO le Coiste Uisce an CBCC ina chuid oibre agus déanann sé taighde ar a shon ar fud na hearnála mar aon le haighneachtaí reachtúla agus neamhreachtúla a ullmhú ar shaincheisteanna de réir mar a thagann siad chun cinn. Áiríodh ar mhíreanna ar an gClár Oibre le linn 2020 Pinsin, Beartas Um Muirear Ceangail Agus Costais Na Lárbhainistíochta.



## Córas Bainistíochta Airgeadais

### Scéimeanna um Deontas 'Restart'

Thug an Rialtas dhá Scéim um Dheontas 'Restart' isteach le linn 2020 a raibh sé mar aidhm leo cuidiú le micreaghnólachtaí agus gnólachtaí beaga leis na costais a bhain le hathoscailt agus oibríthe a fhostú arís i ndiaidh dhúnadh COVID-19. Tugadh DEONTAS 'RESTART' AGUS DEONTAS 'RESTART PLUS' (RGP) ar an dá scéim. D'éascaigh an earnáil rialtais áitiúil próiseáil na n-iarratas agus íocaíochtaí ina dhiaidh sin do FBManna thar ceann na Roinne Fiontar, Trádála agus Fostaíochta.

Fuarthas os cionn 120,00 iarratas ó ghnólachtaí agus íocadh os cionn €630 milliún amach i ndeontais. D'oibrigh an GBRÁ lena sholáthraí bogearraí chun réiteach bogearraí a sholáthar chun foirmeacha iarratais ar líne a iompórtáil agus éascaíocht a dhéanamh ar dheimhniú agus ar fhaomhadh ag bain úsáid as

sreabhadh oibre sula gcuirfear isteach iad le haghaidh íocaíochta sa Chóras Bainistíochta Airgeadais (CBA) Forbraíodh an feidhmchlár go gasta agus i ndiaidh cur feidhme píolótach cuireadh ar fáil do 25 láithreán CBA Agresso é.

### Tarscaoileadh Rátaí COVID-19

D'fhógair an Rialtas tarscaoileadh naoi mí ar rátaí do ghnólachtaí arbh éigean dóibh an ngnó a dhúnadh mar gheall ar COVID-19 le linn 2020. Cuireadh tarscaoileadh 100% i bhfeidhm ar gach gnólacht seachas líon beag catagóirí, bainc, fónais, ollmhargaí mór, agus corparáidí den chuid ba mhó.

Leithdháil an Rialtas €900 milliún ar an iomlán chun costas ar tharscaoileadh rátaí tráchtála a mhaoiniú ar feadh naoi mí go dtí deireadh mí na Nollag, do ghnólachtaí incháilithe. Leis an mbeart sin gan choinne soláthraíodh tacaíocht do ghnólachtaí agus cinnteacht do na húdaráis áitiúla.

D'oibrigh an GBRÁ lena sholáthraí bogearraí chun pacáiste um Tharscaoileadh Rátaí a sholáthar a cuireadh i bhfeidhm ar na Rátaí Tráchtála Agresso agus ar fheidhmchláir Airgeadais ar fud na hearnála mar gheall ar COVID-19.

### PSD2 – Seirbhísí Íocaíochta Treoir 2 – Treoir AE 2015/2366

Ba é an 31 Nollaig 2020 an spriocdháta le haghaidh chur chun feidhme Threoir AE 2015/2366. B'éigean athruithe a dhéanamh ar fheidhmchláir íocaíochtaí ar líne na n-údarás áitiúil chun freastal ar cheanglais PSD2 ionas nach ndiúltódh an soláthraí Seirbhíse Íocaíochtaí na hidirbhearta ar an 1 Eanáir 2021.

Is iad na cuspóirí le PSD2 íocaíochtaí ar líne a dhéanamh níos sábháilte, cosaint tomhaltóirí a mhéadú, nuálaíocht agus iomaíocht a chothú agus cothrom na féinne á chinntiú do gach imreoirí, lena n-áirítear imreoirí úra.

D'éagraigh an GBRÁ lena sholáthraí bogearraí go gcuirfeadh siad na hathruithe riachtanacha ar fheidhmchlár na n-íocaíochtaí ar líne chun feidhme chun freastal ar PSD2. Cuireadh an tionscadal i gcrích go rathúil de réir an sceidil.

### r-Shonrascú

I mí Aibreáin 2014, ghlac Parlaimint na hEorpa agus an Chomhairle Treoir 2014/55/AE maidir le

sonrascú leictreonach sa soláthar poiblí le féachaint le héascaíocht a dhéanamh ar Chaighdeán Eorpach a úsáid maidir le sonrascú leictreonach chun sonraisc leictreonacha a chur isteach agus a phróiseáil. Tá sé d'oibleagáid ar gach eintiteas poiblí r-Shonraisc a ghlacadh agus a phróiseáil a chomhlíonadh an Caighdeán Eorpach um r-Shonrascú. Bhunaigh an Rialtas, tríd an OSR, an Clár um r-Shonrascú chun Comhlachtaí na hEarnála Poiblí a éascú agus a chur ar a gcumas an acmhainn a bhunú chun sonraisc leictreonacha a fháil, glacadh leo agus a phróiseáil faoi dháta um chomhlíonadh na Treorach maidir le r-Shonrascú, Aibreán 2019. Ba é an 18 Aibreán 2020 an dáta um chomhlíonadh don earnáil rialtais áitiúil agus chomhlíon na húdaráis áitiúla go léir é.

### Comhtháthú an r-Shonrascaithe sa CBA

Le linn 2020 rinneadh réiteach r-Shonrascaithe ceann go ceann a chomhtháthú sa Chóras Bainistíochta Airgeadais sna húdaráis áitiúla chun go mbeifear ábalta sonraisc soláthróirí a phróiseáil go leictreonach ón bhfoinse go dtí an íocaíocht. Le r-Shonrascú is féidir feabhas a chur ar éifeachtúlachtaí agus coigilteas a sholáthar d'údaráis áitiúla ina bpróiseas ceannach go híocaíocht.

## Acmhainní Daonna, Párolla agus Aoisliúntas (HPSS)

### An Clár Acmhainní Daonna, Párolla agus Aoisliúntais (HPSS)

Leis an gclár Acmhainní Daonna, Párolla agus Aoisliúntais (HPSS) cuirtear ar chumas údarás áitiúil agus eagraíochtaí eile san earnáil phoiblí seirbhísí AD, Párolla agus seirbhísí coimhdeacha a sholáthar go héifeachtach, go cruinn agus go slán laistigh d'earnáil na n-údarás áitiúil.

### Leagan 28 Bogearraí mar Sheirbhís (SaaS)

Cuireadh an bhéim sa Phlean Náisiúnta Cur i bhFeidhm arna fhaomhadh ag Bord an Chláir ar aistriú earnáil na n-údarás áitiúil ó CoreHR Leagan 19 arna óstáil ag an GBRÁ go feidhmchlár Bogearraí mar Sheirbhís (SaaS), CoreHR Leagan 28, arna óstáil ag 'Access Group' (Core roimhe seo). In 2020 rinne Fine Gall CoreHR Leagan 27 a phíolótú agus a chur chun feidhme go rathúil agus chuir Ros Comáin tús le píolótú CoreHR Leagan 28.

D'oibrigh an GBRÁ chomh maith le Comhairle Cathrach Bhaile Átha Cliath maidir leis na réimsí fionnachtana agus ascnaimh sonraí maidir le cur chun feidhme CoreHR Leagan 28 ar fud na comhairle go hiomlán.

### Anailísíocht Sonraí AD

Le linn na bliana, d'fhaomh an Bord Clár HPSS comhdhlúthú na hanailísíochta AD ar fud na hearnála le lárchóras arna bhainistiú ag an GBRÁ. Áiríodh leis an bhfaomhadh sin chomh maith forbairt agus cur chun feidhme ceithre dheais - próifíl lucht oibre: daoine ag teacht isteach, daoine ag fágáil, agus láimhdeachas; scor agus neamhláithreachacht bhreiteachta. Bhí treoirscéim i bhfeidhm agus shínigh Comhairle Contae na Mí. I ndiaidh an tsínithe sin cuireadh 10 n-údarás áitiúla ar bun ar an lárchóras sin agus cuireadh deiseanna ar bun dóibh.

### COVID-19

Le linn na bliana, d'éascaigh an GBRÁ athruithe a theastaigh ar an gcóras CoreHR i ndáil le tionchar na mball foirne a bhí ag obair as baile agus cur siar na saoire fleisc-ama.

### An Coiste um Chaighdeán Náisiúnta (CCN)

Leanann an CCN ag feidhmiú thar ceann Bhord an Chláir maidir le ceisteanna a bhaineann le caighdeánú agus lean sé lena chuid oibre maidir le breithniú a dhéanamh ar iarratais ar athrú bogearraí ó eagraíochtaí rannpháirteacha.

### Párolla Comhroinnte

Lean an GBRÁ ag obair i gcomhar leis an Ionad Seirbhíse Comhroinnte Párolla agus Aoisliúntais (MyPay) i gComhairle Contae Laoise, ag soláthar bainistíochta tionscadail do chur i bhfeidhm leanúnach an phárolla comhroinnte i gComhairle Contae Chorcaí agus i gComhairle Contae Loch Garman.

### Ullmhacht Sonraí Aoisliúntais

Bhain na húdarás áitiúla a fuair tacú ón GBRÁ leibhéal ullmhachta amach lena sonraí aoisliúntais maidir le himirceadh chuig an Ionad Seirbhíse Comhroinnte Aoisliúntais mar chuid den Tionscadal Aoisliúntais Comhroinnte foriomlán. Ag deireadh na bliana, bhí 20 údarás áitiúil (lena n-áirítear an GBRÁ agus EMRA) beo ar sheirbhís Aoisliúntais MyPay.

### Scéim Pinsean Aonair

Cuireadh tús le Scéim Pinsean Aonair na Státseirbhíse in 2013 agus baineann sí le fostaí má thosaíonn sé/sí i ndiaidh an dáta sin. Is scéim pinsean atá sonraithe de réir sochar meánghairme. Tá sochair scoir bunaithe ar chéatadán de thuilleamh inphinsin fostaí ar feadh a ngairme seirbhíse poiblí.

Tá cead ag MyPay SPS riaradh thar ceann na hearnála thar ceann na hearnála agus sholáthair sé ráitis bhliantúla sochar thar ceann 20 údarás áitiúil. Rinne MyPay na sonraí a uaslódáil le haghaidh líon de na láithreáin bheo sin ar Bhanc Sonraí na Roinne Caiteachais Phoiblí agus Athchóirithe. Is ionann an t-uaslódáil sonraí sin go bunúsach agus na sonraí a sholáthraítear d'fhostaithe ina ráitis sochar. Lean an GBRÁ le tacaíocht a thabhairt do MyPay leis an tionscadal sin.

## Catalóg Seirbhíse Rialtais Áitiúil

D'aistrigh Foireann Thionscadal na Catalóige Seirbhísí go hiomlán go hardán ar líne agus gabhtar os cionn 90% de sheirbhísí poiblí na n-údarás áitiúil anois i bhformáid Excel agus tá siad ar fáil le breathnú orthu ar shuíomh gréasáin an GBRÁ.

### RÉIMSÍ FEIDHMIÚLA



Tithíocht



Bóithre agus lompar



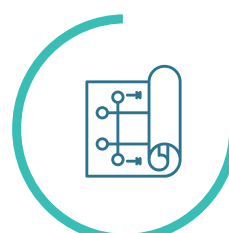
Páirceanna



Forbairt Eacnamaíoch



Fiontraíocht Áitiúil



Pleanáil



Fearann Poiblí



Pobal agus Spórt



Forbairt Turasóireachta



An Comhshaol

Féach ar an miondealú ar 852 seirbhís anseo:



An Comhshaol



Pleanáil



Bóithre agus Iompar



Forbairt Eacnamaíoch,  
Fiontraíocht Áitiúil,  
agus Turasóireacht



Páirceanna  
agus Spásanna  
Oscailte



Pobal, Spórt  
agus Cúram  
Leanaí



Leabharlanna



Ealaíona, Cultúr,  
Oidhreacht agus  
Caomhnú



Corparáideach

Cuireadh an rannpháirtíocht leis an ngrúpa teagmhála pointe aonair agus saineolaithe ábhar ar líne gan stró chomh maith agus d'oibrigh an fhoireann le saineolaithe ábhar na n-údarás áitiúil maidir leo seo a leanas:



Leabharlanna



Ealaíona agus  
Cultúr



Oidhreacht agus  
Caomhnú



Corparáideach



Dóiteán agus  
Éigeandálaí



Cosaint  
Shibhialta



Rialú Tógála



Cartlanna

Ó thosaigh an Tionscadal, d'óstáil foireann an:

- tionscadail an méid seo a leanas: 14 sheisiún ag a raibh 510 freastalaí
- Trí sheisiún pointe aonair teagmhála a raibh 34 freastalaí ar gach ceann
- 12 Chruinniú de chuid Bhord Cláir na Catalóige Seirbhíse

agus d'eisigh siad,

- Cúig fheasachán chuig an earnáil.

Soláthraíonn an fhoireann nuashonruithe rialta chomh maith do Choistí an CBCC agus an GBRÁ, d'Fhochoistí agus do Bhord Cláir na Catalóige Seirbhíse.

### Athbhreithniú i mBéarla Simplí

Thosaigh foireann an tionscadail ag obair leis an Áisíneacht Náisiúnta Litearthachta d'Aosaigh (NALA) chun athbhreithniú a dhéanamh i mBéarla simplí ar an teanga a úsáidtear sa chatalóg. Leis an athbhreithniú cinnteofar go gcomhlíonfaidh an teanga a úsáidtear leis na hUirlisí Cumarsáide Custaiméirí don tSeirbhís Phoiblí (an Roinn Caiteachais Phoiblí agus Athchóirithe agus an tÚdarás Náisiúnta Míchumais) ionas go mbeidh an chatalóg soiléir, comhsheasmhach, agus inrochtana do gach úsáideoir.

### Suíomh Gréasáin a fhorbairt an Chatalóg a Chur ar Taispeáint

Ceapadh conraitheoir chun Córas Bainistíochta Ábhar agus Comhéadan Poiblí a fhorbairt chun an chatalóg a chur ar taispeáint agus a chuardach ar aon dul leis na ceanglais um réiteach a comhaontaíodh.



## Cumarsáid

### Cumarsáid Chorporáideach

Sa roinn chumarsáide soláthraítear tacaíocht ar fud an GBRÁ lena n-áirítear don Fhoireann Chorporáideach maidir le cumarsáid inmheánach agus sheachtrach an GBRÁ.

Le linn 2020, chomhaontaigh an GBRÁ Straitéis Cumarsáide agus Plean Gníomhaíochta úr do 2020/21. Áiríodh ar thosaíochtaí laistigh den straitéis le linn 2020 cur chun feidhme aitheantais úrnua don Ghníomhaireacht, nuashonrú ar shuíomh gréasáin an GBRÁ, méadaithe ar rannpháirtíocht na ngeallsealbhóirí, agus díriú ar fheabhas a chur ar an gcumarsáid inmheánach.

### Earnáil na n-údarás áitiúil a chur in iúl agus a chur chun cinn

Is gné thábhachtach iad poist agus daoine an rialtais áitiúil a chur in iúl d'obair an GBRÁ, i gcomhar leis an gCumann Bainistíochta Contae agus Cathrach (CBCC) agus Grúpa Oibre Cumarsáide faoi Fheidhmeannach an CBCC.

### COVID-19

D'oibrigh an GBRÁ go dlúth leis an rialtas lena chinntiú go ndearnadh teachtaireachtaí comhsheasmhacha a sheoladh trí na húdaráis áitiúla i ndáil leis an tslándáil phoiblí agus feachtais eile COVID-19.

Lena chois sin, chomhordaigh an GBRÁ le húdaráis áitiúla agus an rialtas ar fheachtais náisiúnta, go háirithe na clár 'In this Together' agus 'Keep Well' chun tacú le folláine an phobail.

Sholáthair Cumarsáid an GBRÁ tacaíocht shuntasach maidir le bunú agus comhordú Fhóram Ghlaio an Phobail agus Fhreagairt an Phobail, lena n-áirítear idirchaidreamh a dhéanamh le geallsealbhóirí náisiúnta, agus tacaíocht agus comhairle a thabhairt do chomhordaitheoirí agus d'fhoirne freagartha pobail áitiúla.

### Feachtais agus na meáin

Tosaíocht eile ba ea béim a chur ar obair ríthábhachtach agus nuálaíocht na n-údarás áitiúil le linn COVID-19, lena n-áirítear ar #YourCouncil Day agus trí fheachtais na meán i gcomhair le ranna Rialtais.

Thacaigh Cumarsáid an GBRÁ chomh maith le coistí an CBCC agus le foirne ar fud na Gníomhaireachta i ndáil le feachtais, na meáin, agus straitéis. Soláthraíodh tacaíocht i gcomhair tionscadal i réimsí amháil gníomhú ar son na haeráide, nuálaíocht, earcaíocht rialtais áitiúil, soilsiú poiblí, agus pleanáil leanúnachais ghnó.

### Straitéis na meán sóisialta

D'fhorbair an GBRÁ straitéis nua na meán sóisialta le linn 2020, atá á cur chun feidhme anois sna cuntais meán sóisialta atá á mbainistiú thar ceann earnáil na n-údarás áitiúil, lena n-áirítear cuntais le haghaidh GBRÁ, Údaráis Áitiúla na hÉireann, Leabharlanna Éireann, agus na CBCC.

### Líonra Cumarsáide

Lean an GBRÁ le tacaíocht laethúil agus straitéiseach a chur ar fáil don Líonra Cumarsáide, lena n-áirítear dóibh siúd ar fad atá ag obair i gcúrsaí cumarsáide ar fud an hearnála. Mar chuid de sin, tionóladh Seimineár Cumarsáide Údarás Áitiúil ina raibh cainteoirí ón earnáil phoiblí agus ón earnáil phríobháideach.

### Mórfheachtais Leabharlainne

Bhainistigh an GBRÁ líon feachtas cur chun cinn leabharlainne, lena n-áirítear an feachtas "Take a Closer Look", a bhuaigh an Fhoireann Cumarsáid Sármhaitheas PR11 ina leith i nGradam Caidrimh Phoiblí. Feachtas suntasach leabharlainne eile ba ea an feachtas "Reading Reads" i gcomhair le hÉire Chruthaitheach.





## Ionad Soláthair Straitéiseach Rialtais Áitiúil (LGSPC)

### Clár Athchóirithe Soláthair

Déanann an LGSPC ionadaíocht don earnáil ar Bhord Feidhmiúcháin na hOifige um Sholáthar Rialtais (OSR) agus oibríonn sé i gcomhpháirtíocht leis an (OSR) chun an clár athchóirithe soláthair a leabú san earnáil rialtais áitiúil.

Oibríonn oifigeach tiomanta tacaíochta do bheartas soláthair le hoifigh soláthair údaráis áitiúil chun tacú le leabú an chláir athchóirithe soláthair agus éascaíonn sé roinnt eispéireas an tsoláthair dea-chleachtais san earnáil. Leanadh le rannpháirtíocht leis na hOifigh Soláthair trí chruinnithe fóirúla an Fhóiraim Oifigeach Soláthair agus an Bhoird um Chomhairle Soláthair.

### Oiliúint agus oideachas

D'oibrigh an LGSPC i gcomhpháirtíocht leis an OSR chun cuidiú le clár oiliúna a fhorbairt chun tionscadail chaipitil a bhainistiú. Dírítear an oiliúint ar fhostaithe a dhéileálann le scála mór tionscadal caipiteal poiblí agus clúdaítear inti pleanáil agus dearadh tionscadal, roghnú agus ceapadh saineolaithe teicniúil agus bainistíocht conarthaí.

Leantar le tacaíocht a thabhairt do ghairmiúlacht an tsoláthair agus cuireadh sé sparánacht ar fáil d'Oifigh Soláthair chun tabhairt faoi oideachas soláthair tríú leibhéal.

### Rannpháirtíocht le Socruithe Soláthair Lárnaigh a Chur chun Cinn

Ba é príomhghné den chlár um athchóiriú soláthair rannpháirtíocht le socruithe soláthair lárnaigh arna mbunú ag Comhlachtaí Lárnacha Ceannaigh a uasmhéadú. D'óstáil an LGSPC Nuashonrú um Shocrú Soláthair Lárnaigh leis an Oifig um Sholáthar Rialtais d'Oifigh Soláthair Údaráis Áitiúil chun faisnéis a chur ar fáil maidir le sceideal na socruithe a bhí ar fáil.

### Breithnithe Comhshaoil agus Sóisialta

Adhmaíonn an LGSPC an tiomantas sa Chlár don Rialtas do thionchair chomhshaoil, eacnamaíochta agus shóisialta na straitéisí soláthair a mheasúnú agus a bhainistiú.

Tacaíonn an LGSPC leis an tiomantas trí fhorbairt tionscnamh oiliúna soláthair chun breithnithe sóisialta agus cleachtais ghlasa inbhuanaithe a chuimsiú sna nósanna imeachta soláthair. D'éascaigh an LGSPC Forléargas fóirúil ar an Soláthar Poiblí Glas d'oifigh soláthair agus do cheannaitheoirí agus d'óstáil sé ceardlann fhóirúil soláthair ar rannpháirtíocht FBM agus soláthar poiblí glas.

### Rannpháirtíocht le Baill Údarás Áitiúil

Chuir an LGSPC nuashonrú i láthair maidir le Soláthar Poiblí san earnáil Rialtais Áitiúil ag Comhdháil Bhliantúil Aontas Rialtas Áitiúil na hÉireann (AILG). D'fhreastail os cionn 100 comhalta tofa ar an sciurdturas sin maidir le prionsabail bhunúsacha an tsoláthair poiblí, na deiseanna atá ar fáil do FBManna le páirt a ghlacadh i gcomórtas soláthair na n-údarás áitiúil agus na bearta a theastaíonn chun an soláthar poiblí sóisialta agus glas a mhéadú i dtairiscintí na n-údarás áitiúil.

### Córas Bainistíochta Sonraí Caiteachais

Cuireadh an Córas Bainistíochta Sonraí Caiteachais, trína féidir le húdaráis áitiúla caiteachas a shainaithint i gcoinne socruithe soláthair, i bhfeidhm go rathúil ar fud na hearnála. Cuideoidh an anailís ar shonraí caiteachas le bonn eolais a chur faoi riachtanais soláthair amach anseo agus tacaíonn sé le riachtanas an chláir athchóirithe soláthair maidir le comhroinnt anailíse caiteachais leis an OSR. Baineadh úsáid go rathúil as an gcóras chun sonraí caiteachais bliantúla 2018 a thiomsú agus a chur faoi bráid na hOifige um Sholáthar Rialtais.

### Rannpháirtíocht Gnóthas Beag agus Meánmhéide i nDeiseanna Soláthair Údaráis Áitiúil a Chur chun Cinn

Chuir an LGSPC tús le hathbhreithniú ar an tsraith doiciméad tairisceana a úsáideann an earnáil chun iad a dhéanamh níos áisiúla agus níos inrochtana. Bunaíodh meitheal agus bhí rannpháirtíocht tosaigh le Comhairle Chomhairleach na FBManna, Oifigí Fiontar Áitiúil agus údaráis áitiúla ar siúl.

# 8 | An Earnáil a Chumhachtú

## Tacaíochtaí Comhairleacha Daoine don Earnáil

Lean an Rannóg Chomhairleach Daoine le tacaíocht a thabhairt agus sholáthair sí feidhm chomhairleach ar fud raon réimsí:

- Acmhainní Daonna
- Caidreamh Tionsclaíoch
- Foghlaim agus Forbairt
- Sláinte agus Sábháilteacht
- Comhionannas, Míchumas, agus Cuimsiú

Rinne an GBRÁ na Coistí agus na Grúpaí Stiúrtha seo a leanas a chomhordú agus thacaigh sé leo:

- An Coiste um Bainistiú Athruithe
- Grúpa Stiúrtha Straitéis na nDaoine
- Grúpa Náisiúnta Oiliúna na nÚdarás Áitiúil (LASNTG)
- Grúpa Stiúrtha um Chosaint Leanáí

Lean an GBRÁ le tacaíochtaí, tionscnaimh agus cuir chuige a chomhordú chomh maith chun cleachtais acmhainní daonna a éascú ar fud na hearnála agus tugaimid comhairle maidir le cúrsaí um chomhlíonadh agus ceisteanna amhail comhionannas, éagsúlacht agus cuimsiú.

## Treoirleánte maidir le bheith ag Obair ón mBaile

D'fhorbairt an GBRÁ i gcomhar le hOifig AD agus Oifig Sláinte agus Sábháilteachta ar fud na hearnála Treoirleánte maidir le bheith ag Obair ón mBaile.

## Earcaíocht agus Roghnúchán Earnála

I gcomhthéacs an Comhaontaithe úir um Chaidreamh san Ionad Oibre, sholáthair an GBRÁ (Comhairle na nDaoine) treoir don earnáil maidir le Nósanna Imeachta le haghaidh Earcaíocht chun Riarachán Cléireach Grád IV go Grád VII in earnáil na n-údarás áitiúil.

Rinneadh aistriú mór go dtí earcaíocht ar líne san earnáil le linn na bliana. D'oibrigh an GBRÁ leis an earnáil chun treoir a sholáthar maidir le hagallaimh éifeachtacha ar líne a stiúradh, i gcomhréir leis an dea-chleachtas.

Lean an GBRÁ le hobair a dhéanamh ar shuíomh gréasáin a bhaineann go sonrach le hearcaíocht a bhunú chun poist a chur i láthair agus an earnáil a threisiú mar rogha fostóra.

D'oibrigh an GBRÁ agus údarás áitiúla phíolótacha leis an soláthraí teicniúil chun an suíomh gréasáin a thástáil d'fhonn dul beo leis an suíomh gréasáin sin in 2021.

## Líonra na nOifigeach um Shaoráil Faisnéise (SF)

Lean an GBRÁ le treoir a chur ar fáil don líonra oifigeach um shaoráil faisnéise údarás áitiúil i ndáil le hiarratas a fuarthas. Soláthraíodh tacaíocht agus treoir trí:

- D'óstáil gréasán SF cruinnithe inar pléadh ceisteanna earnála,
- Treoir a eisiúint chuig na hOifigigh um Shaoráil Faisnéise go léir i ndáil le hiarratais SF a fhaigheann na húdarás áitiúla go léir, agus
- Tacaíocht dhíreach d'Oifigigh um Shaoráil Faisnéise maidir le hiarratais a fuarthas.

## Sceideal Athbheithnithe Maidir Le Coinneáil Taifead le haghaidh Acmhainní Daonna

Leanadh in 2020 leis an athbheithniú ar bheartas náisiúnta um choinneáil taifead an GBRÁ 2002. De réir mar a cuireadh an sceideal coinneála le haghaidh gach feidhm ghnó i gcrích, eisíodh iad chuig an earnáil lena gcur chun feidhme.

Cuireadh an sceideal maidir le coinneáil le haghaidh Seirbhísí Uisce mar aon le leabhrán teorach maidir le conas an sceideal athbheithnithe i gcrích in 2020 agus scaipeadh é ar na bainisteoirí sinsearach sna haonaid ghnó faoi seach, do na hoifigigh SF agus don na OCSanna lena gcur i bhfeidhm.

## Cosaint Sonraí – RGCS a chur i bhfeidhm

Lean an GBRÁ leis an líonra OCSanna údarás áitiúil a chomhordú. Chomh maith le cruinnithe míosúla, bhunaigh an líonra líon beag grúpaí oibre a bhain go sonrach le cúraimí:

- Comhaontuithe sonraí le comhlachtaí seachtracha
- Measúnú Tionchair um Chosaint Sonraí (DPIA) a fhorbairt chun cruinnithe poiblí Comhairle a thionól go fíorúil

Tuarascáil um iniúchóireacht an Choimisinéara Cosanta Sonraí maidir le húsáid na nÚdarás Áitiúil as CCTV agus teicneolaíochtaí úra eile.



Baineann ceann de na príomhréimsí tacaíochta atá á sholáthar le hiniúchadh leanúnach ar úsáid na nÚdarás Áitiúil as CCTV agus teicneolaíochtaí úra eile. Ó lár 2019 i leith thug an Coimisinéir Cosanta Sonraí cuairteanna ar an láithreán ar líon beag údarás áitiúil. Tabharfaidh an Coimisiún Cosanta Sonraí cuairt iniúchóireachta ar an láithreán ar deireadh sna 31 údarás áitiúil ar fad.

Go dtí seo thug na húdaráis áitiúla cuairt ar:

- Comhairle Contae Chill Dara
- Comhairle Cathrach agus Contae Luimneach
- Comhairle Contae Chiarraí

- Comhairle Cathrach agus Contae Phort Láirge
- Comhairle Contae Shligigh
- Comhairle Chontae na Gaillimhe
- Comhairle Contae Bhaile Átha Cliath Theas

Sainithníodh líon ceisteanna a bhaineann leis na tuarascálacha um chinneadh deiridh agus fiosrúchán ar fad arna n-eisiúint ag an an gCoimisiún Cosanta Sonraí in 2020 agus leanann an GBRÁ ag obair leis an earnáil agus le Ranna Rialtais agus gníomhaireachtaí chun dul i ngleic leo sin:

## Oiliúint, Foghlaim agus Forbairt Fostaithe

### Coiste Oiliúna Earnála – Grúpa Náisiúnta Oiliúna na nÚdarás Áitiúil (LASNTG)

Lean LASNTG, buan-fho-choiste a thuiriscíonn don Choiste Bainistíochta um Athrú le cruinnithe a thionól le linn na bliana. Rinne an tUasal Seamus Neely, PF, do Chomhairle Contae Dhún na nGall cathaoirleacht ar an LASNTG don tréimhse seo.

Phléigh an LASNTG topaicí agus saincheisteanna éagsúla thar ceann na hearnála:

- Moltaí tosaíochta a fhorbairt a d'éascair as na Socruithe agus Oibríochtaí isteach i dtuarascáil maidir le Feidhmiú Líonra an Ionaid Oiliúna Réigiúnaigh.
- Nuashonrú ar Straitéis Oiliúna na nÚdarás Áitiúil maidir le Gníomhú ar son na hAeráide.
- Tugadh cuidiú i gcomhair an treoir a d'fhorbair an GBRÁ i ndáil le hatosú agus leanúnachas gníomhaíochtaí oiliúna fostaithe le linn tréimhsí éagsúla de shrianta na mbeart sláinte poiblí maidir le COVID-19 a thug an Rialtas isteach le linn na bliana.
- Forbairt Córais Bainistíochta Foghlama Earnála (Ardán) chun an úsáid as formáidí foghlama ar líne/cumaisc le haghaidh cúrsaí reatha agus cúrsaí úra a mhéadú.

- Treoir maidir le Seirbhísí Dóiteáin Clár Oiliúna QQI arna bhforbairt ag LASNTG agus NDFEM.
- Soláthar buiséid i gcomhair Clár Oiliúna agus Forbartha do Chomhairleoirí.
- Plean Cur chun Feidhme maidir le Straitéis agus Plean Oiliúna na nÚdarás Áitiúil maidir le Gníomhú ar son na hAeráide.

### Earcú Céimithe

Cuireadh feachtas náisiúnta 2020 um Earcú Céimithe i bhfeidhm i mí na Samhna.

Áiríodh an méid seo a leanas ar ghnéithe náisiúnta cur chun cinn an fheachtais a d'éagraigh agus a bhainistigh an GBRÁ:

- Úsáideoirí cláraithe sheirbhísí GradIreland chun fógra díreach faoin gcomórtas a fháil
- Feachtas náisiúnta na Meán Sóisialta; agus
- Fógraíocht an fheachtais ar shuíomh gréasáin PAS

Fógraíodh 151 post do Chéimithe ar fud na seacht réimse scileanna:

Réimse Scileanna
Forbairt Eacnamaíoch Fiontraíochta agus Gnó
Bainistíocht Tionscadal agus Clár
Nuálaíocht, Straitéis & Bainistíocht um Athrú
Bainistíocht AD
Cumarsáid agus Margaíocht
Anailísíocht Sonraí & Méadracht Sonraí
Gníomhú ar son na hAeráide

### Meitheal Cáilíochtaí

Tháinig an grúpa le chéile leis an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht agus chuir siad le hathbhreithniú na gcáilíochtaí a theastaíonn le haghaidh poist riaracháin Gráid IV go VII.

### Scéim um Shannachán Sealadach (COVID-19)

Forbraíodh an scéim um Shannachán Sealadach chun éilimh láithreacha agus shuntasacha a bhainistiú i gcomhthéacs sannachán don FSS agus Ranna nó Oifigí eile ar an líne thosaigh a bhí ag déileáil le COVID-19. Thacaigh an GBRÁ leis an earnáil i ndáil leis an tionscnamh sin agus bhailigh sé na sonraí. Tuairiscíodh é sin don Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht ansin i gcomhréir le himlir 07/2020.

### Sláinte agus Sábháilteacht

Leanadh le cruinnithe an Chomhchoiste Stiúrtha Ceardchumann/Bainistíochta Sláinte agus Sábháilteachta ar bhonn cianda i rith na bliana chun cur chun feidhme agus príomhshruthú an dea-chleachtais maidir le sláinte agus sábháilteacht a chinntiú i measc na n-údarás áitiúil. Chomh maith leis sin, tháinig an Coiste Oibriúcháin Sláinte agus Sábháilteachta le chéile go rialta ar bhonn cianda chun maoirseacht a dhéanamh ar fhorbairt tacaíochtaí COVID-19 don earnáil, is iad sin Treoir Ardleibhéil Sláinte agus Sábháilteachta um Oibrigh go Sábháilte, na doiciméid um Threoir Chaighdeánach Oibriúcháin, agus Clár Ionduchtúcháin COVID-19.

Tháinig Coiste Sláinte agus Sábháilteachta an Tionscail Uisce le chéile dhá uair sa mhí ar bhonn cianda. Cuireadh an clár um obair chun cinn faoi gach ceann de na sruthanna oibre seo a leanas lena n-áirítear:

- An Mheitheal ar an Láimhsiú Sábháilte
- Meitheacha Uirláirthe Greillí agus Grátála
- Meitheal Comhdhála agus Gradam Meitheal um
- Rialacháin Foirgníochta.

Tugadh an Uirlis Rianaithe do Theagmhais Sláinte agus Sábháilteachta isteach in 2020. Gníomhaíonn an GBRÁ mar an stór lárnach do na sonraí agus bhailigh siad an fhaisnéis sin ar bhonn míosúil. Déantar tuarascálacha maidir leis an bhfaisnéis sin a roinnt agus a phlé ag an gCoiste Oibriúcháin Sláinte agus Sábháilteachta agus ag an gComhchoiste Stiúrtha Ceardchumann/Bainistíochta Sláinte agus Sábháilteachta agus déantar í a ionchur sna Cláir Oibre Bliantúil um Shláinte agus Sábháilteacht.

Tháinig Grúpaí Réigiúnacha LASOG le chéile go rialta chun tionscadail sa Chlár Oibre Bliantúil a chur chun cinn. Lean an GBRÁ le tacaíocht a thabhairt do na grúpaí sin agus chomh maith leis sin sholáthair sé an chomhairle agus treoir is déanaí i ndáil le COVID-19 go minic.

### Sláinte agus Sábháilteacht (COVID-19)

#### Treoir Ardleibhéil Sláinte agus Sábháilteachta um Oibrigh go Sábháilte maidir le COVID-19 de chuid na nÚdarás Áitiúil

Chun tacú leis an earnáil maidir le bainistíocht riosca COVID-19, d'fhorbair an GBRÁ Treoir Ardleibhéil na nÚdarás Áitiúil maidir le Sláinte agus Sábháilteacht um Oibrigh go Sábháilte maidir le COVID-19 faoi choimirce an Choiste Oibriúcháin Sláinte agus Sábháilteachta. Ba é an cuspóir leis an doiciméad sin an dea-chleachtas náisiúnta a chomhdhlúthú, ar aon dul le moltaí an Rialtais agus an FSS i ndáil le bainistíocht COVID-19 agus chun na príonsabail ghinearálta a bhí le cur i bhfeidhm chun fostaithe a chosaint a leagan amach agus bearta rialaithe oiriúnacha a shainaithe agus a chur chun feidhme chun riosca um ionfhabhtú COVID-19 sa láthair oibre a chosc.

Eisíodh an chéad eagrán den doiciméad i mí na Bealtaine agus eisíodh leagan nuashonraithe i mí na Nollag chun teacht leis an gcomhairle Sláinte Poiblí mar chuid den Phlean 'Ag Maireachtáil le COVID-19, treoir bhreise atá ar fáil ó eisíodh Leagan I agus aiseolas a fuarthas ó earnáil na nÚdarás Áitiúil.

**Treoir Chaighdeánach Oibrithe (TCOnna)**

Chun tacú le cur chun feidhme na Treorach Ardleibhéil Sláinte agus Sábháilteachta um Oibrigh go Sábháilte maidir le COVID-19 de chuid na nÚdarás Áitiúil, forbraíodh sraith TCOanna, a dearadh chun teacht le gníomhaíochtaí oibriúcháin na–n-údarás áitiúil. Leis na doiciméid treorach oibriúcháin sin rinneadh soláthar do chur chuige comhsheasmhach maidir le bainistíocht COVID-19 ar leibhéal oibriúcháin ar fud na hearnála. Tá sraith de 30 TCO ann faoi láthair a forbraíodh faoi choimirce an Choiste Oibriúcháin Sláinte agus Sábháilteachta agus a eisíodh chuig an earnáil.

**Clár Ionduchtaithe COVID-19**

Rinneadh Treoir agus Comhairle ar Ionduchtú Fosaithe um Oibrigh go Sábháilte ag an Obair maidir le COVID-19 a fhorbairt faoi choimirce an Choiste Oibriúcháin Sláinte agus Sábháilteachta. Thacaigh sé sin leis an earnáil maidir le hoiliúint ionduchtaithe chomhsheasmhach agus chaighdeánaithe maidir le COVID-19 a sholáthar do na fostaithe go léir arna cheangal faoi Phrótaicail an Rialtais um Oibrigh go Sábháilte.

**Samhail um Oibríú san Earnáil Amach Anseo (Meitheal)**

Bunaíodh Meitheal na Samhla um Oibríú Amach Anseo, atá tacaíte ag an GBRÁ, in 2020 chun treoir agus beartais a sholáthar d'údarás áitiúla chun athruithe a chuimsiú i gcleachtais oibre lena mbeifear ábalta aistriú éifeachtúil ó shamhlacha reatha oibre go dtí samhail amach anseo a dhéanamh ina gcuimsítear leibhéal suntasach agus inbhuanaithe d'obair hibrideach agus de chianobair thar raon réimsí oibre ag cinntiú go mbainfear sármhaitheas leanúnach amach i gcaighdeán na seirbhísí.

Rinne an Mheitheal an méid seo a leanas:

- sholáthair sí pleananna gníomhaíochta atá bunaithe i dtrí shruth oibre – Seirbhís (Próiseas) Daoine, Bonneagar agus Tacaíocht
- d'fhorbair sí Suirbhé Earnála maidir le hObair san Earnáil Amach Anseo – cuireadh na torthaí i láthair na Meithle Earnála agus baineadh leas astu chun an Creat um Obair Shofhreaigrúil a fhorbairt
- d'fhorbair sí Suirbhé Earnála maidir le Tacaíocht Bhonneagair d'Obair san Earnáil Amach Anseo – tá na torthaí le cur i láthair na hEarnála in 2021.

**Meitheal Folláine**

Bunaíodh an Mheitheal Folláine, atá tacaíte ag an GBRÁ, in 2020 chun an clár oibre folláine d'údarás áitiúla a spreagadh ar bhonn náisiúnta agus creat folláine foriomlán a fhorbairt a mbeidh gach Comhairle aonair ábalta é a úsáid lena gclár tionscnamh foriomlán féin a fhorbairt ar bhonn bliantúil. D'eisigh an Grúpa suirbhé chuig an earnáil chun tacaíochtaí agus tionscnaimh folláine reatha a dheimhniú.

**Scéim Sláinte Ceirde**

Rinne an GBRÁ ionadaíocht don earnáil ar an meitheal OSR chun tairiscint a fhorbairt le haghaidh Seirbhíse Sláinte Ceirde don phobal agus don tseirbhís shibhialta. Eiseofar an tairiscint chuig an margadh in 2021.

**Scéim Printíseachta**

Tá printíseachtaí sna réimsí Cuntasaíochta agus TF ar siúl laistigh den earnáil agus tacaíonn an GBRÁ leo fós. Chuir paindéim COVID-19 isteach ar líon na bprintíseachtaí, rud a raibh leibhéal níos ísle glactha ná mar a bhí beartaithe mar thoradh air. D'oibrigh SOLAS leis an earnáil tríd an GBRÁ i ndáil lena printíseacht crannadóireachta as a dtiocfaidh gradam leibhéal 6 ar an gCreat Náisiúnta Cáilíochtaí.

**Ionadaíocht CT**

Sholáthair an GBRÁ tacaíocht leanúnach do na húdarás áitiúla i ndáil le cúrsaí caidrimh thionsclaíoch lena n-áirítear beartais agus nósanna imeachta agus soiléiriú maidir le léirmhíniú imlitreacha agus fiosruithe a bhain le fostaithe.

Rinne an GBRÁ ionadaíocht do na húdarás áitiúla agus thacaigh siad leo i gcúrsaí áitiúla le ceardchumann a cuireadh ar aghaidh chuig an gCoimisiún um Chaidreamh san Áit Oibre lena n-áirítear idirghabháil, idir-réiteach, breithniú agus éisteachtaí na Cúirte Oibreachais.

Leanadh le cruinnithe de chuid LANC agus Chomhlacht Maoirseachta an Choimisiúin um Chaidreamh Oibreachais i gcáil chianda i rith na bliana.

# 9 Seirbhísí a Soláthraíodh 2020

## TFC

Leanann an GBRÁ le seirbhísí TFC a sholáthar d'údaráis áitiúla agus ranna agus gníomhaireachtaí seirbhíse poiblí eile. Leanann an GBRÁ le tacaíocht a thabhairt don Chroí-bonneagar Párolla, MyPay, Ceadúnú Oibreacha Bóthair MapRoad, Rialú Tógála, CheckTheRegister.ie, Tuairisceáin RÁ, iPlan agus iHouse, iReg, Taisteal agus Cothú agus córais Cáirte Ceannaigh Íseal-Luacha. Cuireadh tús le cur i bhfeidhm iPlan Leagan 4.3 agus tá obair fós ar siúl maidir le bainistíocht, uasghrádú agus cothabhála bhonneagar óstála sheirbhísí comhroinnte an GBRÁ. Rinneadh Clár Toghthóirí a uasghrádú chomh maith chun freastal ar na teicneolaíochtaí is déanaí.



Tugann foireann TFC an GBRÁ tacaíocht agus cuidiú do na húdaráis áitiúla ar réimse grúpaí teicniúla agus soláthairtí ceadúnaithe náisiúnta lena n-áirítear Microsoft Office 365. Tacaíonn an GBRÁ leis an bhFochoiste Cibearshlándaála chomh maith a d'fhaomh líon teimpléad beartais slándaála TF agus a d'óstáil seimineár d'fhoirne corparáideacha agus TF le tacú leo agus an earnáil ag aistriú go cianobair.

Tá obair fós ar siúl maidir le soláthar na moltaí i TFC an GBRÁ Tuarascáil um Bunathrú lena n-áirítear bonneagar reatha TFC an GBRÁ a dhoiciméadú agus a chobhsú, ach cuireadh bac ar an gclár oibre de dheasca thionchar COVID-19 toisc nárbh fhéidir rochtain fhisiceach a fháil ar an ionad sonraí óstála. Táthar ag leanúint leis an treochlár 2 bhliain a forbraíodh ionas go mbeadh an GBRÁ ábalta samhail optamach a dheardh le haghaidh oibríochtaí an eastáit reatha a sheachfhoinsiú agus áirítear leis rannpháirtíocht an mhargaidh agus tairiscintí le haghaidh comhpháirtithe a sheachfhoinsiú agus tús a chur le próiseas rannpháirtíochta geallsealbhóirí, a thosóidh in 2021, i ndáil le ról optamach amach anseo an GBRÁ i dtacaíocht a thabhairt don earnáil.

Lean na húdaráis áitiúla ag aistriú ón bhforaois náisiúnta agus faoi dheireadh 2020 ní raibh ach sé údarás áitiúla fágtha. D'aistrigh na gníomhaireachtaí níos mó arna n-óstáil ag an GBRÁ go rathúil go timpeallachtaí eile agus ní siad á n-óstáil a thuilleadh sa GBRÁ. Tá sé tuartha go gcuirfeadh scór na foraoise i gcrích faoi lár 2021.



## Tithíocht

Leanann Bord an Chláir Straitéisigh Tithíochta ICT lena iarrachtaí conair straitéiseach a chur ar fáil d'úsáid seirbhísí TFC san earnáil rialtais áitiúil timpeall na feidhme tithíochta.

Príomhghníomhaíochtaí i mbliana:

- Ceapadh Grant Thornton chun an cás gnó a fhorbairt maidir le roghanna maidir leis gcóras Náisiúnta TFC Tithíochta i ndiaidh cleachtadh soláthair.
- I gcomhthráth le forbairt an Cháis Ghnó, cheap an GBRÁ Oifigeach um Fheabhas Sonraí chun oibriú leis na húdaráis áitiúla ar fad ar thionscadal chun feabhas a chur ar cháilíocht na sonraí na córas TFC Tithíochta.
- Rinne Grúpa Cúnaimh d'Úsáideoirí maoirseacht ar fhorbairt agus ar chur chun feidhme leagan 3.6 de 'iHouse' a fhreastalaíonn archuichóirí tuarascálacha, API Éirchóid, Bonneagar Réadmhaoine agus na hathruithe is gá ar an SSHA.
- Chuir an GBRÁ tairiscint amach maidir le tacaíocht agus cothabháil an chóras TFC Tithíochta a úsáidfear i 27 údarás áitiúil le haghaidh na tréimhse 2021–2024. Roghnaíodh Leagan 1 i ndiaidh an chleachtadh soláthair.
- Rinneadh an córas iHouse a oiriúnú lena chur ar chumas na n-údarás áitiúil tuarascáil táscairí feidhmíochta an NOAC a chur i gcrích go huathoibríoch. Cuireadh Achoimre an Mheasúnaithe um Thithíocht Shóisialta siar mar gheall ar COVID-19 go dtí R4 2020 agus thacaigh an GBRÁ leis na húdaráis áitiúla maidir le sonraí a bhaint ó iHouse agus córas tairisceán RA a uaslódáil.
- API na Roinne Gnóthaí Fostaíochta agus Coimirce Sóisialta (DEASP) - Scoir API DEASP de Infosys, arb é sin an uirlis fiosrúcháin reatha a thairgeann DEASP agus a mbaintear úsáid fhorleathan as san earnáil, in 2020. D'atosaigh an DEASP an tionscadal sin leis an GBRÁ thar ceann na hearnála i R2 2020 agus cuireadh chun feidhme go rathúil é.

### Íocaíocht Cúnaimh Tithíochta (ÍCT)

- Tá ionadaíocht ag an GBRÁ ar Bhord Maoirseachta ÍCT agus lean sé le tacaíocht a thabhairt do API ÍCT.
- Cuireadh 86,982 tionóntacht ÍCT ar an iomlán ar bun ó bunaíodh ÍCT.
- Dúnadh 27,161 of ceann de na tionóntachtaí sin.

- Tá 59,821 tionóntacht ghníomhach ÍCT ann. Cuireadh 15,885 tionóntacht ar bun.
- Rinneadh athbhreithniú rialtais ar mhaoirseacht an tionscadail ÍCT agus chuir an GBRÁ cion leis an athbhreithniú sin.

### Coiste um Thithíocht, Foirgneamh agus Talamhúsáid an CBCC

Thacaigh an Coiste um Thithíocht, Foirgneamh agus Talamhúsáid leis na príomhréimsí tosaíochta maidir le soláthar tithíochta agus le bunú na hOifige um Chomhordú an tSoláthair Tithíochta. Bhí fócas earnála athbhreithnithe ar an gcur chuige comhordaithe agus comhsheasmhachta maidir le spriocanna Éire a Atógáil - Plean Gníomhaíochta. Tháinig an Coiste le chéile dhá uair sa tseachtain ó mhí an Mhárta go mí na Bealtaine agus ba é an t-aon fhócas a bhí acu ceisteanna a bhain le COVID-19. D'oibrigh an Coiste leis an gCoiste Sláinte agus Sábháilteachta chun na Treoirlínte Oibriúcháin Chaighdeánacha (TOCanna) i ndáil le Tithíocht a fhorbairt agus lena chinntiú gur soláthraíodh comhairle chomhsheasmhach do Stiúrthóir an líonra seirbhíse maidir le seirbhísí riachtanacha Tithíochta a choimeád. Thacaigh an GBRÁ leis an obair sin trí rannpháirtíocht shuntasach leis an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreachta ar réimsí maidir le hEaspá Dídine, sos íocaíocht do shealbhóirí morgáiste na n-údarás áitiúil, bainistíocht fiachais ÍCT, cigireachtaí cíosa, agus ceisteanna i ndáil le hincháilitheacht agus teorainneacha ioncaim, Thacaigh an GBRÁ leis an gCoiste chun oibriú leis an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreachta maidir le cur chun cinn aistrithe go cur chuige cothabhála pleanáilte go bainistíocht stoic tithíochta údaráis áitiúil. Cheadaigh an PSROG an cás gnó 'lite' chun córas TFC Bainistíochta Sócmhainní a fháil don earnáil.

D'oibrigh an Coiste um Thithíocht, Tógáil agus Talamhúsáid leis an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreachta agus an Ghníomhaireacht Tithíochta ar fud réimse tionscnamh ó na spriocanna soláthair ar fud na sruthanna tithíochta ar fud a chun Plean Gníomhaíochta Éire a Atógáil agus an Clár nua don Rialtas arna shíniú a sholáthar. Bhí rannpháirtíocht shuntasach páirtithe leasmhara ann chomh maith maidir le hárachas cosanta morgáistí, cóiríocht do Thaistealaithe agus réimse scéimeanna Tithíochta.

D'oibrigh an CBCC leis an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreachta, na Seirbhísí Idirnáisiúnta Cóiríocht Cosanta (IPAS) agus an Roinn Dlí agus Cirt agus Comhionannais chun samhail dáileacháin a chinneadh ag baint leas as an obair a rinneadh in 2019. Dearadh an tsamhail ar feadh tréimhse dhá bhliain ó 2020 go 2022 agus soláthraíodh creat inti d'údaráis áitiúla chun tacú le ENRna le freastal ar na daoine siúd ar tugadh cead dóibh fanacht in Éirinn.



## Bainistiú Clár

### Oifig na Bainistíochta Clár (OBC)

Cuireadh athbhunú agus athstruchtúrú PMO an GBRÁ chun cinn i ndiaidh fhorghníú athbheithníú Straitéiseach agus Oibriúcháin an GBRÁ.

Agus os cionn 50 tionscadal/clár gníomhach ina phunann reatha, breathnaítear ar chur chun feidhme PMO athbheochana mar phríomhthionscadal tosaíochta straitéiseach don GBRÁ lena gcuirfead feabhas ar rialachas, beartú tosaíochta agus tuairisciú tionscadail agus lena gcinntítear go soláthrófar luach ar airgead don eanáil ag an am céanna.

D'fhaomh an PSROG samhail oibiachtúil spriocanna an PMO úir i mí Mheán Fómhair lena áiríodh an Ráiteas Misin, Ráiteas Físe, Croí-luachanna agus Spriocanna agus Cuspóirí faoi mar a sonraítear sa léaráid thíos.

Trí fhorbairt mhodheolaíocht, nósanna imeachta rialachais, phróiseas agus rialuithe thionscadal an GBRÁ, is é an ról atá ag an PMO:

- Tacú le forbairt agus soláthar tionscadal trí:
- Tionscnamh tionscadal
- Forbairt cásanna gnó
- Bainistíocht bhuiséid
- Cur chun feidhme tionscadal
- Dúnadh tionscadal
- Sásraí tuairiscithe tionscadal a fhorbairt
- Comhlíonadh próiseas rialachais a chinntiú
- Dea-chleachtas agus dea-chaighdeán a ghlacadh
- Comhairle, treoir agus meantóireacht a chur ar fáil
- Díriú ar na rudaí cearta a dhéanamh

Soláthraíonn an Grúpa Maoirseachta um Athchóiriú na hEanála Poiblí rialachas na seirbhíse comhroinnte agus na dtionscnamh athchóirithe, grúpa a dhéanann maoirseacht ar na tionscadail a spreagadh, a mhaoirsiú agus a chothabháil.

### Ráiteas Misin, Ráiteas Físe, Croí-luachanna, Spriocanna agus Cuspóirí PMO an GBRÁ

#### RÁITEAS MISIN

Tacóidh an GBRÁ, i gcompháirtíocht leis na hÚdarás Áitiúla, le tionscnamh, pleanáil agus soláthar rathúil athraithe agus tionscadal feabhsúcháin seirbhíse chun seirbhísí poiblí eiseamláireacha a sholáthar ar an leibhéal áitiúil



#### RÁITEAS FÍSE

Déanfaidh an GBRÁ a dhícheall bheith chun tosaigh maidir le soláthar éifeachtach, cumasach, agus éifeachtúil athruithe agus tionscadal soláthair seirbhíse a sholáthar ar fud na hearnála rialtais áitiúil



#### CROÍ-LUACHANNA

- Bheith ag déanamh ár ndícheall i gcónaí feabhas a dhéanamh, ní bheith foirfe i gcónaí
- É a choinneáil simplí
- Oibriú go comhoibríoch
- Bheith ina ionad barr feabhais agus modheolaíochta dea-chleachtas a leabú
- Bheith oscailte & trédhearcach

#### SPRIOCANNA & CUSPÓIRÍ

- Cinnteoidimid go gcuirfead próiseas cuí láidir bainistíochta agus rialachais tionscadal i bhfeidhm go comhsheasmhach ar fud phunann iomlán na dtionscadal laistigh den GBRÁ
- Tacóimid le soláthar tairbhí d'úsáideoirí seirbhísí agus do na baill foirne trína chinntiú go ndéanfar athrú a bhainistiú go comhsheasmhach agus go maith
- Déanfaimid an cumas PM maidir le feabhas ar sheirbhísí a mhéadú go leanúnach
- Beimid nuálach agus foghlaimoimid ó thaithí
- Tacóimid leis an lucht bainistíochta sinsearaí le faisnéis thráthúil chun cinntí rithábachtacha punainne a dhéanamh

Tá na cinn seo a leanas i measc na dtionscnamh athchóirithe nua a cuireadh chun cinn, agus a bhí tacaíthe trí phrósís PMO le linn 2020:

- Cur i bhfeidhm MyPay
- Scéim Pinsean Aonair
- Tairseach Localgov.ie
- Láraonad Sonraí
- Ionad soláthair straitéisigh
- Córas Náisiúnta TFC Tithíochta
- Catalóg seirbhísí
- Ceadúnú substaintí contúirteacha
- Córas faisnéise bainistíochta OFÁ

Tá an GBRÁ tiomanta do shamhail um fheabhas leanúnach trína ndéanfar athbhreithnithe tréimhsiúla ar éifeachtúlacht agus éifeachtacht na hOifige le hathruithe curtha chun feidhme lena chinntiú go gcoimeádfar an dea-chleachtas.

### Tuarascáil Spreagthaí mhí lúil

Thacaigh an PMO leis an CBCC maidir le forbairt na tuarascála 'Spreagthach Thionscadal Caipitil an Rialtais Áitiúil' a cuireadh faoi bhráid Roinn an Taoisigh agus na Roinne Tithíochta, Rialtais Áitiúil agus Oidhreachtá sular fógraíodh an pacáiste náisiúnta spreagthaí i mí Iúil. Bhí an tuarascáil ina raibh sonraí maidir le tionscadail chaipitil dar luach os cionn €3 bhiliún dírithe ar théarnamh eacnamaíoch a spreagadh trí fhorbairt réigiúnach agus áitiúil trí mhéadú ar mhaoiniú deontas do thionscadail ghothnaithe.



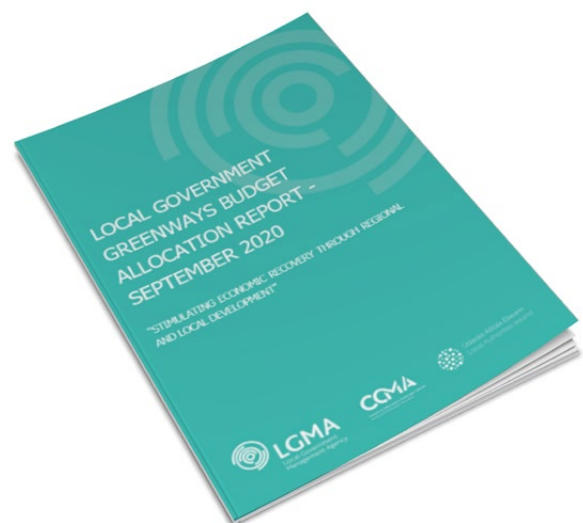
### NOAC - Imeacht Dea-Chleachtais

Sholáthair an PMO tacaíocht bainistíochta eagraíochta agus imeachtaí do NOAC maidir le pleanáil agus soláthar imeacht bliantúil Dea-Chleachtais 2020 a bhí ar siúl go fíorúil i mbliana agus inar dtarraingíodh aird ar thionscadail ó:

- Comhairle Contae Uíbh Fhailí
- Chill Mhantáin Comhairle
- Contae Phort Láirge agus
- Comhairle Contae Shligigh
- Comhairle Cathrach agus Contae Luimnigh
- Comhairle Contae Chorcaí
- Comhairle Contae Bhaile Átha Cliath agus Oifig um Pleananna Bainistíochta Dramhaíola Réigiúnaí an Iarthair agus an Láir Tíre

### Aighneacht Glasbhealaí Dheireadh Fómhair

Mar iarmheasúnú ar an tuarascáil 'Spreagthach Thionscadal Caipitil an Rialtais Áitiúil' i mí Iúil, thacaigh an PMO le tuarascáil maidir le 'Leithdháileadh Buiséid Glasbhealaí an Rialtais Áitiúil, a dhírigh go sonrach ar mhaoiniú breise a fháil i gcomhair tionscadail taistil níos cliste/ Glasbhealaí. Cuireadh an tuarascáil faoi bhráid na Roinne Iompair i mí Mheán Fómhair roimh fhógra Bhuiséad 2021 ar bronnadh €63.5 de mhaoiniú breise ina leith i gcomhair tionscadal de chineál Glasbhealaí ar fud na tíre.



## Oifig um Chomhordú an tSoláthair Tithíochta

Bunaíodh an Oifig um Chomhordú an tSoláthair Tithíochta laistigh den GBRÁ in 2020. Is é sainchúram na hOifige cuidiú a thabhairt le comhordú agus soláthar tithíochta ag údarás áitiúla agus gníomhú mar idirtheagmháil lárnacha le Rannóg Tithíochta na Roinne Tithíochta, Rialtais Áitiúil agus Oidhreachta agus geallsealbhóirí eile.

Cuireadh tús le hearcaíocht don líon ball foirne acmhainne faofa i dtús 2020 agus bhí sé crutha i gcrích faoi mhí na Samhna - Comhordaitheoir, dhá Bhainisteoir theicniúla agus dhá Bhainisteoir Tionscadal TF. Ba iad na cuspóirí tosaíochta don Oifig comhordú faisnéise agus sonraí fíor-ama maidir le clár um thógáil tithíochta sóisialta na n-údarás áitiúil. Bunaíodh bunachar sonraí eatramhach rianairí ar SharePoint lena úsáid ag na húdarás áitiúla go léir agus ag an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreachta. Leis sin cumasófar foinsé aonair sonraí cothrom le dáta nó fíor-ama le haghaidh na dtionscadal caipitil tithíochta go léir.

Le linn 2020 chruthaigh an HDCO bealaí cumarsáide le geallsealbhóirí seachtracha amhail Uisce Éireann agus Líonra BSL lena chinntiú go ndéanfar ceisteanna ar bith a d'fhéadfadh moill a chur ar chur i gcrích scéimeanna tithíochta a réiteach a luaithe is féidir.

Bhain ghné shuntasach de chuid oibre HDCO le measúnú a dhéanamh ar an gclár soláthair maidir le dúnadh na tógála tithíochta de dheasca COVID-19 idir Márta agus Aibreán. I gcomhar leis na húdarás áitiúla agus an nGníomhaireacht Tithíochta bunaíodh próiseas chun tionscadail tógála áirithe a ainmniú lena gceadaíodh do thionscadal áirithe atosú níos luaithe.

Bhain ghné shuntasach eile de chuid oibre HDCO le cuidiú le fostaithe na n-údarás áitiúil le fiosrúcháin a bhain le bainistíocht tionscadal agus an próiseas faofa a bhain le scéimeanna tithíochta tógála díri.

D'oibrigh an HDCO chomh leis an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreachta maidir le mionathruithe beartaithe ar an gCiste Láithreán Seirbhísithe, an Scéim Ceannaigh agus Athnuairt, agus córais rianaithe a léasú.

## Bóithre

### MapRoad

- Aip Mhóibíleach MapRoad - Rinneadh suirbhéireacht ar 40,500 km de bhóithre réigiúnacha agus áitiúla i leith rátáil baile.
- MapRoad CBC - 6,500+ tionscadal oibreacha cosán - luach €371.5.
- Córas Ceadúnú Oibreacha Bóthair MapRoad Rinneadh os cionn 30,000 iarratas ar cheadúnas oscailte bóthair.

### Córas Bainistíochta Cosán (CBC)

Chuir an GBRÁ tús le mór-uasghrádú ar an gcóras in 2020 chun uirlisí breise a sholáthar le haghaidh bainistíocht sócmhainní agus comhtháthú an chórais leis an gcóras um Cheadúnú Oscailte Bóthair.

Soláthraíodh tacaíocht leanúnach i gcomhar le seirbhís chomhroinnte na hOifige um Bainistíú Bóithre (OBB).

Baineadh leas as an gcóras chun staitisticí a chur ar fáil do thuarascáil um Tháscairí Seirbhíse NOAC chomh maith le tuarascálacha míosúil arna riar ag an OBB.

### Ceadúnú Oibreacha Bóithre

Córas Ceadúnú Oibreacha Bóthair MapRoad: rinneadh os cionn 29,000 iarratas ar cheadúnas oscailte bóthair.

Tá 30 údarás áitiúil agus BIÉ ag bainistiú ceadúnú oscailte bóithre trí chóras Ceadúnú Oibreacha Bóithre MapRoad (MRL). Is í Comhairle Cathrach Bhaile Átha Cliath an t-údarás áitiúil deireanach a chuir an MRL chun feidhme agus thosaigh siad ag glacadh iarratas trí MRL le haghaidh roinnt fónas in 2020. Tá cur i bhfeidhm de réir a chéile eagraíochtaí is iarratasóirí eile go Comhairle Cathrach Bhaile Átha Cliath.

Bhí os cionn 2,000 eagraíocht is iarratasóirí cláraithe leis an gcóras faoi dheireadh na bliana (méadú ó 1,452 in 2019).

I measc na n-úsáideoirí bhí na príomhoibritheoirí teileachumarsáide, Uisce Éireann, Líonraí Gáis Éireann agus Líonraí BSL. Cuireadh tús chomh maith le córas Leathanbhanda Náisiúnta na hÉireann (NBI) le linn 2020.

Lean an Scéim Náisiúnta Taisc ag feidhmiú go rathúil maidir le hiarratais úra ar cheadúnais a cuireadh isteach ag tús 2019.

Lean an OBB leis na seirbhísí tacaíochta a mhéadú le haghaidh billeáil mhíosúil i riaráiste maidir le táillí ceadúnaithe do cheadúnais MRL-bhunaithe agus thosaigh sé cur i bhfeidhm de réir a chéile na Billeála Náisiúnta Lártaithe le linn 2020.



## Soilsiú Poiblí

Cuireadh tionscadal iarfheistithe LED ar aghaidh go dtí soláthar seirbhísí don iarfheistiú. Chun é sin a chomhlánú sholáthair an GBRÁ agus an OBB tairseach GIS le haghaidh clárú sócmhainní soilse poiblí a úsáidfeadh chun iarfheistiú LED a thaifeadh mar chuid de na cúraimí um ghníomhú ar son na haeráide sna blianta amach romhainn.

## Forbairt Leabharlann

Lean an GBRÁ ag obair le húdaráis áitiúla agus leis an Roinn Forbartha Tuaithe agus Pobail chun an straitéis nua leabharlainne poiblí 2018-2022 a chur i bhfeidhm - Ár Leabharlanna Poiblí 2022 – Ag Spreagadh, ag Nascadh agus ag Cumasú Pobal.

### Ár Leabharlanna Poiblí 2022

Chuaigh srianta COVID-19 i gcion ar gach gné de obair na Forbartha Leabharlann, ach rinneadh go maith i rith na bliana i gcomhthéacs cláregraithe agus gníomhaíochtaí, agus maidir leis an straitéis ngníomhaíochtaí leabharlann poiblí a chur chun cinn. Tionóladh an chéad Fhóram um Leabharlanna Cathrach agus Contae, lena chinntiú go ndéanfaí cur chun cinn na straitéise náisiúnta a roinnt ar fud na leabharlannaithe contae ar fad, mar aon le ceisteanna atá ag teacht chun cinn don earnáil.

Cuireadh tús le feachtas náisiúnta cumarsáid ‘Take a Closer Look’ i mí Eanáir ar bhealaí prionta, raidió agus digiteacha, ag druidim leis an gcéad lá oscailte ar an 29 Feabhra. Bhí méadú 18% ar líon na mball úr bliain ar bhliain, agus fógraíocht an-fhabhrach don earnáil ar bhonn náisiúnta agus idirnáisiúnta araon mar thoradh ar an bhfeachtas.

### Siomptóim COVID-19

I ndiaidh dhúnadh na leabharlann poiblí ar an 12 Márta, chuidigh Forbairt Leabharlann leis an earnáil le hoiriúnú trí treoirlínte agus comhairle a sholáthar, arna dtreorú leis an dea-chleachtas idirnáisiúnta. Bunaigh sásra roimh i bhfad chun clárúcháin úra leabharlainne le haghaidh acmhainní ar líne a éascú le linn dhúnadh na leabharlann, rud a raibh sé mar thoradh air gur ghlac 72,469 úsáideoir úr páirt sa tseirbhís ‘Borrowbox eLending’ in 2020, méadú 151% ó 2019. Cuireadh mionteagaisc físeáin maidir leis na r-sheirbhísí a úsáid ar fáil ar Librariesireland.ie a raibh méaduithe ollmhóra ar an éileamh mar thoradh orthu, agus chuidigh treoirthionscadal ‘Ambasadóirí Digiteacha’ le hAoisbhá Éireann le húsáideoirí scothaosta hacmhainní digiteacha a úsáid.

Thionól Forbairt Leabharlann ceithre imeacht Foirne Beo d’fhostaithe uile na hearnála le linn 2020 chun nuashonrú a thabhairt maidir le tionchair. Ghlac os cionn 500 fostaí páirt sna himeachtaí sin a chuidigh le fostaíthe foghlaim óna chéile sna réimsí maidir le cláregarú digiteach, priontáil 3T agus trealamh leabharlann céadfach. Chonacthas an tionchar sna líonta ollmhóra gníomhaíochtaí ar líne a bhí ar siúl i rith na bliana, agus amanna scéalaíochta ar líne á dtaifeadh ag fostaíthe leabharlainne agus amharcadh orthu 702,045 uair ar Facebook, YouTube agus Instagram.

Cuireadh tús le treoirthionscadal leis an Roinn Forbartha Tuaithe agus Pobail ag tús shrianta COVID-19, ag baint úsáid as teicneolaíocht Spás Bhán Teilifíse Aerbhanda chun Wi-Fi a shíneadh thar fhoirgnimh na leabharlainne isteach sa phobal i gcúig údaráis. Is é an tionscadal an chéad cheann dá leithéid san Eoraip.

### Ceart chun Léitheoireachta

Tacaíonn an clár ‘Ceart chun Léitheoireachta’ le forbairt litearthachta do dhaoine aonair, do theaghlaigh agus do pháistí agus soláthraíonn sé crof-sheirbhísí, acmhainní agus tionscnaimh do raon grúpaí úsáideoirí.

Cuireadh bac mór ar sholáthar imeachtaí fisiceacha i leabharlanna poiblí mar gheall ar shrianta COVID-19, ach d’éirigh go maith le leabharlanna poiblí de chuid ba mhó le himeachtaí ar líne, a bhí tacaíthe ag an GBRÁ. Le haghaidh ‘Spring into Storytime’ 2020, cruthaíodh 1,045 ar an iomlán, a ghin 702,045 amharc. Sheachaid na húdaráis áitiúla clár ‘Summer Stars’ a sholáthair suim agus tacaíocht do pháistí le linn an tsamhraidh agus bhí na fostaíthe leabharlainne i mbun nuála maidir le 200 quiz, agus tóraíochtaí taisce agus 741 imeacht eile ar líne lena n-áirítear amanna laethúla scéalaíochta ar feadh mí iomlán. In ainneoin na seirbhísí teoranta a d’fhéadfaí a sholáthar i mbráin leabharlainne, eisigh díreach faoi bhun 340,000 leabhar do pháistí, agus 19,018 leabhar r-fhuaime agus 15,309 r-leabhar chomh maith. Fuarthas 574 iontráil don chomórtas náisiúnta scéalaíochta ‘An Unexpected Adventure’ do pháistí 6 go 18 mbliana d’aois. Bhí na húdaráis áitiúla ar fad páirteach san Fhéile Leabhar do Pháistí agus Am don Teaghlach – ag soláthar 782 agus 670 imeacht ar líne, faoi seach, ar an iomlán. Ba é an figiúr iomlán maidir le rannpháirtíocht nó amhairc ar na himeachtaí sin agus 154,152 agus 131,285 faoi seach.

## Cúrsaí Oibre

Tacaíonn an clár 'Cúrsaí Oibre' le gnó agus fostaíocht i bpobail áitiúla. Cé go raibh soláthar 'Work Matters' an-dúshlánach mar gheall ar COVID-19 sholáthair leabharlanna poiblí na hÉireann gach gné maidir leis an gclár 'Work Matters'. Chomhoibrigh brainsí leabharlainne sna húdarais áitiúla le príomh-chomhpháirtithe chun na gnéithe ar fad a sholáthar (bonneagar, faisnéis, saíneolas, imeachtaí). Cuireadh acmhainní náisiúnta ar líne chun cinn go gníomhach agus cruthaíodh rannóg úr maidir le cúrsaí gnó agus fostaíochta ar an ardán náisiúnta r-leabhar agus r-fhuaimne Borrowbox. Tionóladh 585 imeacht ar an iomlán 2020, mar gheall ar an bpaindéim, tionóladh an chuid ba mhó díobh ar líne, rud a ghin 233,828 amharc ar Facebook ar an iomlán.

## Éire Shláintiúil

D'fhorbair an GBRÁ sraith de sheimineáir ghréasáin / fhíseáin d'Éire Shláintiúil ag Comhordaitheoirí Do Leabharlann lena n-óstáil mar imeachtaí. Bhí ceithre theideal ann, ceann amháin díobh a forbraíodh faoin gclár reatha: Cumha agus cailteanas a thuiscint, Cur chuige fócasaithe comhbhá maidir le barraíocht a ithe, Ag tacú le sláinte mhothúchánach do pháiste tríd an ógántacht (do thuismitheoirí agus feighlithe) agus Leideanna Tacaíochta do Thuismitheoirí ag a Bhfuil Páistí Óga. Rinneadh iad sin a sholáthar le cuidiú ó Fhoras Ospise na hÉireann agus ó shíceolaithe cliniciúla ón FSS. Forbraíodh liosta náisiúnta léitheoireachta maidir le méala ag obair le Foras Ospise na hÉireann agus tá liosta léitheoireachta LGBTI+ á fhorbairt ag obair le Clár Sláinte Gnéis agus Toircheas Éigeandála an FSS BeLonG To, TENI agus Grúpa Múinteoirí LGBT Chumann Múinteoirí Éireann.

## Tionscadail a Maoiníodh

D'oibrigh Forbairt Leabharlann leis an Roinn Forbartha Tuaithe agus Pobail agus le húdarais áitiúla chun tacú le hiarratais do Mhaoiniú na gCuntas Díomhaoin, a dhírigh ar threalamh céadfach agus cláreagrú do leabharlanna, agus bogearraí chun tacú le húsáideoirí leabharlainne ar a bhfuil disléicse agus ag a bhfuil deacrachtaí eile léitheoireachta agus scríbhneoireachta. Faomhadh 99 tionscadal san iomlán i gcomhair maoinithe faoi Chuntais Díomhaoin agus maoiniú ón Roinn Forbartha Tuaithe agus Pobail. Chuidigh maoiniú na Roinne Forbartha Tuaithe agus Pobail chomh maith le hanailís a dhéanamh ar chartlanna na leabharlann poiblí i ndáil le Deich mBliana na gComórthaí Céad Bliana agus le tús a chur le tionscadal chun athbhreithniú a dhéanamh ar sheirbhísí leabharlainne na bprósún. Leithdháileadh maoiniú chomh maith chun tús a chur le treoirhionscadal maidir le cuir chuige smaointeoireachta deartha maidir le seirbhísí leabharlainne, a cuireadh i láthair ag an gcomhdháil bhliantúil um Seirbhís Cháilíochta do Chustaiméirí.

## Leabharlanna san Eoraip

Ghlac Forbairt Leabharlann príomhról maidir le leabharlannaíocht idirnáisiúnta in 2020. Thug toscaireacht leabharlannaithe poiblí na Fraince cuairt ar an GBRÁ i mí an Mhárta le foghlaim faoin straitéis náisiúnta. Thionóil na húdarais Náisiúnta maidir le Leabharlanna Poiblí san Eoraip (NAPLE) a chéad chruinniú bliantúil ar líne agus thogh siad Ceann na Forbartha Leabharlann mar a Uachtarán don tréimhse 2020-2023. Sa cháil sin, chuidigh Forbairt Leabharlann le 23 tír Eorpach dea-chleachtas agus faisnéis a roinnt maidir le COVID-19 le linn na bliana, ag soláthar dhá thuarascáil shuntasacha agus ag tiomsú an phróifíl idirnáisiúnta do fhreagairt leabharlanna poiblí na hÉireann. Forbraíodh an phróifíl tuilleadh trí rannpháirtíocht in go leor imeachtaí ar líne le linn na bliana, le linn na bliana lena n-áirítear eochairsheisiúin ag comhdháil 2020 Occupy Library, agus sraith ghréasáin na Leabharlanna ag Téarnamh. Tionóladh an comórtas bliantúil labhartha Soapbox arna eagrú ag an GBRÁ, ag an gCoimisiún Eorpach agus Ionaid Faisnéise Europe Direct (EDICanna) ar líne, agus bhí beagnach 1000 amharc ar an imeacht.

## NPPR

Muirear bliantúil ba ea an Muirear NPPR a tugadh isteach in 2009 agus ba é 2013 an bhliain dheireadh a bhí sé le hóc. Próiseáladh €695.8 milliún san iomlán ag deireadh mhí na Nollag 2020.

Próiseáladh €26.1 milliún san iomlán in 2020 maidir leis an Muirear NPPR. Is ionann é sin agus laghdú 20% ón méid a próiseáladh de €32.66 milliún in 2019.

In ainneoin na ndúshlán a bhí ann mar gheall ar COVID-19 phróiseáil an Biúro níos mó ná €21.8 milliún.

Is ionann é sin agus 83.5% den iomlán a próiseáladh agus phróiseáil líon údarás áitiúil agus cliant ar líne an t-iarhmhíod .

## r-Phleanáil

### Tionscadal um Thairseach r-Phleanála ar Líne

Leanadh leis an Tionscadal um Thairseach r-Phleanála ar Líne le linn 2020, cuireadh timpeallacht tástála ar bun sa GBRÁ agus i dTiobraid Árann. Baineadh úsáid as an timpeallacht sin chun phríomhfheidhmiúlacht feidhmchláir um phleanáil ar líne a thástáil, le linn tréimhse ar a dtugtaí UAT Céim a hAon. Dearbhaíodh an acmhainn iarratas ar phleanáil ar chur isteach ar líne, agus fógraí a eisiúint chuig an iarratasóir trí ríomhphost nuair a bheidh an t-iarratas ar phleanáil bailíochtaithe agus cinneadh déanta maidir leis.

I ndiaidh chur i gcrích UAT Céim a hAon, bunaíodh sonraíocht mhionsonraithe den fheidhmiúlacht a bhí fágtha agus comhaontú maidir le costais idir na páirtithe go léir. Rinneadh cinneadh maidir le húdaráis aitiúla APAS agus Odyssey, go mbainfí úsáid as an tairseach r-phleanála chun glacadh le hiarratais ar líne, a dhéileálfá leo ansin ar na córais phleanála chúil laistigh de gach údarás áitiúil. Thángthas ar chomhaontú chomh maith maidir le cur chuige de réir a chéile.

Rinneadh a lán údaráis áitiúla a uasghrádú go iPlan 4.3 le hullmhú do chur i bhfeidhm na n-iarratas ar phleanáil ar líne, agus bhí os cionn 12 de na 24 ceann díobh beo faoi dheireadh 2020 agus roinnt eile díobh á dtástáil.

D'aontaigh an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht go ndéanfadh sí costais bhreise a mhaoiniú maidir le cur i gcrích an tionscadail um Thairseach r-Phleanála agus thángthas ar chomhaontú le díoltóirí ar phlean tionscadail ardleibhéil agus togra maidir le sceideal focaíochta garsprice.



# 10

## Ár n-imeachtaí – ag tabhairt daoine le chéile le tabhairt faoi líonrú agus faoi fhoghlaim

### Athrú Aeráide – Ceist Dhomhanda, Ceannaireacht Áitiúil

Tionóladh imeacht chun foilseachán taighde an GBRÁ a sheoladh, *Gearrchuntas ar an Rialtas Áitiúil Gníomhaíochtaí Aeráide in Éirinn*. Tionóladh seisiún faisnéis an tseolta chun eolas a thabhairt do réimse geallsealbhóirí agus meán faoi obair ar an athrú aeráide a bhí ar siúl san earnáil rialtais áitiúil, agus chun aird a tharraingt ar an ról ceannaireachta agus ar an bhfís atá ag an earnáil maidir le haghaidh a thabhairt ar an athrú aeráide.

#### Topaicí

Gníomhú na n-údarás áitiúil ar son na hAeráide i gcomhthéacs.

Cuntas Gearr ar Ghníomhaíochtaí Aeráide an Rialtais Áitiúil in Éirinn.

Obair na nOifigí Réigiúnacha um Gníomhú ar son na hAeráide (CAROnna).

Físeanna aeráide na n-údarás áitiúil.

### Seimineár Cumarsáide na nÚdarás Áitiúil

In 2020 tionóladh Seimineár Cumarsáide na nÚdarás Áitiúil ar líne leis an téama 'I ndiaidh 2020: Cumarsáid san Fhírinne Úr'.

Thug cainteoirí ó na hearnálacha poiblí agus príobháideacha cuir i láthair faoi roinnt téamaí.

#### Topaicí

Cumarsáid éifeachtúil a dhéanamh le linn géarchéime

Cathair Chorcaí athshamhlaithe a chur in iúl

Contae a athbhrandáil – Tionscadal 'Imeall Atlantach Luimnigh, Cuimsigh an Eoraip' de chuid Luimnigh

Teachtaireachtaí COVID-19 a logánú

Teachtaireachtaí sláinte poiblí Covid-19 a chur in iúl

Straitéis na meán sóisialta agus cur chun feidhme

Teacht ar lucht spéise níos óige ar líne

Ag obair leis na meáin

## Comhdháil AD 2020

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Tionóladh an 22ú Seimineár Gréasáin AD na nÚdarás Áitiúil ar líne leis an téama 'Daoine a Bhainistiú isteach i dTodhchaí na hOibre' agus bhí an t-aiseolas an dearfach.

Rinneadh cur i láthair ar na topaicí seo a leanas:

### Topaicí

Todhchaí na hOibre

'An forléargas agus cleachtas chun aigne athléimneach a fhorbairt chun daoine a bhainistiú go rathúil i Saol Fíorúil Gnó'

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## Seimineáir Ghréasáin Sláinte agus Sábháilteachta 2020

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Tionóladh dhá Seimineáir Ghréasáin Sláinte agus Sábháilteachta de chuid na nÚdarás Áitiúil ar líne. Ba iad téama na seimineár gréasáin sin '*Do Shláinte, do Chorpacmhainn agus d'Fholláine Mhothúchánach le linn Aistrithe agus Athraithe*'.

Rinneadh cur i láthair ar na topaicí seo a leanas:

### Topaicí

Folláine a Bhainistiú i Láthair Oibre atá ag Athrú

Reawakening Your Best Self - Sraith eispéireas cumhachtach a dhíríonn ar an meabhair a ardú, acmhainneacht istigh a dhúiseacht, sláinte agus feidhmíocht níos fearr a ghríosaigh ar bhealach comhtháiteach agus iomlánach trí dhíriú ar an Intinn, ar an gCorp agus ar an Spiorad

Na Leideanna agus Comhairle Phraiticiúil is Fearr le haghaidh Folláine Mhothúchánach agus Choirp i dTréimhsí Dúshlánacha

Dhá sheisiún ar Chumarsáid Chomhbhách - Leas a bhaint as Síceolaíocht Dhearfach agus Athléimneacht chun Déanamh go Maith i dTréimhsí Dúshlánacha agus ag féachaint ar uirlisí agus teicnící chun cuidiú le do bhealach a dhéanamh trí tírdhreach atá ag athrú de shíor.

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## Cosaint páistí

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**Oiliúint ar Chosaint Páistí do Leas-Oifigigh Idirchaidrimh Ainmnithe um Chosaint Páistí agus Daoine Sainordaithe:**

Soláthraíodh dhá cheardlann, arna gcomhordú ag an Rannóg Chomhairleach Daoine, in 2020 do Leas-Oifigigh Idirchaidrimh Ainmnithe um Chosaint Páistí agus Daoine Sainordaithe.



## 11

# Príomhbhearta COVID-19 a rinneadh chun oibríochtaí GBRÁ a choimeád

## Go himhneánach

- D'aistrigh fostaithe uile an GBRÁ go socruithe oibre sofhreagrúla ar an 16 Márta 2020
- Rinneadh an Plean Leanúnachais Ghnó a athbhreithniú agus a nuashonrú chun srianta COVID-19 agus Comhairle an FSS a chur san áireamh
- Rochtain ar áitreabh a bhí teoranta d'oibrithe riachtanacha - TF agus párolla agus tosaitheoirí úra de réir mar ba ghá
- Doiciméid threoracha S&S ullmhaithe:
  - Plean Freagartha COVID-19 an GBRÁ
  - Forbraíodh nósanna imeachta chun déileáil le Cásanna Amhrasacha COVID-19 ag an Obair, Cásanna Deimhnithe ag an Obair, agus Próiseas um Fhilleadh Fosaithe ar an Obair
  - Mearthroir COVID-19 an GBRÁ d'fhostaithe agus bainisteoirí líne
  - Treoirí maidir le bheith ag obair ón mbaile
  - Ráiteas Beartais COVID-19 an GBRÁ
- Forbraíodh próisis ionductaithe agus ionductúcháin ar líne
- Rinneadh athbhreithniú ar mheasúnachtaí riosca agus ráiteas sábháilteachta chun dul i ngleic leis na leibhéil riosca a bhaineann le láithreacha oibre agus gníomhaíochtaí oibre faoi leith
- Cuireadh socruithe athbhreithnithe i bhfeidhm do sholáthróirí maidir le soláthar earraí/seirbhísí
- Tugadh fógra do chustaiméirí faoi 'ghnó mar is gnách' Cruinnithe ar fad ar líne
- Sholáthair an rannóg TFC trealamh agus tacaíocht d'fhostaithe chun obair go cianda

## Lasmuigh den Earnáil Rialtais Áitiúil

### Leanúnachas Ghnó

- Aontaíodh Creat Seirbhísí Údarás Áitiúil le Freagairt Phaindeim COVID-19 amach anseo (nuashonraithe ar bhonn rialta i gcomhréir le comhairle sláinte poiblí)

- Freagairtí na n-údarás áitiúil ar ranna rialtais a chomhordú
- Forbraíodh Treoirínte Ardleibhéil S&S agus Treoirínte Oibríocháin Chaighdeánacha (TOCanna)

## Deontas 'Restart'

- I ndiaidh dhúnadh Covid-19, tugadh isteach scéim 'Restart' agus Deontas 'Restart Plus' chun cuidiú le micreaghnólachtaí agus gnólachtaí beaga le costais as athoscailt agus as oibrithe a fhostú arís. Sholáthair an GBRÁ réiteach bogearraí chun os cionn 120,000 iarratas ar líne a bhí bailíochtaithe agus faofa a iompórtáil. Íocadh os cionn €630 milliún amach.

## TFC

- Chuir an GBRÁ tacaíocht ar fáil do chórais TF na n-údarás áitiúil lena n-áirítear párolla.

## Cumarsáid

- Chomhordaigh an GBRÁ leis na húdarás áitiúla agus Ranna Rialtais lena chinntiú go gcuirfí teachtaireachtaí sláinte poiblí cuí in iúl ar bhealach uile na n-údarás áitiúil agus go nglacfadh na húdarás áitiúla páirt i bhfeachtais faisnéise agus cumarsáide na Rialtais i ndáil le COVID-19.
- Thacaigh an GBRÁ le bhunú Ghlaio an Phobail
- Ghníomhaigh an GBRÁ mar idirtheagmháil idir na húdarás áitiúla agus an rialtas lárnach maidir leis an bhfeachtas 'In this Together' ina raibh ról suntasach ag na húdarás áitiúla
- Chomhordaigh an GBRÁ leis an Roinn Sláinte agus dreamanna eile i dtaca le tionscnaimh na n-údarás áitiúil 'Keep Well'.

## Gluais

<b>ARC</b>	An Coiste Iniúcháireachta agus Riosca	<b>IWCG</b>	Grúpa Comhairliúcháin Uisce Éireann
<b>PBS</b>	Plean Bliantúil Seirbhíse	<b>ÚÁ</b>	Údarás Áitiúil
<b>ÚRF</b>	An tÚdarás um Rialú Tógála	<b>LASOG</b>	Grúpa Oifigeach Sábháilteachta Údaráis Áitiúil
<b>BCMS</b>	Córas Bainistíochta Rialaithe Tógála	<b>OFÁ</b>	Oifig Fiontair Áitiúil
<b>CARO</b>	Na hOifigí Réigiúnacha um Ghníomhú ar son na hAeráide	<b>RÁ</b>	Rialtas Áitiúil
<b>CBCC</b>	Cumann na Bainistíochta Contae agus Cathrach	<b>LGSPC</b>	Ionad Soláthair Straitéisigh Rialtais Áitiúil
<b>POF</b>	Príomhoifigeach Feidhmiúcháin	<b>MFA</b>	Fíordheimhniú Ilfhachtóirí
<b>CRM</b>	Bainistíocht Caidrimh Custaiméirí	<b>MRL</b>	Ceadúnú Oibreacha Bóithre MapRoad
<b>CRU</b>	An Coimisiún um Rialáil Fóntas	<b>NBCMP</b>	Oifig Náisiúnta um Thionscadal Bainistíochta um Rialú Foirgníochta
<b>CSSC</b>	Fochoiste Cibearshlándála	<b>NDFEM</b>	An Stiúrthóireacht Náisiúnta um Bainistíocht Dóiteáin agus Éigeandálaí
<b>DCCAÉ</b>	An Roinn Cumarsáide, Gníomhaithe ar son na hAeráide agus Comhshaoil	<b>NOAC</b>	An Coimisiúnú Náisiúnta Maoirseachta agus Iniúcháireachta
<b>DCU</b>	Ollscoil Chathair Bhaile Átha Cliath	<b>NPPR</b>	Áit Chónaithe Phríobháideach Neamhphríomha (NPPR)
<b>DEASP</b>	An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialta	<b>NSC</b>	An Coiste um Chaighdeán Náisiúnta
<b>DHPLG</b>	An Roinn Tithíochta, Pleanála agus Rialtais Áitiúil	<b>OSR</b>	An Oifig um Sholáthar Rialtais
<b>DRCD</b>	An Roinn um Fhorbairt Tuaithe agus Pobail	<b>OGCIO</b>	Oifig Phríomh-Oifigeach Faisnéise an Rialtais
<b>GCC</b>	An Ghníomhaireacht um Chaomhnú Comhshaoil	<b>OSI</b>	Suirbhéireacht Ordanáis Éireann
<b>CBA</b>	Córas Bainistíochta Airgeadais	<b>PID</b>	Doiciméad Tionscnaimh Tionscadail
<b>RGCS</b>	An Rialachán Ginearálta maidir le Cosaint Sonraí	<b>PLR</b>	Luach Saothair ó lasachtaí leis an bPobal
<b>SPC</b>	Soláthar Poiblí Glas	<b>PMDS</b>	Córas um Fhorbairt Bainistíochta Feidhmíochta
<b>ÍCT</b>	Íocaíochtaí Cúnaimh Tithíochta	<b>OBC</b>	An Oifig Bainistíochta Clár
<b>CA</b>	Ceann Airgeadais	<b>PMS</b>	Córas Bainistíochta Cosán
<b>HPSS</b>	Acmhainní Daonna, Párolla, Aoisliúntas agus Seirbhísí Comhroinnte	<b>PSROG</b>	Grúpa Maoirseachta um Athchóiriú na hEarnála Poiblí
<b>AD</b>	Acmhainní Daonna	<b>SEAI</b>	Údarás Fuinnimh Inmharthana na hÉireann
<b>TFC</b>	Teicneolaíocht Faisnéise agus Cumarsáide	<b>SICAP</b>	An Clár um Chuimsiú Sóisialta agus Gníomhachtú Pobail
<b>IHREC</b>	Coimisiún um Chearta an Duine agus um Chomhionannas na hÉireann	<b>CS</b>	Comhaontú Seirbhíse
<b>InfoSec</b>	Faisnéis Slándála	<b>FBM</b>	Fiontar Beag, Meánmhéide
<b>IPA</b>	An Foras Riaracháin	<b>SMS</b>	Córas Bainistíochta Sábháilteachta
<b>CPÉ</b>	Comhlachtaí Poiblí Éireannacha	<b>WIOF</b>	Creat Oibriúcháin an Tionscail Uisce
<b>CT</b>	Caidreamh Tionsclaíoch	<b>WRC</b>	An Coimisiún um Chaidreamh san Áit Oibre
<b>UÉ</b>	Uisce Éireann	<b>WSTO</b>	Oifig Aistrithe na Seirbhísí Uisce

# Aguisín 1

## **Scéim um Luach Saothair ó lasachtaí leis an bPobal**

Aon tAonú Tuarascáil  
Bhliantúil Déag

don bhliain dar críoch an 31 Nollaig 2020



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## 1. Réamhrá

### 1.1 An Bonn Reachtach

Is éard is Ceart Iasachtaithe Phoiblí ceart eisiach an údair a leabhar a thabhairt ar iasacht, agus tugadh isteach i ndlí na hÉireann é mar *An tAcht Cóipchirt agus Ceart Gaolmhar (Leasú) 2007*. Leis an Acht cuireadh an reachtaíocht Éireannach i gcomhréir leis an dlí Eorpach.<sup>1</sup> Sonraítear san Acht go bhfuil feidhm ag an gceart chun saothar a thabhairt ar iasacht mura bhfuil scéim um luach saothair i bhfeidhm agus á sholáthar do bhunú scéim um luach saothair ag an Aire Comhshaoil, Oidhreacht agus Rialtais Áitiúil.

### 1.2 Ionstraim Reachtúla

Eisíodh na rialacháin lena mbunaítear an scéim na Rialacháin 2008 fán Acht Cóipchirt agus Ceart Gaolmhar (Scéim um Luach Saothair ó Iasachtaí leis an bPobal) ar an 31 Nollaig 2008.<sup>2</sup> (I.R. Uimh. 597 de 2008). Faoin Scéim um Luach Saothair ó Iasachtaí leis an bPobal, déantar íocaíocht le húdair, maisitheoirí etc a bhfaightear a leabhair ar iasacht ó leabharlanna poiblí. Rinneadh an Rialacháin fán Acht Cóipchirt agus Ceart Gaolmhar (An Scéim um Luach Saothair ó Iasachtaí leis an bPobal) (Leasú), 2013 I.R. Uimh. 221 de 2013 a shíniú ar an 20 Meitheamh 2013.<sup>3</sup>

### 1.3 Bainistiú na Scéime PLR

Faoi na rialacháin ainmníodh Príomhoifigeach Feidhmiúcháin na Gníomhaireachta Bainistíochta Rialtais Áitiúil mar chláraitheoir an Luach Saothair ó Iasachtaí leis an bPobal. Bainistíonn Forbairt Leabharlann an scéim PLR atá á maoiniú ag an Roinn Forbartha Tuaithe agus Pobail.

D'fhorbair an Oifig PLR i gcomhar leis Leabharlann na Breataine, Ceart Iasachta Poiblí RA córais chun seirbhísí feabhsaithe a sholáthar a bhfuil clárú níos éifeachtaí agus níos éifeachtúla agus seirbhísí gaolmhara PLR d'údair mar thoradh orthu.

## 2. An Próiseas PLR

Faoi PLR, déanfar íocaíocht le húdair chláraithe, saoránaigh nó cónaitheoirí sa Limistéar Eorpach Eacnamaíoch (EEA), i dtaca le leabhair a cláraíodh leis an PLR agus a bhí á dtabhairt ar iasacht d'údarais leabharlann poiblí.

Is gá d'údair clárú leis an Oifig PLR, agus sonraí na leabhar ar mian leo luach saothair a éileamh orthu a thabhairt.

Soláthraíonn údarais leabharlann poiblí sonraí a n-iasachtaí, lena n-áirítear an líon uaireanta a n-eisítear gach leabhar ina gcnuasach i gcaitheamh na bliana don Oifig PLR.

Ag deireadh na tréimhse PLR, déantar sonraí na n-iasachtaí ó gach údarás a phéireáil le sonraí an údair/teidil agus liosta údar ar tugadh a leabhair ar iasacht, agus an líon eagrán de gach ceann a sholáthraítear. Áirítear an méid atá gach údar i dteideal a fháil agus íoctar iad.

## 3. Bailiúchán Sonraí Iasachtaí

Suiteáiltear modúl iasachtaí PLR ar chóras bainistíochta na leabharlainne agus tugann na sonraí a eisítear gach leabhar le linn tréimhse shonrach agus cuirtear é sin ar aghaidh chuig an Oifig PLR go huathoibríoch.

1 Treoir 2006/115/CE, IO L 376, 27.12.2006, lch. 28–35.

2 I.R. Uimh 597 de 2008.

3 I.R. Uimh 221 de 2013.

## 4. Cláir Údar

Cláraíodh 27,953 údar an gcóras PLR ag deireadh bhliain PLR 2020.

## 5. Íocaíochtaí PLR 2020

Sholáthair an Roinn Forbartha Tuaithe agus Pobail €200,000 i gcomhair íocaíochtaí leis na húdair ar tugadh a saothair ar iasacht do phobal na hÉireann.

Déantar na híocaíochtaí go bliantúil agus bunaítear iad ar iasachtaí ón mbliain féilire roimhe sin. Bhí údair i dteideal íocaíochta dá mbainfeadh a dtuilleamh PLR íosmhéid €2 amach, agus bhí íocaíocht uasta de €1,000 do na húdair ba mhíne a bhfuarthas a leabhair ar iasacht. Áiríodh an Ráta in aghaidh na hiasachta (RPL) ag 4.39 cent. Bunaíodh áireamh íocaíochta PLR 2020 ar 4,769,052 iasacht incháilithe ar fad.

Cháiligh 6,271 údar ó 24 tír le haghaidh íocaíochta in 2020, agus fuair 8 n-údar an íocaíocht uasta.

## 6. Leabharlann na Breataine, Ceart Iasachta Poiblí RA

Aistríodh an Fhreagracht um PLR na Ríochta Aontaithe chuig Leabharlann na Breataine i nDeireadh Fómhair 2013. Phléigh foireann PLR na Breataine agus na hÉireann comhchuir chuige maidir le húsáid acmhainní a uasmhéadú agus seirbhísí feabhsaithe a sholáthar d'údair.

Is mór ag an Oifig PLR an cúnamh mór a thug an fhoireann PLR maidir le tacú leis an gcóras PLR.

## 7. Cumarsáid agus Poiblíocht

Caomhnaíonn an Oifig PLR an láithreán gréasáin [www.plr.ie](http://www.plr.ie). Éascaítear leis an mbailiúchán sonraí iasachtaí ó gach údarás leabharlainne anailís ar iasachtaí leabharlann poiblí ar bhonn náisiúnta. Cuireann an Oifig PLR eolas ar iasachtaí leabharlann poiblí ar fáil do na meáin chumarsáide ar iarratas.

## 8. Airgeadas

Maoiníonn an tAire Forbartha Tuaithe agus Pobail an Luach Saothair ó Iasachtaí leis an bPobal go díreach agus ní ghearrtar na costais ar na húdaráis áitiúla.

## 9. Buíochas

Ba mhaith leis an nGníomhaireacht Bainistíochta Rialtais Áitiúil buíochas a ghabháil leis an Aire Forbartha Tuaithe agus Pobail, leis an Aire Stáit, lena n-oifigigh as a dtacaíocht leanúnach; le húdaráis leabharlann poiblí dá gcomhoibriú i bhfeidhmiú leanúnach na scéime PLR, le foireann PLR in Leabharlann na Breataine dá gcomhairle, dá dtacaíocht agus dá gcúnamh.

Cláráitheoir PLR

*Paul Dune*

Dáta

*23/2/21*

## 10. Aguisíní

### 10.1 Achoimre Íocaíochtaí

Achoimre Íocaíochtaí	2020
Líon na n-údar a bhí cláraithe le haghaidh PLR ag deireadh 2020	27,953
Líon na n-údar atá i dteideal íocaíochta	6,271
Caiteachas iomlán (maoiniú na Roinne agus an méid a tugadh ar aghaidh ó 2018)	€200,316.89
Líon na n-údar a fuair an íocaíocht uasta	8
Ráta in aghaidh na hiasachta (RPL)	4.39
<b>An líon iomlán iasachtaí incháilithe</b>	<b>4,769,052</b>

### 10.2 Achoimre ar Mhodhanna Íocaíochta

Modh Íocaíochta	Líon Údair 2020	Méid Iomlán 2020 €
R-íocaíocht dhíreach isteach i gCuntais Neamh-Steirling	568	23,966.63
R-íocaíocht dhíreach isteach i gCuntais Steirling na Ríochta Aontaithe	5,645	17,5309.57
Íocaíochtaí Ar Coimeád	58	1,040.69
<b>Iomlán</b>	<b>6,271</b>	<b>200,316.89</b>

## 10.3 Íocaíocht Tíre Cónaithe

Tír	Méid €	Tír	Méid €
An Ríocht Aontaithe	175,776.60	An Bheilg	53.06
Éire	21,725.10	An Astráil	45.92
An Fhrainc	747.12	An Danmhairg	25.64
An Ghearmáin	529.68	An Íoslainn	36.26
An Iodáil	328.71	An Iorua	14.45
An Eilvéis	245.56	An tSeapáin	10.39
An Ísiltír	230.07	An Ghréig	7.35
An Spáinn	193.54	An Ungáir	7.14
Ceanada	128.61	An Bhulgáir	6.10
An Chróit	77.13	An Rómáin	5.91
Oileán Mhanann	12.58	An Nua-Shéalainn	2.67
An tSualainn	106.21	An Afraic Theas	1.09
			<b>IOMLÁN €200,316.89</b>

## 10.4 Raon méideanna íocaíochtaí

Ó Mhéid €	Chuibh Méid €	Líon Íocaíochtaí 2020	Méid € in 2020
0.01	5	1,984	6,417.92
5.01	10	1,284	9,156.99
10.01	50	2,063	47,196.55
50.01	100	487	34,107.90
100.01	300	371	60,116.78
300.01	500	49	18,601.03
500.01	1000	33	24,719.72
<b>TOTAL</b>		<b>6,271</b>	<b>200,316.89</b>

# Aguisín 2

## Ráitis Airgeadais Iniúchta

Don bhliain dar críoch 31 Nollaig 2020

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# Tuarascáil an Iniúcháir Rialtais Áitiúil do Bhord na Gníomhaireachta Bainistíochta Rialtais Áitiúil

## Réamhrá

Tá iniúchadh déanta agam ar ráitis airgeadais na Gníomhaireachta Bainistíochta Rialtais Áitiúil don bhliain dar críoch 31 Nollaig 2020. Tá na ráitis airgeadais, a ullmhaíodh faoi na beartais chuntasaíochta arna leagan amach iontu siúd, comhdhéanta den Ráiteas ar Ioncam Cuimsitheach, den Ráiteas ar an Staid Airgeadais, den Ráiteas um Shreabhadh Airgid agus de na nótaí a ghabhann leis na cuntais agus atá mar chuid dóibh.

## Freagrachtaí Faoi Seach an Bhoird agus an Iniúcháir Rialtais Áitiúil

Tá Bord na Gníomhaireachta freagrach as na ráitis airgeadais a ullmhú de réir Ordú na Gníomhaireachta Bainistíochta Rialtais Áitiúil (Bunú) 2012 agus as rialtacht na n-idirbheart a áirithiú. Tá freagrachtaí cuntasaíochta ag Comhaltaí an Bhoird leagtha amach sa Ráiteas ar Fhreagrachtaí na gComhaltaí Boird.

Is é an cúram atá ormsa iniúchadh a dhéanamh ar na ráitis airgeadais i gcomhréir leis na ceanglais ábhartha dlí agus rialála agus de réir Chód Cleachtas Iniúcháir.

Déanaim mo thuairim a thuairisciú faoi má thugtar nó nach dtugtar léargas fíor agus cóir sna ráitis airgeadais, de réir an chaighdeáin chuntasaíochta a bhfuil glacadh leis. Tuairiscím freisin cibé acu i mo thuairim, ar coinníodh leabhair chuntais chuí nó nár coinníodh. Ina theannta sin, cuirim in iúl an bhfuil na ráitis airgeadais ag teacht leis na leabhair chuntais.

Tuairiscím freisin an bhfuil an fhaisnéis agus na mínithe go léir atá riachtanach chun críocha m'iniúchta faighte agam nó nach bhfuil.

Déan athbhreithniú ar cé acu an bhfuil an Ráiteas ar Rialú Inmheánach Airgeadais ag teacht le comhlíonadh an Bhoird maidir leis an gCód Cleachtas um Rialachas Comhlachtaí Stáit agus tuairiscím ar aon chás ábhartha nach ndéanann sé amhlaidh nó má tá an ráiteas míthreorach nó neamhréir le faisnéis eile ar a bhfuil mé eolach ó m'iniúchadh ar na ráitis airgeadais. Ní gá dom a bhreithniú an gclúdaíonn an Ráiteas um Rialú Airgeadais Inmheánach na rioscaí agus na rialuithe airgeadais go léir, nó tuairim a thabhairt ar éifeachtacht na nósanna imeachta riosca agus rialaithe.

## An Bunús leis an Tuairim Iniúcháir

Rinne mé m'iniúchadh de réir an Chóid Chleachtas Iniúcháir. Cuimsíonn iniúchadh scrúdú ar bhonn tástála ar fhianaise a bhaineann leis na suimeanna agus na nochtuithe sna ráitis airgeadais. Cuimsítear ann chomh maith measúnú ar na meastacháin agus na breithiúnais shuntasacha a rinneadh agus na ráiteas airgeadais á n-ullmhú agus cibé acu an bhfuil na beartais chuntasaíochta oiriúnach do chúinsí na Gníomhaireachta, an ndéantar iad a chur i bhfeidhm go seasmhach agus a nochtadh go leordhóthanach.

Phleanáil mé agus rinne mé m'iniúchadh chun an fhaisnéis agus na mínithe go léir a fháil, rud a mheas mé a bheith riachtanach le fianaise leordhóthanach a chur ar fáil chun dearbhú réasúnta a thabhairt go bhfuil na ráitis airgeadais saor ó mhíráiteas ábhartha, cibé acu ba chúis le calaois nó mírialtacht nó earráid eile. Agus mo thuairim á forbairt agam, rinne mé measúnú freisin ar leordhóthanacht iomlán chur i láthair na faisnéise sna ráitis airgeadais.

Tuairiscím trí eisceacht:

- Mura bhfaighim an fhaisnéis agus na mínithe go léir a theastaigh uaim chun m'iniúchadh a dhéanamh, nó
- Mura léiríonn an Ráiteas ar Rialú Airgeadais Inmheánach comhlíonadh an tÚdarás leis an gCód Cleachtas do Rialachas Chomhlachtaí Stáit, nó
- Má fhaighim go bhfuil nithe ábhartha eile ann a bhaineann leis an ts lí a ndearnadh gnó poiblí.

## Tuairim ar na Ráitis Airgeadais

Is é mo thuairim go dtugtar léargas fíorcheart sna ráitis airgeadais ar staid chúrsaí na Gníomhaireachta ar an 31 Nollaig 2020 agus ar a hioncam agus ar a caiteachas don bhliain dar críoch sin.

Fuair mé an fhaisnéis agus na mínithe uile a mheas mé a bheith riachtanach chun críche an iniúchta. Is é mo thuairim gur choinnigh an Gníomhaireacht leabhair chuntais chuí. Tá na ráitis airgeadais ag teacht leis na leabhair chuntais.

Sínithe Kate O'Brien

Dáta 28/05/2021

Kate O'Brien

Iniúcháir Rialtais Áitiúil

# Ráiteas maidir leis an gCóras um Rialú Inmheánach

Don bhliain dar críoch an 31 Nollaig 2020

## Raon Feidhme na Freagrachta

Thar ceann Bhord na Gníomhaireachta Bainistíochta Rialtais Áitiúil, admhaím freagracht an Bhoird as a chinntiú go gcoimeádtar agus go bhfeidhmítear córas éifeachtach rialaithe inmheánaigh. Cuirtear san áireamh sa fhreagracht ceanglais s an Chóid Cleachtais chun Comhlachtaí Stáit a Rialú, 2016.

## Cuspóir an Chórais um Rialú Inmheánach

Dearatar an córas de rialú inmheánach chun riosca a bhainistiú go leibhéal inghlactha seachas é a dhíchur. Dá bhrí sin, ní féidir leis an gcóras ach dearbhú réasúnta agus ní dearbhú iomlán a sholáthar go bhfuil sócmhainní cosanta, idirbhearta údaraithe agus taifeadta i gceart, agus go ndéantar earráidí nó neamhrialtachtaí ábhartha a chosc nó a bhrath ar bhealach tráthúil. Bhí an córas um rialú inmheánach, a thagann le treoir arna heisiúint ag an Roinn Caiteachais Phoiblí agus Athchóirithe, i bhfeidhm i nGníomhaireacht Bainistíochta Rialtais Áitiúil don bhliain dar críoch 31 Nollaig 2020 agus suas go dáta formheasa na ráiteas airgeadais.

## Cumas Riosca a Láimhseáil

Tá Bord an GBRÁ freagrach as a chinntiú go bhfuil córas éifeachtúil um rialú inmheánach i bhfeidhm ag an GBRÁ. Cuidíonn an Coiste Iniúcháireachta agus Riosca ("CIR") leis an mBord ina bhfuil trí chomhalta Boird ina bhfuil comhalta amháin den Bhord (atá ina chathaoirleach ar an gcoiste), agus 4 chomhalta eile a bhfuil taithí airgeadais agus iniúcháireachta acu. Tháinig an CIR le chéile 3 huaire in 2020. Tá údarás feidhmiúcháin tarmilgthe ag an mBord chuig an POF a fheidhmíonn, mar aon leis an bhfoireann bainistíochta sinsearaí, creat bainistíochta riosca an GBRÁ agus a thugann tuairisc maidir le riosca ag gach cruinniú Boird, gach cruinniú de chuid an Choiste Airgeadais nó agus gach cruinniú CIR.

Tá soláthraí iniúcháireachta inmheánaí seachfhoinsithe ag an GBRÁ a stiúirann clár oibre a comhaontaíodh leis an CIR. In 2020 rinneadh trí iniúchadh inmheánacha lena clúdaíodh Córas Rialaithe Inmheánaigh an GBRÁ, athbhreithniú ar na Príomhghnéithe maidir le Tionscadal TFC na Tithíochta maidir le Tacaíocht agus Cothabháil iHouse agus athbhreithniú ar Shocruithe atá i bhfeidhm maidir le Bainistíocht Tionscadal Sonracha trí an Oifig na Bainistíochta Bóithre.

Tá beartas bainistíochta riosca forbartha ag an CIR lena leagtar amach na próisis bhainistíochta riosca atá i bhfeidhm agus a lena dtugtar sonraí maidir le ról agus freagrachtaí na foirne maidir le riosca. Eisíodh an beartas chuig an bhfoireann go léir agus táthar ag súil go mbeidh siad ag obair le polasaithe bainistíochta riosca an GBRÁ, chun an lucht bainistíochta a chur ar an eolas maidir le riosca atá ag teacht chun cinn agus laige rialaithe, agus chun freagracht a ghlacadh as riosca agus rialuithe laistigh dá réimse oibre féin.

## Creat um Riosca agus Rialú

Tá córas bainistíochta riosca curtha i bhfeidhm ag an GBRÁ lena n-aithnítear agus lena dtuairiscítear príomhriosca agus na gníomhartha bainistíochta atá á nglacadh chun dul i ngleic leis na rioscaí sin agus, a mhéid is féidir, iad a mhaolú.

Tá clár rioscaí corparáideacha i bhfeidhm lena n-aithnítear na príomhrioscaí atá os comhair an GBRÁ agus rinneadh iad a aithint, a mheasúnú agus a ghrádú de réir na tábhachta a bhain leo. Ullmhaíonn an lucht bainistíochta an clár agus déanann an Bord agus an CIR athbhreithniú agus nuashonrú air ag gach cruinniú. Úsáidtear toradh na measúnuithe sin chun acmhainní a phleanáil agus a leithdháileadh lena chinntiú go ndéantar rioscaí a bhainistiú go leibhéal inghlactha.

Tugtar sonraí sa chlár riosca maidir leis na rialuithe agus na gníomhartha is gá chun rioscaí a mhaolú, chomh maith leis an bhfreagracht a shanntar don fhoireann ar leith maidir le hoibriú rialuithe. Dearbhaím go bhfuil timpeallacht rialúcháin i bhfeidhm a bhfuil na gnéithe seo a leanas mar chuid di:

- Taifeadadh nósanna imeachta le haghaidh na bpríomhphróiseas gnó.
- Sannadh freagrachtaí airgeadais ar leibhéal na bainistíochta mar aon le cuntasacht chomhfhreagrach.
- Tá córas cuí buiséadaithe ann le buiséad bliantúil atá á choinneáil faoi athbhreithniú ag an mbainistíocht shinsearach.
- Tá córais ann atá dírithe ar shlándáil na gcóras teicneolaíochta faisnéise agus cumarsáide a áirithiú.
- Tá córais i bhfeidhm chun na sócmhainní a chosaint.



## Rialú Inmheánach

Dhear an GBRÁ córas um rialú inmheánach agus bainistíochta riosca lena n-aithnítear agus lena dtuairiscítear na príomhrioscaí agus na gníomhartha bainistíochta atá á nglacadh chun dul i ngleic leis na rioscaí sin agus, más féidir, iad a mhaolú. Seo a leanas na príomhghnéithe den chóras:

- Struchtúr eagraíochtúil atá sainithe go soiléir ina bhfuil deighilt chuí dualgas agus teorainneacha údaráis arna n-ainmniú ag an mBord.
- Plean corparáideach, atá faofa ag an mBord, lena ndéantar an plan gnó bliantúil agus buiséad bliantúil a threorú.
- Buiséad bliantúil agus plan bliantúil foirne do gach colún, arna bhfaomhadh ag an mBord.
- Beartais agus nósanna imeachta atá doiciméadaithe lena gclúdaítear na príomhréimsí riosca ar a ndéantar athbhreithniú tréimhsiúil agus a fhaomhann an Bord.
- Teorainneacha agus údarás sainithe maidir le caiteachas airgeadais lena n-áirítear earraí agus seirbhísí a sholáthar, atá faofa ag an mBord.
- Déantar cuntais ráithiúla bainistíochta a ullmhú agus a chur i láthair an Choiste Airgeadais.
- CIR a sholáthraíonn maoirseacht agus treoir sna réimsí um bainistíocht riosca, athbhreithniú ar an gclár riosca, inghlacthacht riosca, tuairiscíú rioscaí agus forbairt beartas.
- Líon coistí boird eile a thacaíonn leis an mBord ina ról maoirseachta. Tá siad sin liostaithe sa Ráiteas maidir le Rialachas.
- Beartais ina gclúdaítear, calaois, sláinte agus sábháilteacht, agus príomhréimhsí riosca eile chomh maith le cód iompair don Bhord, do na hOifigigh, agus do na baill foirne.
- Beartais agus nósanna imeachta ina gclúdaítear bainistíocht feidhmíochta na foirne, forbairt na foirne, agus oideachas leanúnach.
- Beartas agus plan soláthair ar a ndéanann an Bord athbhreithniú gach bliain.
- Feidhm iniúcháireachta inmheánaí lena ndéantar athbhreithniú ar phróisis, córais agus rialuithe aitheanta agus lena dtuairiscítear a chuid oibre don CIR.
- CIR a dhéileálann le ceisteanna suntasacha rialaithe ar bith arna n-ardú tríd an iniúchadh inmheánach, ag an Iniúcháir Rialtais Áitiúil, nó le hathbhreithnithe seachtracha eile.

- Clár rioscaí corparáideacha a ullmhaíonn an lucht bainistíochta agus ar a ndéanann an CIR agus an Bord athbhreithniú rialta.
- Córais agus bogearraí i bhfeidhm chun ár dtimpeallacht TFC a chosaint ar bhagairtí agus chun slándáil na faisnéise a choinnímid a chinntiú.

## Coistí Boird

Cuidíonn líon Coistí Boird leis an mBord ina ról maoirseachta ina gcuimsítear comhaltaí Boird agus baill sheachtracha ag a bhfuil saineolas ábhair i réimsí freagrachta faoi seach na gCoistí. Leagann an Bord de chúram ar na Coistí sin machnamh grinn a dhéanamh ar ábhair áirithe agus soláthraíonn siad comhairle chun cuidiú le cinnteoireacht an Bhoird. Cuirtear nuashonrú ó gach Coiste ar fáil do chruinniú an Bhoird. Tá sonraí maidir leis na Coistí a bhí i mbun feidhme le linn 2019 cuimsithe sa Ráiteas maidir le Rialachas agus i dTuarascáil na gComhaltaí Boird.

## Monatóireacht agus Athbhreithniú Leanúnach

Bunaíodh nósanna imeachta foirmiúla chun monatóireacht a dhéanamh ar phróisis rialaithe agus cuirtear easnaimh rialaithe in iúl dóibh siúd atá freagrach as gníomh ceartaitheach a dhéanamh agus don lucht bainistíochta agus don Bhord, más ábhartha, in am agus i dtráth. Deimhním go bhfuil na córais mhonatóireachta leanúnaí a leanas i bhfeidhm:

- Aithníodh príomhrioscaí agus rialuithe gaolmhara agus cuireadh próisis i bhfeidhm chun monatóireacht a dhéanamh ar oibriú na príomhrialuithe sin agus chun tuairiscíú ar aon easnamh a aithníodh;
- Bunaíodh socruithe tuairiscithe ar gach leibhéal ina sannadh an fhreagracht as bainistíocht airgeadais, agus
- Déanann an lucht bainistíochta sinsearaí athbhreithnithe rialta ar thuarascálacha tréimhsiúla agus bliantúla agus ar thuarascálacha airgeadais a léiríonn feidhmíocht i gcoinne buiséad/réamhaisnéisí.

## Soláthar

Deimhním go bhfuil nósanna imeachta i bhfeidhm ag an GBRÁ lena chinntiú go gcomhlíontar rialacha agus treoirlínte soláthair reatha agus gur chomhlíon an GBRÁ na nósanna imeachta le linn 2020.

### **Athbhreithniú ar Éifeachtúlacht**


Deimhním go bhfuil nósanna imeachta ag an GBRÁ chun monatóireacht a dhéanamh ar éifeachtacht a nósanna imeachta bainistíochta riosca agus rialaithe. Cuirtear bonn eolais faoi mhonatóireacht agus athbhreithniú an GBRÁ ar éifeachtúlacht an chórais rialaithe airgeadais inmheánaigh le hobair na n-iniúcháirí inmheánacha agus seachtracha, an Coiste Iniúcháireachta agus Riosca a dhéanann maoirseacht ar a gcuid oibre, agus tá an lucht bainistíochta sinsearaí laistigh den GBRÁ freagrach as an gcreat rialaithe airgeadais inmheánaigh a fhorbairt agus a chothabháil.

Deimhním go ndearna an Ghníomhaireacht athbhreithniú bliantúil ar éifeachtúlacht an rialaithe inmheánaigh do 2020. Dearbhaím nár sainaithníodh laigí ábhartha ar bith sna rialuithe inmheánacha maidir le 2020 lena n-éileofaí iad a nochtadh sna ráitis airgeadais.

### **Ceisteanna um Rialú Inmheánach**

Níor aithníodh aon laigí i rialuithe inmheánacha maidir le 2020 lena n-éilítear nochtadh sna ráitis airgeadais.

Thar ceann an Bhoird:



**Jackie Maguire**

**Chathaoirleach GBRÁ**

Dáta: 11 Bealtaine 2021

## Ráiteas ar Fhreagrachtaí an Bhoird

Don bhliain dar críoch 31 Nollaig 2020

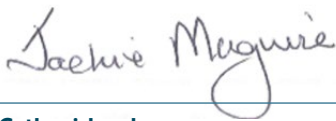
Bunaíodh an Gníomhaireacht Bainistíochta Rialtais Áitiúil (GBRÁ) leis an Ordú um Gníomhaireacht Bainistíochta Rialtais Áitiúil (Bunú) 2012, (IR Uimh 290 de 2012).

Is comhlacht reachtúil í ag a bhfuil an cúram as raon seirbhísí a sholáthar don earnáil Rialtais Áitiúil.

Ceanglaítear san Ordú um Gníomhaireacht Bainistíochta Rialtais Áitiúil (Bunú) 2012, Alt 18 ar an mBord gach cuntas cuí a choinneáil maidir le hioncam agus caiteachas na Gníomhaireachta, agus maidir le foinsí an ioncaim sin agus ábhar an chaiteachais sin, agus maidir le réadmhaoin, creidmheasanna agus dliteanais na Gníomhaireachta. Ceanglaítear ar GBRÁ agus na ráitis airgeadais sin á n-ullmhú aici:

- Beartais chuntasaíochta chuí a roghnú agus iad a chur i bhfeidhm go comhsheasmhach
- Breithiúnais agus meastacháin atá réasúnta agus stuama a dhéanamh.
- Na ráitis airgeadais a ullmhú ar bhonn gnóthais leantaigh ach amháin sa chás nach cuí a ghlacadh leis go leanfaidh GBRÁ i mbun oibre
- Aon imeachtaí ábhartha ó chaighdeáin chuntasaíochta infheidhmithe a nochtadh agus a mhíniú.

Tá an Bord freagrach as leabhair chuntais chuí a choimeád ina nochtar go réasúnta cruinn tráth ar bith staid airgeadais GBRÁ lena cuirtear ar a cumas a chinntiú go gcomhlíonann na ráitis airgeadais Alt 18 den Ordú um Gníomhaireacht Bainistíochta Rialtais Áitiúil (Bunú) 2012. Tá an Bord freagrach freisin as a chuid sócmhainní a chosaint agus mar sin as bearta réasúnta a ghlacadh chun calaois agus neamhrialtachtaí eile a chosc agus a bhrath.



**Cathaoirleach**

Dáta: 11 Bealtaine 2021



**POF**

Dáta: 11 Bealtaine 2021

# Ráiteas ar Ioncam Cuimsitheach

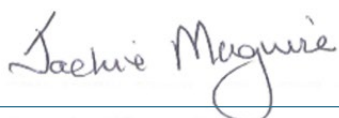
Don bhliain dar críoch an 31 Nollaig 2020

	Nótaí	Seirbhísí na Gníomhaireachta	Seirbhísí Biúró	Seirbhísí Comhroinnte	2020	2019	Seirbhísí na Gníomhaireachta	Seirbhísí Biúró	Seirbhísí Comhroinnte
<b>IONCAM</b>									
Ranníocaíochtaí Údarás Áitiúil		11,141,470			<b>11,141,470</b>	<b>10,744,589</b>	10,744,589		
Ioncam ó thionscadail	3.1	19,267,884	58,924		<b>19,326,808</b>	<b>13,250,161</b>	13,187,807	62,354	
Tionscadail a maoiníodh	3.2			2,961,059	<b>2,961,059</b>	<b>2,823,743</b>			2,823,743
Ioncam Eile	3.3	10,777			<b>10,777</b>	<b>46,918</b>	46,918		
Seirbhísí biúró - bailiúcháin	3.4		26,849,320		<b>26,849,320</b>	<b>33,174,880</b>		33,174,880	
Aoisliúntas coimeáda		273,282			<b>273,282</b>	<b>268,072</b>	268,072		
Ranníocaíochtaí ciste fiachmhúchta		228,909			<b>228,909</b>	<b>228,910</b>	228,910		
Ús infhála agus ioncam comhchosúil		40,517			<b>40,517</b>	<b>60,542</b>	60,542		
<b>Ioncam Iomlán</b>		<b>30,962,839</b>	<b>26,908,244</b>	<b>2,961,059</b>	<b>60,832,142</b>	<b>60,597,815</b>	<b>24,536,838</b>	<b>33,237,234</b>	<b>2,823,743</b>
<b>CAITEACHAS</b>									
Costais na foirne	4	7,516,934	176,683	962,331	<b>8,655,948</b>	<b>7,760,825</b>	<b>6,961,676</b>		<b>799,149</b>
Costais oibriúcháin agus forchostais	5	20,753,486	195,125	642,489	<b>21,591,100</b>	<b>16,058,956</b>	<b>15,080,765</b>	<b>370,087</b>	<b>608,104</b>
Íocaíochtaí amach	6	695,120	26,536,436	1,356,239	<b>28,587,795</b>	<b>34,862,106</b>	<b>578,470</b>	<b>32,867,147</b>	<b>1,416,489</b>
Dímheas	7	396,837			<b>396,837</b>	<b>434,031</b>	<b>434,031</b>		
<b>Caiteachas Iomlán</b>		<b>29,362,376</b>	<b>26,908,244</b>	<b>2,961,059</b>	<b>59,231,679</b>	<b>59,115,918</b>	<b>23,054,942</b>	<b>33,237,234</b>	<b>2,823,743</b>
Barrachas don bhliain roimh leithreasuithe		<b>1,600,463</b>	<b>0</b>	<b>0</b>	<b>1,600,463</b>	<b>1,481,896</b>	<b>1,481,896</b>	<b>0</b>	<b>0</b>
Aistriú go cúlchiste speisialta		<b>(228,909)</b>			<b>(228,909)</b>	<b>(228,910)</b>	<b>(228,910)</b>		
Barrachas don bhliain i ndiaidh leithreasuithe		<b>1,371,554</b>	<b>0</b>	<b>0</b>	<b>1,371,554</b>	<b>1,252,986</b>	<b>1,252,986</b>	<b>0</b>	<b>0</b>

# Ráiteas maidir leis an Staid Airgeadais (Clár Comhordaithe)

amhail an 31 Nollaig 2020

	Nótaí	2020 €	2019 €
<b>Sócmhainní Neamhreatha</b>			
Sócmhainní Inláimhsithe	7	17,924,496	6,213,219
<b>Sócmhainní Reatha</b>			
Earraí infhaighte	9	5,297,294	3,983,601
Airgead Tirim agus Coibhéisí Airgid Thirim	8	4,679,398	4,742,498
Infheistíochtaí		21,702,052	18,965,111
Infheistíochtaí - Cúlchiste Speisialta		3,660,092	3,508,022
		<b>35,338,836</b>	<b>31,199,232</b>
<b>Dlíteanais Reatha</b> (méideanna atá dlite laistigh de bhliain amháin)			
Suimeanna iníoctha	10	12,746,112	10,796,418
		<b>22,592,724</b>	<b>20,402,814</b>
<b>Creidiúnaithe:</b> (Méideanna atá dlite i ndiaidh níos mó ná bliain amháin)			
Iasachtaí Iníoctha	11	2,543,384	2,152,925
		<b>37,973,836</b>	<b>24,463,108</b>
<b>Ag léiriú</b>			
Cúlchistí Ioncaim Coimeádta	12	19,705,492	18,280,230
Cúlchiste Athluachála	12	14,608,252	2,674,856
Cúlchiste Speisialta	12	3,660,092	3,508,022
		<b>37,973,836</b>	<b>24,463,108</b>


**Cathaoirleach**

Dáta: 11 Bealtaine 2021

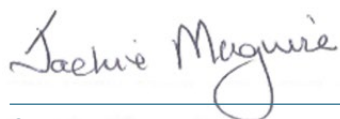

**POF**

Dáta: 11 Bealtaine 2021

## Ráiteas ar Shreafaí Airgeadais

Don bhliain dar críoch an 31 Nollaig 2020

	2020 €	2019 €
<b>Sreabhadh Airgid ó Ghníomhaíochtaí Oibriúcháin</b>		
Barrachas Ioncaim thar Chaiteachas	1,371,554	1,252,986
Ús Bainc a fuarthas	(40,517)	(60,542)
Dímheas	396,837	434,031
(Méadú)/Laghdú ar Earraí Infhaighte	(1,313,693)	307,574
Méadú ar Shuimeanna Iníoctha	1,884,206	2,307,718
<b>Glansreabhadh/(Glan-eis-sreabhadh) airgid ó Ghníomhaíochtaí Oibriúcháin</b>	<b>2,298,387</b>	<b>4,241,767</b>
<b>Sreafaí Airgid ó Ghníomhaíochtaí Infheistithe</b>		
Ceannach Sócmhainní Inláimhsithe	(121,007)	(193,977)
<b>Glan-eis-sreabhadh Airgid ó Ghníomhaíochtaí Infheistithe</b>	<b>(121,007)</b>	<b>(193,977)</b>
<b>Sreafaí Airgid ó Ghníomhaíochtaí Maoinithe</b>		
Fáltais ó iasachtaí bainc	730,000	410,000
Aisíocaíocht iasachta bainc	(274,057)	(228,064)
Méadú/(Laghdú) ar infheistíocht Ciste fiachmhúchta	152,070	(128,330)
Ús Bainc a fuarthas	40,517	60,542
<b>Glansreabhadh Airgid ó Ghníomhaíochtaí Maoinithe</b>	<b>648,530</b>	<b>114,148</b>
<b>Méadú glan ar airgead tirim agus coibhéisí airgid thirim</b>	<b>2,825,910</b>	<b>4,161,938</b>
Airgead tirim agus coibhéisí airgid thirim amhail an 1 Eanáir	27,215,632	23,053,694
<b>Airgead tirim agus coibhéisí airgid thirim amhail an 31 Nollaig</b>	<b>30,041,542</b>	<b>27,215,632</b>



Cathaoirleach

Dáta: 11 Bealtaine 2021



POF

Dáta: 11 Bealtaine 2021

# Nótaí a ghabhann leis na Cuntais

Don bhliain dar críoch an 31 Nollaig 2020

## 1 Eolas Ginearálta

Bunaíodh an Gníomhaireacht Bainistíochta Rialtais Áitiúil (GBRÁ) leis an Ordú um Gníomhaireacht Bainistíochta Rialtais Áitiúil (Bunú) 2012, (IR Uimh 290 de 2012). Gníomhaireacht stáit de chuid na Roinne Tithíochta, Rialtais Áitiúil agus Oidhreachta is ea an GBRÁ a bunaíodh chun réimse seirbhísí gairmiúla a sholáthar don Earnáil Rialtais Áitiúil. Cruthaíodh an Gníomhaireacht trí chumasc an Bhoird Seirbhísí Ríomhaire Rialtais Áitiúil, an Bhoird Seirbhísí Bainistíochta Rialtais Áitiúil agus an Chomhairle Leabharlanna.

Is iad seo a leanas seoltaí oifigí an GBRÁ:

Teach an Rialtais Áitiúil  
35-39 Cé Uiséir  
Baile Átha Cliath 8

Teach an Fhéinics  
27 Bóthar Conyngham  
Baile Átha Cliath 8

## 2 Achoimre ar na beartais shuntasacha chuntasaíochta

### 2.1 Bunús an ullmhaithe

Ullmhaíodh na ráitis airgeadais faoi choinbhinsiún an chostais stairiúil agus ullmhaíodh iad ar bhonn fabhráithe, seachas mar atá sonraíthe ag 2.3 agus 2.5 thíos, agus i gcomhréir leis an gCleachtas Cuntasaíochta a bhfuil Glacadh Leis. Ullmhaíodh na ráitis airgeadais de réir FRS 102, an caighdeán um thuairisciú airgeadais is infheidhme sa Ríocht Aontaithe agus in Éirinn a d'éisigh an Chomhairle um Thuairisciú Airgeadais (FRC), arna bhfógairt ag Cuntasóirí Cairte na hÉireann. Chun na ráitis airgeadais a ullmhú éilítear ar an lucht bainistíochta a mbreithiúnas a chleachtadh agus beartais chuntasaíocht á gcur i bhfeidhm. Níl réimsí ar bith de na ráitis airgeadais ann lena n-éilítear breithiúnas an lucht bainistíochta nó meastacháin atá ríthábhachtach do na luachanna a thuairiscítear.

### 2.2 Airgeadra Eachtrach

Is é an Euro (€) an t-airgeadra feidhmiúil agus tuairiscithe.

Déantar idirbhearta airgeadra eachtraigh a aistriú go Euro ag spotrátaí malairte ag dátaí na n-idirbheart. Cuirtear na gnóthachain agus na cailteanais mhalartaithe a bhíonn mar thoradh ar shocrú na n-idirbheart sin ag ráta éagsúil san áireamh sa chuntas ioncaim agus caiteachais.

### 2.3 Foinsí agus aitheantas ioncaim

Cuirtear an phríomhfhoinsé ioncaim don GBRÁ ar fáil trí ranníocaíochtaí ó Údarás Áitiúla. Tá bonn na ranníocaíochtaí trí leithdháileadh comhaontaithe de bhuiséad bliantúil an GBRÁ. Faigheann an GBRÁ ioncam ó na hÚdaráis Áitiúla agus comhlachtaí stáit eile chomh maith as tionscadail shonracha a dhéanamh thar ceann na hearnála rialtais áitiúil. Sa Ráiteas ar Ioncam Cuimsitheach cuirtear an dá chatagóir thuas le chéile faoi Sheirbhísí Gníomhaireachta.

Faoin reachtaíocht ábhartha lena dtugtar isteach an muirear nó an táille chlárúcháin, ba é an GBRÁ an gníomhaireacht dar tugadh an fhreagracht as bailiú agus bainistíocht iad seo a leanas:

Muirear príomh-áiteanna cónaithe próbháideacha (NPPR)

Muirear Teaghlaigh

An táille chlárúcháin do 'Cosain Ár nUisce'

Déantar bailiúcháin ón bpobal a dhéantar faoi na ceanteidil thuas a thaifeadh sna ráitis airgeadais ar bhonn an t-airgead a fhaightear. Taispeántar na bailiúcháin sin sa Ráiteas ar Ioncam Cuimsitheach mar Sheirbhísí Biúró.

Faigheann an GBRÁ cistí lárnacha i ndáil le costais a thabhaítear as tionscadail seirbhísí comhroinnte áirithe. Taispeántar ioncam i ndáil leis an tionscadail sin sa Ráiteas ar Ioncam Cuimsitheach mar Sheirbhísí Comhroinnte.

## 2.4 Maoin, gléasra & trealamh agus dímheas

Sonraítear maoin, gléasra & trealamh ag costas stairiúil móide dímheas carntha, seachas Áitreabh Ruílse, a thaispeántar ag an luach. Déantar an difríocht idir dímheas ar an gcostas measta agus an costas bunaidh a aistriú ó chúlchiste athluachála go dtí cúlchiste coimeádta.

Gearrtar dímheas chun costas nó luacháil na sócmhainní a dhíscríobh go dtí luach iarmharach ag baint úsáid as modh an mhéid chothroim thar a saolré ionchais ar na boinn seo a leanas:

Áitreabh Ruílse	2%
Daingneáin agus Feistis	10%
Trealamh Ríomhairí agus Coimhdeach	33.33%
Troscán agus Trealamh Oifige	10%
Trealamh Oiliúna	20%

Ní ghearrtar dímheas ar bith i mbliain na diúscartha agus gearrtar dímheas bliana iomláine i mbliain an cheannaigh. Rinneadh na luachálaithe idirnáisiúnta Colliers luacháil neamhspleách ar an áitreabh Ruílse ar an 21 Deireadh Fómhair 2020.

	Luacháil 2020	Costas
Teach an Rialtais Áitiúil, 35/39 Cé Uiséir, Baile Átha Cliath 8	€9,850,000	€2,385,323
Teach an Fhionnuisce, 27 Bóthar Conyngham, Baile Átha Cliath 8	€8,000,000	€3,186,625

## 2.5 Aoisliúntas

Tá an GBRÁ ina bhall den Scéim Aoisliúntais Rialtais Áitiúil. Gearrtar fócaíochtaí maidir le pinsin ar an gCuntas Ioncaim agus Caiteachais sa tréimhse ina ndéantar na hÍocaíochtaí. Áirítear ar chostas na dtuarastal a sna cuntais asbhaintí i dtaca le sochair aoisliúntais (lena n-áirítear Windows agus Orphans). Cuirtear na hasbhaintí sin chun sochair mar fháltais ar an Ráiteas Cuntais agus Caiteachais. Maoinítear cnapshuimeanna scoir ó Chúlchiste Speisialta na Gníomhaireachta, a bunaíodh chun na críche sin. Tá an GBRÁ ina bhall chomh maith sa Scéim Pinsean Seirbhíse Poiblí Aonair ("Scéim Aonair") a thosaigh le héifeacht ón 1 Eanáir 2013. Leanann an GBRÁ le ranníocaíochtaí na bhfostaithe don Scéim Aonair a asbhaint ach déantar iad a sheoladh chuig an DPER. Níor cuireadh Caighdeán Tuairiscithe Airgeadais 17 i bhfeidhm i leith na gcuntas sin. Tá na ceanglais maidir leis na caighdeáin chuntasaíochta reatha a bhaineann le pinsin agus a gcur i bhfeidhm ar chuntasaíocht Údarás Áitiúil á mbreithniú faoi láthair.

## 2.6 Tionscadail seirbhísí comhroinnte Rialtais Áitiúil

Tugadh líon tionscnamh um thionscadail seirbhísí comhroinnte isteach le linn 2013, mar aon le cruthú Oifig na Bainistíochta Clár (OBC), chun na tionscadail a chomhordú agus a threorú. Sainaithníodh seirbhísí comhroinnte in Athbhreithniú Éifeachtúlachta an Rialtais Áitiúil mar a bheith ábalta éifeachtúlacht agus coigilteas ar chostais a bhaint amach. Bhain na tionscadail le seirbhísí comhroinnte le haghaidh pá (MyPay) agus aoisliúntais agus soláthair.

Chomh maith le seirbhísí TF agus seirbhísí eile a sholáthar i gcomhair na dtionscnamh sin go léir nó cuid díobh, tá ról maoirseachta ag an GBRÁ ar an OBC i gcás go gcuirtear maoiniú ar fáil go lárnach tríd an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreachta. In 2014 fuair an GBRÁ cead le haghaidh saoráid iasachta dar luach €7 milliún lena raibh téarma 10 mbliana, chun cur i bhfeidhm na saoráide 'MyPay' sna hÚdarás Áitiúla ar fad a éascú. Íoctar luach tharraingt anuas na hiasachta le hionad seirbhísí comhroinnte 'MyPay' agus aithnítear é mar fhiacha uathu don GBRÁ.

## 2.7 Cúlchistí

Aicmítear Cúlchistí an GBRÁ mar a leanas:

<b>Cúlchistí Coimeádta</b>	- An barrachas carntha a thagann as ghnáthghníomhaíochtaí oibriúcháin an GBRÁ, agus sular cruthaíodh na GBRÁ, cúlchistí oibriúcháin carntha an Bhoird Seirbhísí Ríomhaire Rialtais Áitiúil agus an Bhoird Seirbhísí Bainistíochta Rialtais Áitiúil na Comhairle Leabharlanna.
<b>Cúlchiste Speisialta</b>	- Cúlchiste a chruthaítear chun cnapshuim scoir a íoc. Léirítear an cúlchiste seo leis an gCuntas Infheistíochtaí a thaispeántar faoi Shócmhainní Reatha ar an gClár Comhordaithe.
<b>Cúlchiste Athluachála</b>	- Cúlchiste a chruthú le haghaidh réadmhaoin Ruílse.



### 3 Ioncam Iomlán

		2020 €	2019 €
Déantar tuilleadh anailíse ar an ioncam mar a leanas:			
<b>3.1) Ioncam ó Tionscadail</b>			
Na príomhthionscadail (sa bhreis ar €100,000) a maoiníodh le linn na bliana:			
An tAonad Forbartha Leabharlainne		3,867,753	3,371,126
Tionscadail maidir le Bóithre		2,451,465	2,097,079
AD, Párolla agus Aoisliúntas		3,750,034	2,822,631
Córas Bainistíochta Airgeadais (FMS)		1,411,081	773,010
Ionad Sonraí Rialtais		1,085,563	847,578
Córas Bainistíochta Rialaithe Tógála		-	53,892
Tithíocht		433,517	410,085
Pleanáil		350,725	265,139
Ceadúnú TFC		5,791,531	2,339,737
Tionscadail eile		126,215	207,530
Iomlán i gcomhair Seirbhísí Gníomhaireachta		19,267,884	13,187,807
Maoiniú chostais Bhailiú an Mhuirir Teaghlaigh	Nóta 3.4.c	58,924	62,354
Iomlán Ioncam ó Thionscadail		19,326,808	13,250,161
<b>3.2) Tionscadail a Maoiníodh</b>			
Maoiníodh seirbhísí comhroinnte agus cláir athchóirithe trí:			
An Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht		2,928,586	2,823,743
Foinsí eile cistí		32,473	-
		2,961,059	2,823,743
<b>3.3) Ioncam Eile</b>			
Ioncam eile a fuarthas sa bhliain:			
Maoiniú baille foirne ar iasacht an GBRÁ le tionscadail eile		-	24,327
Aisíocaíochtaí leasa shóisialaigh a fuarthas		7,757	9,270
Cíos		3,000	12,000
Eile		20	1,321
		10,777	46,918
<b>3.4) Seirbhísí Biúró - Ioncam a bailíodh</b>			
Muirear Príomh-áiteanna Cónaithe príobháideacha (NPPR)	Féach 3.4.a	26,642,190	32,957,320
An táille chlárúcháin do ‘Cosain Ár nUisce’	Féach 3.4.b	207,360	217,805
Aisíocaíochtaí Muirear Teaghlaigh	Féach 3.4.c	(230)	(245)
		26,849,320	33,174,880

**3.4.a) Muirear Príomh-áiteanna Cónaithe próbháideacha (NPPR)**

Leis an Acht Rialtais Áitiúil (Muirir) 2009 forchuireadh muirear bliantúil i ndáil le réadmhaoine cónaithe áirithe. Bhí an muirear bliantúil €200 i bhfeidhm idir 2009 agus 2013. Bhí sé d'oibleagáid ar úinéirí réadmhaoine réadmhaoine ar bith a tháinig laistigh den mhuirear a chlárú agus an muirear a íoc mar aon le pionós infheidhme ar bith mar gheall ar íocaíocht dhéanach. Bord ainmnithe is ea an GBRÁ a sainithníodh chun an muirear bliantúil a bhailiú thar ceann na nÚdarás Áitiúil. Cé go raibh an muirear deireanach in 2013, lean an GBRÁ le riaráistí a bhailiú faoin reachtaíocht.

	<b>2020</b>	<b>2019</b>
	€	€
Ollbhailiúcháin	26,642,190	32,957,320
Costais forbartha agus oibriúcháin	(223,024)	(221,694)
Glanbailiúcháin	26,419,166	32,735,626
Táillí a Íocadh Amach le hÚdarás Áitiúla	26,419,166	32,735,626

**3.4.b) An táille chlárúcháin do 'Cosain Ár nUisce':**

Leis an Acht um Sheirbhísí Uisce (Leasú) 2012 leasaíodh an Acht um Sheirbhísí Uisce 2007 trí phróiseas clárúcháin a thabhairt isteach maidir leis na córais chóireála fuíolluisce tí. Cuireadh tús leis an bpróiseas clárúcháin ar an 26 Meitheamh 2012. Ar feadh tréimhse thosaigh trí mhí b'ionann an muirear clárúcháin agus €5 agus mhéadaigh sé ansin go €50. Eisítear Deimhniú Clárúcháin ar úinéirí a chláraíonn. Tá tréimhse bhailí cúig bliana leis an gclárúcháin.

Ceapadh an GBRÁ mar an ghníomhaireacht chun an próiseas clárúcháin, ar a dtugtar 'Cosain Ár nUisce' a riar.

	<b>2020</b>	<b>2019</b>
	€	€
Ollbhailiúcháin	207,360	217,805
Costais forbartha agus oibriúcháin	(90,090)	(86,284)
Glanbailiúcháin	117,270	131,521
Táillí a Íocadh Amach le hÚdarás Áitiúla	-	-
Ar fáil lena íoc amach	117,270	131,521

**3.4.c) Muirear Teaghlaigh**

Muirear €100 arbh ionann an Muirear Teaghlaigh ar gach réadmhaoine chónaithe sa Stát, a tugadh isteach leis an Acht Rialtais Áitiúil (Muirear Teaghlaigh) 2011. Ní raibh an muirear i bhfeidhm ach le haghaidh 2012 agus cuireadh deireadh leis nuair a tugadh isteach an Cháin Maoine Áitiúla in 2013.

Ba é an GBRÁ an bord ábhartha a ceapadh chun an Muirear Teaghlaigh a bhailiú agus a riar thar ceann an n-údarás áitiúil. Tá na Coimisinéirí Ioncaim freagrach as an gCáin Maoine Áitiúla (CMÁ) a riar agus as riaráistí ar bith maidir leis an Muirear Teaghlaigh. Lean an GBRÁ leis an mbonneagar TF a chothabháil agus fiosruithe custaiméirí maidir leis an muirear a bhainistiú. Íocann an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht glanchostas na seirbhíse sin.

	<b>2020</b>	<b>2019</b>
	€	€
Aisíocaíochtaí le linn na bliana	(230)	(245)
Costais forbartha agus oibriúcháin	(58,694)	(62,109)
Glanchostas ar an GBRÁ	(58,924)	(62,354)
Éilithe/Inéilithe ón Roinn Tithíochta, Pleanála, Pobail agus Rialtais Áitiúil	58,924	62,354

## 4 Costais Foirne

	2020 €	2019 €
<b>a) Tá Costais na Foirne comhdhéanta den méid seo a leanas:</b>		
Pánna agus tuarastail	5,948,035	5,312,164
Costais slándála sóisialta;	499,554	401,394
Fabhrú Pá saoire - athrú sa bhliain	76,078	(1,176)
Costais ar phinsin (baill foirne ar iasacht amháin)	141,341	117,656
Costas na mball foirne a fostaíodh	6,665,008	5,830,038
Íocaíochtaí le pinsinéirí	1,990,940	1,930,787
<b>Iomlán chostais na foirne</b>	<b>8,655,948</b>	<b>7,760,825</b>

B'ionann líon choibhéis lánaimseartha na bhfostaithe le haghaidh 2020 agus 104

Is é seo a leanas mar a bhí líon na bhfostaithe a raibh a sochair iomlána sa bhreise ar €60,000:

	2020	2019
€60,000-€70,000	17	17
€70,001-€80,000	7	3
€80,001-€90,000	9	11
€90,001-€100,000	5	3
€100,001-€110,000	1	2
€110,001-€120,000	2	0
€120,001-€130,000	0	0
€130,001-€140,000	0	0
€140,001-€150,000	0	0
€150,001-€160,000	0	0
€160,001-€170,000	1	1

### b) Tuarastal agus sochair an POF

Ba é seo a leanas an tuarastal agus na sochair a bhí i bhfeidhm maidir leis an POF in 2020:

	€	€
Tuarastal a íocadh sa bhliain (liúntais san áireamh)	164,507	160,518
Ranníocaíochtaí Pinsin (sa bhreis ar an scéim chaighdeánach)	Nialas	Nialas
Bónas nó pá a bhain le feidhmíocht	Nialas	Nialas
Íocaíocht foirceannta	Nialas	Nialas

**c) Cúiteamh an Phríomhlucht Bainistíochta**

B'ionann iomlán an tuarastail a íocadh leis an bpríomhlucht bainistíochta in 2020 agus €724,918 (2019: €651,592) Tá an príomhlucht bainistíocht comhdhéanta den fhoireann bainistíochta feidhmiúcháin. Tá an GBRÁ ina bhall den Scéim Aoisliúntais Rialtais Áitiúil agus tá baill foirne uile an GBRÁ ina mbaill den scéim nó den scéim pinsean seirbhíse poiblí aonair.

Ní fhaigheann na comhaltaí Boird táillí nó luach saothair ar bith ón GBRÁ as a gcuid oibre.

**5 Costais oibriúcháin agus forchostais**

		<b>2020</b>	<b>2019</b>
		€	€
Anailísithe mar a leanas:			
Taisteal agus cothú	5.1	49,521	252,540
Oiliúint		117,230	329,246
Oibriú	5.2	19,510,872	13,709,489
Bunú	5.3	694,550	780,356
Riarachán	5.4	1,218,927	987,325
		<b>21,591,100</b>	<b>16,058,956</b>

		<b>2020</b>	<b>2019</b>
		€	€
<b>5.1 Tá Taisteal agus Cothú comhdhéanta de:</b>			
Costais intíre - Seirbhísí Gníomhaireachta		29,565	180,605
Costais intíre - Seirbhísí Biúró		413	1,739
Costais intíre - Seirbhísí Comhroinnte		19,543	67,313
lomlán na gCostas Intíre		<b>49,521</b>	<b>249,657</b>
Costais idirnáisiúnta - Seirbhísí Gníomhaireachta		-	2,883
lomlán na gcostas idirnáisiúnta		-	2,883
lomlán na gCostas Taistil agus Cothaithe		<b>49,521</b>	<b>252,540</b>

## 5.2 Costais oibriúcháin

Baineann na costais sin le soláthar tionscadal chun tairbhe earnáil na nÚdarás Áitiúil. Baineann an formhór díobh le forbairt, cur chun feidhme agus cothabháil réiteach TF don earnáil agus do na tionscadail seo a leanas:

	2020 €	2019 €
Córas Bainistíochta Airgeadais	1,409,404	767,856
Tionscadail maidir le Bóithre	2,471,614	2,074,956
AD, Párolla agus Aoisliúntas	3,693,969	2,756,947
Líonra, córais agus seirbhísí óstáilte an GBRÁ	1,378,348	1,329,307
An tAonad Forbartha Leabharlainne	2,537,437	2,556,897
Seirbhísí Comhroinnte	464,728	403,272
Córas Bainistíochta Rialaithe Tógála	-	43,580
Tithíocht	497,926	442,524
Seirbhísí Bíúró	151,378	304,305
i-Reg	140,387	129,382
Pleanáil	519,417	370,983
Tuairisceán RÁ	37,577	34,226
Ceadúnú TFC	5,791,539	2,339,738
Taighde	42,768	-
Nuálaíocht earnála agus Tacaíocht Ghnó	52,199	-
Cumarsáid Earnála	9,838	-
Tionscadail eile agus bainistiú clár	312,343	155,516
	19,510,872	13,709,489

## 5.3 Costais bhunaithe

Baineann siad sin le costais reáchtála áitribh an GBRÁ ag Teach an Rialtais Áitiúil, 35-39 Cé Uiséir, Baile Átha Cliath 2 agus Teach an Fhéinics, 27 Bóthar Conyngham, Baile Átha Cliath 8.

	2020 €	2019 €
Cíos agus Rátaí & Muirir Sheirbhíse	196,775	190,276
Solas agus teas	139,715	129,170
Cothabháil, deisiúcháin, glanadh agus slándáil	358,060	460,910
	694,550	780,356

## 5.4 Costais riaracháin

Baineann siad sin le costais oifige, árachas, earcaíocht foirne, táillí gairmiúla etc. Áirítear orthu:

	2020 €	2019 €
Costais an phearsanra lena n-áirítear earcaíocht	479,287	309,559
Teileafóin, postas, agus páipéarachas	208,300	262,524
Muirir Bhainc agus Táillí Ceannaithe	44,550	49,185
Táille Iniúchóireachta lena n-áirítear iniúchóireacht inmheánach	39,559	40,201
Táillí gairmiúla lena n-áirítear táillí dlíthiúla	374,013	189,660
Árachas	59,072	52,039
Ilghnéitheach	14,146	84,157
	1,218,927	987,325

## 5.5 Costais ghairmiúla agus costais eile

Tá an méid seo a leanas cuimsithe sna costais Oibriúcháin agus forchostais:

Costas ar iniúchóireacht reachtúil	15,000	14,750
Costas ar Iniúchóireacht inmheánach	24,559	28,550
Ús agus muirir íocaíochtaí prasa	717	1,699

Táillí dlíthiúla níos mó ná €10,000 le haghaidh na ngníomhaíochtaí seo a leanas:

Comhairle maidir le ceisteanna agus conarthaí earnála	26,610	26,356
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Níor íoc an GBRÁ méideanna maidir le costais socraíochta nó cúitimh ar bith i ndáil le ceisteanna dlíthiúla ar bith.

Táillí sainchomhairleoireachta agus gairmiúla níos mó ná €10,000 le haghaidh na ngníomhaíochtaí seo a leanas:

Comhairle maidir le ceisteanna earnáil Údarás Áitiúil**	563,493	81,918
Caidreamh poiblí	29,295	29,520
Costais chorpáraideacha an GBRÁ	47,265	21,064

\*\* Áirítear leis sin comhairle maidir le Teicneolaíocht Faisnéise, Bonneagar Uisce, Tithíocht, Leabharlanna agus taighde.

Déanann na baill foirne imeachtaí foirne agus gníomhaíochtaí sóisialta a bhainistiú agus a íoc iad féin agus íocann an GBRÁ costas iarmharach beag ó am go chéile. B'ionann an glanchostas iomlán maidir leis na himeachtaí sin in 2020 agus €2, 845 (2019: €965).

## 6 Íocaíochtaí amach maidir le bailiúcháin agus cláir mhaoinithe

Le linn 2013, rinneadh an comhlacht den GBRÁ atá freagrach as bailiú costas a riar agus éileamh ar mhaoiniú a dhéanamh leis an rialtas lárnach, arb é sin an Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht faoi láthair, thar ceann na nÚdarás Áitiúil siúd ar cheannúdarás iad le haghaidh seirbhísí comhroinnte. Faightear costais cheadaithe arna dtabhú ag na hÚdarás Áitiúla le haghaidh soláthar seirbhísí comhroinnte ar ais ón GBRÁ a fhaigheann maoiniú ansin ón Roinn Tithíochta, Rialtais Áitiúil agus Oidhreacht.

Lena chois sin, is é an GBRÁ an ghníomhaireacht atá ceaptha chun NNPR, Muirir Teaghlaigh agus táillí maidir le Cosain Ár nUisce a bhailiú, mar a mhínítear i nóta 3, agus eisíoctar na glanfháiltais leis na hÚdarás Áitiúla.

Is iad seo a leanas na príomhbhailiúcháin agus an maoiniú deontais a eisíoctar:

	2020 €	2019 €
Seirbhísí Leabharlainne*	695,120	578,470
Glanfháiltais NPPR a eisíocadh	26,419,166	32,735,626
Glanfháiltais do 'Cosain Ár nUisce'	117,270	131,521
Cistí seirbhísí comhroinnte	1,356,239	1,416,489
	28,587,795	34,862,106

\*Áirítear ar sheirbhísí leabharlainne Faoin an tsuim €200,000 a íocadh le húdair, maisitheoirí etc a bhfaightear a leabhair ar iasacht ó leabharlanna poiblí, faoin Scéim um Luach Saothair ó lasachtaí leis an bPobal'

## 7 Sócmhainní Neamhreatha - Sceideal na Sócmhainní Inláimhsithe maidir le maoin, gléasra agus trealamh

		Áitreabh	Daingneáin agus Feistí	Trealamh Ríomhaire	Trealamh agus Trosacán Oifige	Trealamh Oiliúna	Iomlán
		€	€	€	€	€	€
<b>COSTAS</b>							
Costas Carntha							
amhail an	01/01/2020	9,186,625	1,809,326	2,994,059	617,423	20,902	14,628,335
Diúscairtí		-	-	-	-	-	-
Breiseanna		-	-	121,007	-	-	121,007
Breiseanna		8,663,375	-	-	-	-	8,663,375
<hr/>							
Costas Carntha							
amhail an	31/12/2020	17,850,000	1,809,326	3,115,066	617,423	20,902	23,412,717
<hr/>							
<b>DÍMHEAS</b>							
Dímheas Carntha							
amhail an	01/01/2020	3,170,620	1,809,326	2,814,417	599,851	20,902	8,415,116
Diúscairtí		-	-	-	-	-	-
Muirear le haghaidh na Bliana		237,442	-	155,320	4,075	-	396,837
Athluacháil		(3,323,732)	-	-	-	-	(3,323,732)
<hr/>							
Dímheas Carntha							
amhail an	31/12/2020	84,330	1,809,326	2,969,737	603,926	20,902	5,488,221
Glanluach Leabhar amhail an							
	31/12/2020	17,765,670	-	145,329	13,497	-	17,924,496
	31/12/2019	6,016,004	-	179,642	17,572	-	6,213,219

## 8 Airgead Tirim agus Coibhéisí Airgid Thirim

	2020	2019
	€	€
Cuntais oibriúcháin an GBRÁ	735,983	780,383
Cuntais bhainc NPPR	2,663,558	2,858,764
Muirear Teaghlaigh	16,056	1,350
'Cosain Ár nUisce'	1,263,801	1,102,001
	4,679,398	4,742,498

## 9 Earraí infhaighte

	€	€
Féichiúnaithe	829,848	340,686
lasacht infhála le haghaidh seirbhísí comhroinnte		
	Nóta 11	
	2,543,384	2,454,590
Réamhíocaíochtaí & ioncam fabhráithe	1,924,062	1,188,325
	5,297,294	3,983,601

## 10 Suimeanna iníochta

		2020 €	2019 €
Creidiúnaithe trádála		776,371	550,016
Méideanna atá dlite laistigh de bhliain amháin	Nóta 11	367,148	301,665
Cánachas agus slándáil shóisialta		281,758	164,202
Creidiúnaithe eile, fabhruithe*** agus ioncam réamhíochta		11,320,835	9,780,535
		12,746,112	10,796,418

\*\*\* Cuimsítear sna fabhruithe soláthar le haghaidh athstruchtúrú sheirbhísí TF an GBRÁ de €661,774 (2019; €1,036,523).

Tá clár oibre chun dul i ngleic leis na fadhbanna agus rioscaí dúchasacha a bhaineann le hoibriú an eastáit TFC reatha ar siúl fós.

## 11 Creidiúnaithe: méideanna atá dlite i ndiaidh níos mó ná bliain amháin

Íasacht mhaoiniúcháin iníochta	2,543,384	2,152,925
	2,543,384	2,152,925

In 2014 fuair an GBRÁ cead, thar cheann an ionaid seirbhíse comhroinnte 'MyPay', le haghaidh saoráid íasachta dar luach €7 milliún chun cur i bhfeidhm seirbhíse comhroinnte 'MyPay' sna hÚdaráis Áitiúla ar fad a éascú. Comhaontaíodh saoráid íasachta leis an nGníomhaireacht Airgeadais do Thithe in 2014 ag ráta úis 1.75%, téarma 10 mbliana agus tréimhsí aisíocaíochta gach sé mhí.

Rinneadh tarraingtí anuas dar luach €3,760,000 go dtí seo. Déantar cistí a tharraingítear anuas a aistriú go dtí ionad seirbhísí comhroinnte 'MyPay' a léiríonn an dliteanas don GBRÁ ina gcuntais. Maoiníonn ionad seirbhísí comhroinnte 'MyPay' réamhíocaíochtaí íasachta agus costais úis de réir mar a thagann siad chun cinn.

## 12 Anailís ar na Cúlchistí

	Athluacháil Cúlchiste €	Cúlchiste Coimeádta €	Coimeádta Cúlchiste Ioncaim €	Speisialta €	Iomlán €
larmhéid tosaigh amháil an 1 Eanáir 2019	2,674,856	18,280,230	20,955,086	3,508,022	24,463,108
Ranníocaíochtaí Údarás Áitiúil sa tréimhse	-	-	-	228,910	228,910
Ús a tuilleadh	-	-	-	10,699	10,699
Cnapshuimeanna pinsin a íocadh sa bhliain	-	-	-	(87,540)	(87,540)
Barrachas/ (Easnamh) don bhliain	-	1,371,554	1,371,554	-	1,371,554
Dímheas ar áitribh athluachála	(53,709)	53,709	-	-	-
Athluacháil réadmhaoine	11,987,105	-	11,987,105	-	11,987,105
larmhéid amháil an 31 Nollaig 2019	14,608,252	19,705,492	34,313,744	3,660,092	37,973,836



Baineann an Cúlchiste Athluachála le Teach an Rialtais Áitiúil, 35-39 Cé Uiséir, Baile Átha Cliath 8 agus Teach an Fhionnuisce, 27 Bóthar Conyngham, Baile Átha Cliath 8.

Tá sé réitithe ag Bord an GBRÁ an ghníomhaireacht a bhogadh amach as a spás oifige reatha agus foirgneamh aonair níos mó a cheannach ina bhféadfaidh na baill foirne ar fad a chur ann agus lena gcomhlíonfar na ceanglais saoráidí. Tá sé sin deacair a dhéanamh sa mhargadh reatha, ach leanfaimid leis na Cúlchistí Ginearálta a charnadh chun an cuspóir sin a mhaoiniú.

Cruthaíodh an Cúlchiste Speisialta chun cnapshuimeanna scoir a íoc. Léirítear an cúlchiste seo leis an gCuntas Infheistíochtaí a thaispeántar faoi Shócmhainní Reatha ar an gClár Comhordaithe.

### **13 Dliteanais theagmhasacha**

Léiríonn dliteanais fhéideartha uile an GBRÁ sna cuntais. Ní heol don Bhord dliteanais theagmhasacha ábhartha ar bith ag an dáta tuairiscithe.

### **14 Ceangaltais - caipiteal**

Ní raibh ceangaltais chaipitiúla ar bith ann ag deireadh na bliana.

### **15 Imeachtaí i ndiaidh an dáta Tuairiscithe**

Ní raibh imeachtaí ar bith i ndiaidh an dáta tuairiscithe a dteastódh coigeartú a dhéanamh ina leith, nó a nochtadh sna Ráitis Airgeadais.

Aithníonn an Bord paidéim COVID-19 mar imeacht suntasach.

Chuir an GBRÁ bonneagar leictreonach i bhfeidhm don fhoireann chun oibriú go cianda agus leanúnachas soláthair seirbhíse do gheallsealbhóirí a choimeád.

Leanfaidh an GBRÁ le monatóireacht a dhéanamh ar fhorbairtí agus déanfaidh sé beart, más gá.

### **16 Faomhadh na Ráiteas Airgeadais**

D'fhaomh an Bord na Ráitis Airgeadais ar an 27 Bealtaine 2021.





**LGMA**

An Ghníomhaireacht  
Bainistíochta Rialtais Áitiúil

Local Government  
Management Agency

