



LOCAL GOVERNMENT MANAGEMENT AGENCY

Minutes of the meeting of the Board of the Local Government Management Agency held Thursday 25th July 2019 at 11.00 a.m. in Local Government House, Dublin 8.

Present: Mr. O. Keegan (Chairperson) In Attendance: Mr. P. Dunne
Mr. P. Carey Ms. N. McHugh
Mr. J. MacGrath Ms. L. McKenna
Mr. S. Neeley
Mr. T. Lucey
Ms. J. Maguire
Mr. P. Hynes
Mr. M. Walsh
Ms. S. Neary
Mr. B. Quinlan

Apologies: None

Following consultation, no member expressed conflict of interest with any item on the agenda.
Following consultation, no member requested a meeting in the absence of the executive.

1. Minutes of the Meeting held on 23rd May 2019

The minutes of the meeting held on 23rd May 2019 were agreed, proposed by Mr. P. Carey and seconded by Mr. T. Lucey.

2. Matters Arising

There were no matters arising.

3. Chief Executive Report

The Chief Executive report as tabled was noted, in particular:

ePlanning

The Board discussed the ePlanning project and noted that the Project Board was managing some delays due to external factors.

NPPR

The Board noted that the NPPR income was running 30% below last years income. It was noted that the LGMA is considering options regarding future possibilities for the management of the Bureau.

4. Sectoral ICT Issues

Mr. P. Hynes advised that a report is being prepared on sectoral ICT issues and that it will be brought to the Board at the September meeting.

It was agreed that the priorities for the sector were a new Housing system and the ePlanning system currently under development.

Mr. B. Quinlan advised that the OGCIO is developing a Memorandum for Government for the delivery of digital transformation and the sector will be engaged in terms of delivery in due course.

It was noted that the Agency is no longer engaged in the development of IT services.

5. Our Public Service

Ms. N. McHugh gave an update and advised that the next Management and Leadership Group meetings will take place in September 2019. Further engagement will take place with the Department of Defence that is leading on Action 10 - Embed Programme and Project Management.

6. Annual Report 2018

It was advised that the draft Annual Report will be circulated by email for approval in the next week. It was agreed that the Board could approve the report by email.

7. Decisions for Approval

7.1 Drawdown re MapRoad PMS and MapRoad MRL

The Board approved the drawdown of expenditure in relation to MapRoad PMS and MapRoad MRL.

7.2 Road Management Board Terms of Reference

The Board approved the new Terms of Reference for the RMO to include the public lighting function.

7.3 Library Management System additional costs

Additional costs for the Library Management System for 2019 and 2020 were approved. These costs and their distribution had been approved by the Libraries Management Committee. The Board approved the additional cost distribution.

8. Governance

8.1 Update from Chairs of Committees

Audit and Risk Committee 26th June 2019

The Chair of the Committee noted the comprehensive report from internal auditors Mazars. He advised that a response to the Management letter had issued to the Local

Government Audit Service. The items for follow up were noted. The risk in relation to old technology used in LGMA ICT systems for the sector had been increased to a red risk. He noted that this was the only red risk in the risk register. He advised that corporate risks had been addressed through recruitment of additional staff. An informal review of the effectiveness of the committee had also been completed. The report was noted by Board.

Change Management Committee 17th July 2019

The Board received an update on the meeting of the 17th July 2019. The new target of 6% for employees with disabilities was highlighted. The health and safety implications in terms of outdoor staff was noted. It was agreed that this challenge would need further consideration. The possibility of a derogation for outdoor works to be explored.

ICT Committee 17th July 2019

The Board were advised that the committee had moved to monthly meetings and that an Architecture and Standards sub-group had been set up. The Board were advised that if any new projects included an ICT component, consultation with the ICT Committee was required. It was noted that this had been previously advised to Committees and Project/Programme Boards and it was agreed to recirculate the formal process for liaising with committees.

8.2 Health and Safety

The Board was advised that Parent Safety Statement was approved.

9. Risk Management

The meeting was advised that the Risk Register had been amended to reflect the new Pillar Structure. It was noted that the risk relating to legacy technology used in LGMA ICT systems for the sector had been increased to a red risk. The Risk Register will continue to be monitored by the Audit and Risk Committee.

10. Any Other Business

The Chair welcomed new Board member Ms. S. Neary from DHPLG. New appointments in the LGMA were also noted. Ms. P. Butler is the new ACE for Pillar 1, Ms. N. McHugh is the new Temporary ACE for Pillar 3 and 4, and Ms. L. McKenna is the new Board Secretary/Manager HR & Corporate.

Corporate Plan

The CEO advised that the Corporate Plan review was underway and that a draft would issue to the Board for comment in due course. He also notified the Board that the budget process for 2020 had commenced.

Chair of Finance Committee

It was agreed that Mr. J. MacGrath would replace Mr. C. Murray as a member of the LGMA Finance Committee.

LGMA Organisational Review

It was agreed that a comprehensive update on the implementation of the Strategic and Organisational Review would be given to the next meeting of the Board and the CCMA.

Performance Delivery

The Oversight Agreement and Performance Delivery Agreement between the LGMA and the Department has been signed off Mr. P. Dunne and Mr. B. Quinlan.

Housing Delivery Unit

It was noted that the Housing Delivery Unit based in the Department would likely be transferred to the LGMA.

Pay Agreements

It was noted that national discussions around future pay agreements were commencing to develop a framework for the successor to the existing national pay agreement. It was agreed that exploratory work would be done on the issues that may arise for the local government sector.

Acknowledgements

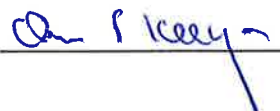
The CEO acknowledged the outstanding contributions made by Mr. C. Murray as a member of the Board, the CCMA and Committees and also the contribution by Ms. M. Pyne to the Change Management Committee and, in particular, her involvement in the development of the sectoral People Strategy.

Maritime Spatial Planning

Mr. P. Hynes advised of proposed enhanced functions for the sector in relation to marine planning.

11. Date, Time and Venue of Next Meeting

The next meeting is scheduled for 26th September 2019 at 11 a.m. in Local Government House, Usher's Quay, Dublin 8.

Signed: Chairman  Date: 26.9.2019